THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Committee of the Whole Minutes

Monday, May 11, 2020

Committee of the Whole Present

Mayor Anne Eadie
Deputy Mayor Marie Wilson
Councillor Maureen Couture
Councillor Dave Cuyler
Councillor Gerry Glover
Councillor Laura Haight
Councillor Doug Kennedy
Councillor Randy Roppel
Councillor Bill Stewart

Staff Present

Sharon Chambers, Chief Administrative Officer
Donna MacDougall, Clerk
Roxana Baumann, Treasurer/Director of Finance
Michele Barr, Director of Building & Planning
Karen Kieffer, Director of Parks & Recreation
Kevin McNeilly, Fire Chief
Adam Weishar, Director of Public Works

Others:

Note: Mayor Eadie and Clerk MacDougall were in attendance in person and all other Council Members and Staff attended electronically.

1. Call to Order

Mayor Anne Eadie called to order the Committee of the Whole (C O W) meeting of the Council of The Corporation of the Municipality of Kincardine at 5:04 p.m. on Monday, May 11, 2020, in the Council Chambers at the Municipal Administration Centre.

2. Amendments, Additions or Deletions To/From the Agenda

None disclosed.

4. **Adoption of Minutes of C O W Meetings**

   Resolution # 05/11/20 COW - 01
   **Moved by:** Doug Kennedy
   **Seconded by:** Laura Haight

   THAT the minutes of the C O W meeting held on May 4, 2020 be adopted as printed.

   Carried.

5. **Items for Discussion from Council Meeting**

6. **Reports**

   6.1 **Corporate Services**

   a. **COVID-19/Declared Emergency Update**

      Chief Administrative Officer provided update on COVID-19 related actions/activities:

      A conference call was held on May 6th with Premier, some Provincial Ministers and cottage country Mayors. The purpose of the call was to gain input from political leaders pertaining to the messaging and approach for seasonal residents going to their cottage properties. Most agreed that it was unfair to restrict people’s access to their own properties. Based on the feedback received the Premier’s messaging since the call has been to go to the cottage only as necessary for maintenance, etc. Take your own supplies, etc. In addition to this discussion, Mayors were asked to provide information to Minister Clark about the financial impact of COVID-19 on their municipalities.

      Beaches – Last week I reported that the municipality updated its signage at beaches to reflect the wording in the Provincial Order as per the clarification sent by the Ministry of the Solicitor General to all Chiefs of Police since we were getting many inquiries from the public about the inconsistency. Local officials across Grey and Bruce Counties are concerned about the provincial order allowing beach access and this was the focus of the weekly call with the Medical Officer of Health Dr. Arra. Bruce and Grey Mayors requested that Dr. Arra issue an order closing beaches. Dr. Arra
has sought a legal opinion regarding enforcement of such an order and will be conferring with local Police detachments on this issue. An order could be issued mid-week.

The Ontario government is opening provincial parks and conservation reserves for limited day-use access. The first areas will open on Monday May 11, 2020, with the remaining areas opening on Friday May 15, 2020. At this time, recreational activities will be limited to walking, hiking, biking and birdwatching. Day visitors will also be able to access all parks and conservation reserves for free until the end of the month.

Ontario is allowing non-essential retail stores to open for curbside pickup today. Garden centres and nurseries were allowed to reopen on May 8, while hardware stores and safety supply stores could reopen on May 10. Those stores must follow the same public health measures as grocery stores and pharmacies do, such as physical distancing, offering contactless payment and sanitizing surfaces. Premier Doug Ford says visitors must continue physical distancing and he wants people to only visit parks that are local to them. Ontario has extended its emergency orders, which include a ban on public gatherings of more than five people and the closure of bars and restaurants except for take-out and delivery. Libraries, theatres and concert venues, as well as outdoor amenities such as playgrounds, and most child care centres also remain closed.

Starting Monday, May 11 at 12:01 a.m., businesses that are not included on this list may open their place of business for retail sales to the public if:

- they use an alternative method of sale, such as curb side pick-up or delivery
- they have a public entrance that opens onto a street or exterior sidewalk
- members of the public are not permitted to access the place of business, except in exceptional circumstances

All businesses may continue to deliver work and services online, by telephone or by mail/delivery. Teleworking and online commerce are permitted at all times for all businesses.

The Waste Management Centre opened today.
1. The KWMC will re-open to the public on Monday, May 11, 2020 at 9:00am and will be open to the public on Mondays, Tuesdays, and Thursdays from 9:00am-3:00pm and on Saturdays from 8:00am-12:00pm – with certain restrictions such as limiting the number of vehicles. Check our website for a full list of requirements. 4. A maximum of 5 vehicles will be permitted into the KWMC at a time. 5. Staff will be monitoring the entrance/exit gates and will be controlling permissions and the number of vehicles at the gate. 6. Curbside garbage and recycling collection items will not be permitted at the KWMC - residents are strongly encouraged to continue to use curbside services. 7. Compost and yard waste disposal sites at Connaught Park (Kincardine) and the Tiverton Sports Complex will remain open until June 2020 - residents are strongly encouraged to use the temporary yard waste and compost sites during this time. 8. Cardboard and Film Plastics bins are available at the Bruce Avenue Cardboard Depot and Cardboard bins are also available at the Tiverton Library - residents are strongly encouraged to use these depots for disposal whenever possible. 9. Staff have the right to deny access to the KWMC for vehicles who: a. Are disposing of curbside garbage and recycling collection items only b. Are disposing of small brush yard waste and/or compost c. Are disposing of cardboard or film plastics d. Are paying with cash. 10. The Reuse building at the KWMC will remain closed until further notice. 11. Those allowed entrance to the KWMC MUST still practice physical distancing of 2m – signage will be posted at all drop off areas on site. 12. Debit and Credit Card payments ONLY. Cash will NOT be accepted. 13. The Municipality of Kincardine will continue to offer bag tag deliveries for online bag tag orders.

The Treasurer’s report on the financial implications of COVID-19 include a broad overview of the approach to Staffing during the pandemic. A confidential report regarding staffing will be brought forward to Council on May 20th.

Committee of the Whole discussed: the beaches access/closure and Council's input into decision; economic development task force formed by the County, member composition, involvement of Community Development Officer, content of draft repot to be
considered by County Council; COVID-19 impacts on non-profit and user groups and their operations, need to engage with them.

Fire Chief McNeilly provided update on the fire ban currently in effect. There is a meeting of County Chiefs scheduled for Thursday and this matter will be discussed, including potential lifting of the ban.

Discussion took place regarding the ban, rationale for it, whether recreational fires should have been included, etc.

**Resolution # 05/11/20 COW - 02**

**Moved by:** Maureen Couture  
**Seconded by:** Marie Wilson

THAT Staff be directed to engage with non-profit and volunteer organizations regarding impact of COVID-19 on their operations and suggest possible mitigation measures.

Carried.

b.  

**Financial Implications Associated with COVID-19, Treasury-2020-07**

Discussion took place regarding aspects of the report including: level of tax arrears, boardwalk project consultation with Saugeen Valley Conservation Authority and Accessibility Advisory Committee, Public Works capital projects, looking at feasibility of potential reduction in operating costs and resulting impacts, use of contingency reserve to fund any deficit, etc.

**Resolution # 05/11/20 COW - 03**

**Moved by:** Bill Stewart  
**Seconded by:** Randy Roppel

THAT Staff be directed to prepare report to show a 3% reduction in operating costs, to be presented no later than mid-June 2020.

Yes (4): Dave Cuyler, Gerry Glover, Randy Roppel, and Bill Stewart  
No (5): Anne Eadie, Marie Wilson, Maureen Couture, Laura Haight, and Doug Kennedy

Defeated.
6.2 Other Areas of Responsibility

a. Blue Box Transition Update, Public Works-2020-21

Resolution # 05/11/20 COW - 04
Moved by: Dave Cuyler
Seconded by: Marie Wilson

THAT Committee of the Whole recommend Council accept recommendation as set out in report and consider as Matters Arising from Committee of the Whole.

Carried.

7. Adjournment

Resolution # 05/11/20 COW - 05
Moved by: Maureen Couture
Seconded by: Gerry Glover

THAT this C O W adjourn at 6:39 p.m.

Carried.