



THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Subject: Reopening of Recreational Programming and Services

Report Number: Parks and Recreation-2020-10

Meeting Date: Monday, September 21, 2020

Recommendation: THAT Council support the recommendations contained within the report with regards to the re-opening of programming and services at the Davidson Centre and the Tiverton Sports Centre.

Date to be considered by Council: Monday, September 21, 2020

Report Summary:

This report contains information related to the re-opening of Recreational Programming and Services for the Davidson Centre and the Tiverton Sports Centre.

Origin: COVID-19

Existing Policy: Council Approval

Background/Analysis: On March 15, 2020 the Davidson Centre and the Tiverton Sports Centre were closed in response to the COVID-19 pandemic. Staff are preparing a phased-in approach to reopening them. The plans have been developed with resources provided and discussions with the Ontario Recreational Facilities Association, Parks and Recreation Ontario, the Life Saving Society, South West Ontario Recreation Facilities and Lake Huron Zone Recreationists Associations, and the Grey-Bruce Health Unit.

This report highlights the safety measures that will be put in place to ensure that the re-opening is done in a safe and controlled manner; highlight additional staffing requirements for consideration; recommend new program fees as necessary; and highlight additional program and services expenses.

Davidson Centre Customer Service/Screening Desk

A customer service station is recommended as a health screening, check-in/reservation, and general customer service needs area in the main lobby at the Davidson Centre.

Customer service staff will ensure patrons pass the screening test and provide them with a bracelet that indicates they have successfully passed the screening, as well as verify program reservations, are informed of signage, any additional COVID-19 modifications, planned program entrance and exits, direct them to their program footpath, print class list reports, answer phone calls and acting as the facility check in point. Customer Service Staff will be scheduled for when MOK programs and rentals are occupying the building. It should also be noted that we have obtained a waiver from our lawyer that must be signed by all participants prior to their participation in our programs.

To start we feel that we will need to hire 3-4 Customer Service Representatives to fill the required hours, which will be based on the phased in reopening of the building.

Recommendation #1 – That Council support the staff recommendation to hire customer service/screening staff. We anticipate that there will be a financial impact of \$22,000.00 on the 2020 budget.

Davidson Centre Health Club

Cleaning protocols will be updated from once a day to at least three times daily, and cleaning will include floors, washrooms, weights, benches and any other high touched surfaces. Staff will hand out personal disinfectant sprays and every user will be required to disinfect their own weights and machines after use. 50% of the cardio machines will operate daily, with a maximum of 10 people allowed in the gym at any one time.

Customers will be required to reserve their work-out time on-line and pay for each session at the time of reserving their slot. Our current rates and fees by-law references monthly and yearly health club membership fees and these include the use of the pool and are for an unlimited number of visits. Memberships will not work at this time due to change in what we are able to provide, as well as how our Active Net software currently works, so new fees need to be established for a health club drop-in fee and staff is recommending that the fee be \$8.00 for a 60 minute session and \$10.00 for a 75 minute session.

To start with staff are proposing that the health club hours be 7am to 7pm Monday to Friday and from 7am to 5pm on the weekends. As part of the re-opening of the health club, a health club attendant position will be required to monitor the daily operations of the Health Club, ensure that all disinfecting and cleaning protocols are being adhered to as well as to clean the common areas including the high touched surfaces. Staff are recommending that we utilize the

existing pool attendants to fill these positions, and that the Health Club reopen on October 1, 2020.

Projected Health Club Revenue: \$43,680.00 (based on all time slots booked)

Extra Health Club Attendant Wages: \$17,000.00

Recommendation #2 – That Council approve the health club re-open on October 1, 2020 and further approve the fees of \$8 for a 60 minute health club visit and \$10 for a 75 minute health club visit; and further that existing pool staff work as health club attendants at an additional 2020 wage expenditure of \$17,000.00

Davidson Centre Pool

The Pool will reopen its programming in four phases:

Phase 1 – Open to staff only for training purposes – opened August 2020

Phase 2 – Lane swims, aquafit, and private lessons

Phase 3 – Recreation swims, group lessons and bronze programs

Phase 4 – Drop-In swims, all group lessons

Proposed Hours of Operation:

Monday – Thursday	7:00am-8:45pm
Friday	7:00am-2:00pm
Saturday	7:00am-11:00am
Sunday	Closed

Programs will have a reduced bather load to allow for social distancing measures: Lane swims will allow for one swimmer/lane unless they are from the same household and want to share a lane, and we have 6 lanes, aquafit will be able to accommodate 15 participants per class.

Private Lessons will run with one swimmer with one instructor, using one lane. Six lanes will be available to maintain physical distancing. Semi-private lessons can run if the participants are in the same family.

The fees for the above swim programs will remain as listed in the current rates and fees by-law, with the exception of lane/public swims. Staff are recommending that a flat fee of \$5 be charged for these swims for the remainder of 2020. Staff are recommending that the pool re-open on October 13, 2020 for phase 2 of programming.

Projected Pool Revenue – \$19,800.00 (based on all time slots booked)

Extra Wages for Pool Attendant – \$5,500.00

Recommendation #3 – That Council approve the pool re-opening on October 13, 2020 and further that the fee of \$5 per person be approved for lane/public swims; and further that additional pool wages in the amount of \$5,000 be approved to accommodate for the extra staffing required as a result of COVID-19 protocols and requirements.

Davidson Centre Ice

Ice procedures have been developed for our ice users including; entering the facility no more than 15 minutes prior to rental time; exiting the facility no more than 15 minutes after leaving the ice surface; spectators limited to one per participant; and arriving fully dressed to play (except skates, gloves and helmet).

Based on feedback from our regular ice users, staff anticipate that there may be a small reduction of ice time use within our adult recreational teams due to delayed or cancelled seasons. However, our main user groups have expressed interest in a similar amount of ice time. Available ice times will be open for rentals in phase 2.

Phase 1 – Groups governed by a sport, membership, or association where they have their own set of “Back to Play” protocols and guidelines such as Kincardine Minor Hockey, Kincardine Skating Club and Kincardine Bulldogs.

Phase 2 – Groups that have their own insurance ie. Adult leagues (leagues must contain no more than 50 participants total). If participants in a league exceed 50, the league may divide into smaller groups of no more than 50 and as of now, players are not permitted to play outside of their league.

Phase 3 – Recreational programs such as public skating and shinny

The side being used for putting on skates for the ice users will alternate between rentals to allow for cleaning and disinfecting by municipal staff, and based on this we are not anticipating any additional staff wages or resources being required for the cleaning and disinfecting of these areas for this service to resume. Staff are working with user groups and are optimistic that we can reopen the arena for October 5, 2020.

Tiverton Sports Centre

Phase 1 – Bright Beginnings resumed their before and after school programs out of the meeting room at this facility as of September 8th, 2020.

Phase 2 – Ice rentals following same protocols as above and following phased in approach - November 7, 2020

Phase 3 – Meeting room facility rentals

Recommendation #4 That Council support staff in working towards the reopening of the Davidson Centre arena for October 5, 2020 and the re-opening

of the Tiverton Sports Centre arena for November 7, 2020 for phase one of ice programming.

Rental of Facilities

Staff are working on a plan for reopening for facility rentals and meeting spaces which will also follow a phased in approach.

Corporate Strategic Plan 2020-2025:

Financial Implications: As outlined in this report, there are additional costs that will be incurred if Council approves the staff recommendations. The Municipality will be receiving \$376,500 in grant funding to fund our Covid-19 operating costs and pressures, and while details about eligible costs under this program are still pending, staff are hopeful that the additional staffing and cleaning costs can be offset by this grant.

Attachments: N/A