

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Kincardine Community Fund Committee Minutes

Tuesday, September 29, 2020

Members Present Tracy Primeau
 Chandra Tripathi
 Doug Kennedy
 Ylisa Musselman
 Dominique Jackson

Staff Present Jennifer White

1. **Call to Order**

The Kincardine Community Fund Committee meeting of The Corporation of the Municipality of Kincardine was called to Order at 5:00 p.m. on September 29, 2020 electronically.

2. **Additions/Deletions/Amendments to the Agenda**

None noted.

3. **Disclosure of Pecuniary Interest**

None disclosed.

4. **Adoption of Minutes**

Resolution # 09/29/20 - 01

Moved by: Doug Kennedy

Seconded by: Chandra Tripathi

THAT the Kincardine Community Fund Committee adopt the minutes of June 30, 2020 meeting as presented.

Carried.

5. **Outstanding Business**

5.1 Virtual Events

The Committee discussed how restrictions due to the ongoing pandemic have changed how the community interacts with the Committee. Staff were directed to determine if a virtual Estate Planning Seminar could be facilitated.

Committee members are to consider other virtual event opportunities for the remainder of 2020 or as a 2021 project.

5.2 Social Media Plan for November's Philanthropy Month

Staff will send out information to Committee members regarding last year's National Philanthropy Month campaign. The estate planning seminar may be a good fit for a November Philanthropy Month event. Committee members are to submit new campaign information to staff to create social media posts.

6. New Business

6.1 Terms of Reference Review

The Committee reviewed the Terms of Reference and discussed the frequency of meetings.

Resolution # 09/29/20 - 02

Moved by: Dominique Jackson

Seconded by: Ylisa Musselman

THAT the Kincardine Community Fund Committee recommend to Council that the Committee Terms of Reference be amended to change the meeting schedule from monthly to reflect that the Committee shall meet six (6) times annually, or as required.

Carried.

6.2 2021 Budget Discussion

The Committee discussed the 2021 Budget request. Staff were directed to submit the same budget request as for the 2020 budget.

7. Financial Report

No additional funds have been spent since the last update. The Committee is anticipating using the allocated advertising budget to support National Philanthropy Month activities in November.

8. Correspondence

Community Foundation of Grey Bruce (CFGB) updated the Committee via email. The Capital Fall Granting deadline was September 15, and the applications are now being reviewed. The CFGB Annual General Meeting will be online on November 5 at 1 pm, details to follow. Additional details will also follow regarding an upcoming Ambassador Forum. Details on the Investment Readiness Program and the Emergency Community Support Fund are on the CFGB website <https://www.communityfoundationgreybruce.com/news/>.

9. Schedule of Meetings

The next meeting of the Committee is scheduled electronically for Monday October 26, 2020 at 5:00 p.m. The Committee was informed of Council's decision to continue Committee meetings in electronic format only, for the remainder of 2020.

10. Adjournment

Resolution # 09/29/20 - 03

Moved by: Chandra Tripathi

Seconded by: Ylisa Musselman

THAT the Kincardine Community Fund Committee adjourn at 5: 47 p.m.

Carried.

Chair

Secretary