Chair Dan Gieruszak, called the meeting to order at 1:18 p.m. He told the Members that the agenda would be amended to include an update on the GM/S-T position under Matters Arising. Dick Hibma requested that an update to measures being taken as a result of COVID-19 be addressed after the approval of the minutes.

1. Adoption of Agenda

MOTION #G20-34
Moved by Tom Hutchison
Seconded by Steve McCabe
THAT the agenda be adopted as amended.

CARRIED
2. **Declaration of Pecuniary Interest**

No persons declared a pecuniary interest relative to any item on the agenda.

3. **Minutes of the Authority Meeting – February 20, 2020**

**MOTION #G20-35**

Moved by Sue Paterson  
Seconded by Diana Rae  
THAT the minutes of the Authority meeting, held on February 20, 2020 be approved as circulated.  
CARRIED

4. **COVID-19 Measures**

SVCA is continuing to be categorized as essential by the Ontario Government. Staff are limiting time in office and respecting social distancing requirements by working from home where possible. All SVCA properties have been closed to discourage gatherings of people. Trespassing will be enforced by the local authorities and charges laid. Campgrounds will remain closed and hiring of summer staff will be delayed until approval is given by the provincial government. P&R staff are conducting site visits while encouraging landowners to minimize face to face and social distancing. Staff are being diligent in respecting guidelines.

5. **Matters Arising from the Minutes**

a. **RAGBOS meeting date**

The GM/S-T reported that a teleconference has been held with Anne Schneider and Barbara Doerks. A draft check list has been prepared and a pamphlet has been completed and will be circulated shortly. The Provincial Real Estate Association body will not likely be funding flood plain mapping at this time. Should RAGBOS have any issues to discuss they will contact the GM/S-T rather than through a working committee of the Board.

b. **Agriculture Advisory Committee**

The GM/S-T reported that Bruce County has appointed Robert Emmerson and Les Nichols, Grey County Federation of Agricultural has appointed Mike Ryan and Paul Wetlauffer, Christian Farmers have appointed Gerald Poechman, and Wellington County has appointed Gord Flewelling. The committee is currently waiting to hear from Huron County.

c. **Alignment with CO Template & Guidelines**

Erik Downing reviewed his submitted report and Conservation Ontario documents regarding timelines for permit review. Staff recommends that the documents be reviewed by the SVCA watershed municipalities and that resources be tested to discover if the timelines will function properly in the SVCA region. He noted that the Planning Services Agreements recommended have already been established and are close to being completed.
MOTION #G20-36
Moved by Mike Myatt
Seconded by Christine Robinson
THAT, ‘Update on the CO Client Service and Streamlining Initiative, including consideration of the draft Template for Annual CA Reporting on permit review timelines and updates to three previously endorsed guidance documents’ be received by the SVCA; and further

THAT this report be shared with member municipalities, with the opportunity for municipal comment for SVCA consideration; and further

THAT staff are directed to implement the guidelines on a trial basis.

CARRIED

d. Update on GM/S-T Position

The GM/S-T told the Authority that the Executive Committee met prior to the Authority meeting to discuss the candidates that they expected to interview. Seven applicants will be interviewed April 16th and 17th.

6. Consent Agenda

MOTION #G20-37
Moved by Bill Stewart
Seconded by Paul Allen
THAT the reports, minutes, and information contained in the Consent Agenda, [items 5a-d], along with their respective recommended motions be accepted as presented.

a. Finance Report - THAT the Finance Report to January 31, 2020 be accepted as distributed.
b. Program Report
c. Correspondence - none
d. News Articles for Members’ information

CARRIED

7. New Business

a. 2019 Audited Financial Statement

Laura Molson introduced John Bujold, Baker Tilly. Mr. Bujold reviewed the draft financial report and noted that it is the opinion of Baker Tilly that the financial statements of SVCA present fairly the financial position as at December 31, 2019 and are in accordance with Canadian public sector accounting standards. He told the Authority that it is fair to say that the Authority has a stable financial future. Mr. Bujold also presented a note concerning the potential impact of COVID-19 to be considered which will be added to the draft report.
MOTION #G20-38
Moved by Maureen Couture
Seconded by Mark Davis

THAT the 2019 Audited Financial Statements, as prepared by Baker Tilly SGB LLP be adopted.

CARRIED

John Bujold left the meeting at 2:18 p.m.

b. Reserve Report

After discussion the following motion was carried:

MOTION #G20-39
Moved by Barbara Dobreen
Seconded by Mark Goetz
THAT the appropriations to and from reserves as at December 31, 2019 be approved as distributed.

c. Healthy Lake Huron

Jo-Anne gave a presentation regarding the 5-Year Priority Plan. It was requested that the presentation be appended to the minutes.

After further discussion the following motion was passed:

MOTION #G20-40
Moved by Tom Hutchinson
Seconded by Steve McCabe
THAT Authority Members accept the Healthy Lake Huron (HLH) report for information; and further

THAT the Members endorse the HLH Priority Action Plan and support staff’s continued involvement in this Plan moving forward to continue work on improving the water quality of Lake Huron basin with the understanding that at this time, the Authority has not committed any budget dollars for 2020 but support staff in applying for funding to go towards Actions, working with partners in the HLH group and the implementation of the plan.

CARRIED

d. LHCCC Coastal Action Plan

Jo-Anne gave a presentation on the Coastal Action Plan and discussed the partnership with the Lake Huron Centre for Coastal Conservation. A copy of the presentation is appended to the office copy of the minutes.

After discussion the following motion was passed:
Authority Meeting – April 02, 2020

MOTION #G20-41
Moved by Mike Myatt
Seconded by Sue Paterson
THAT Authority Members accept the staff report on the LHCCC Coastal Action Plan for information; and further
THAT the Members recognize that this document provides a valued baseline of information for the Lake Huron southeast shore.

CARRIED

Steve McCabe left the meeting at 3:00 p.m.
The Chair called a recess at 3:05 p.m. and the meeting was reconvened at 3:15 p.m.

e. Field Services Assistant/Technician
Discussion on the report was moved to the In-Camera session.

f. Draft Annual Report
Shannon Wood presented the 2019 Draft Annual Report to the Authority and requested that the Members scrutinize the document within 7 days and present any errors before it is sent to the printer.

MOTION #G20-42
Moved by Paul Allen
Seconded by Bill Stewart
THAT the 2019 Annual Report be accepted as presented and authorized for distribution upon correction of identified errors.

CARRIED

8. Other Business
   a. 70th Anniversary Celebration
A formal celebration should be put off until the end of the summer, due to the COVID-19 global issues. Should there not be an opportunity for a public gathering, a commemorative publication could be produced. Any other ideas should be submitted to the GM/S-T.

9. In Camera Session – Relating to an identifiable individual(s) and potential litigation.

MOTION #G20-43
Moved by Maureen Couture
Seconded by Mark Davis
THAT the Authority move to Closed Session, In Camera, to discuss personnel/potential litigation matters; and further
THAT Dick Hibma, Erik Downing and Janice Hagan remain in the meeting.

CARRIED
MOTION #G20-48
Moved by Maureen Couture
Seconded by Paul Allen
THAT the Authority adjourn from Closed Session, In Camera, and rise and report.
CARRIED

The Authority reported that direction was given to staff In Camera and only the items on the Closed Session agenda were reviewed.

The Authority Members resumed discussion on the report, Field Services Assistant/Technician. The GM/S-T emphasized that the position requires two people to accomplish all tasks.

A recorded vote was requested for the following motion:

MOTION #G20-49
Moved by Diana Rae
Seconded by Bill Stewart
THAT the Authority authorize the General Manager to develop a Position Description for a Field Services Assistant/Technician, and further recommend a hiring timeline.

Paul Allen          Yea
Maureen Couture     Yea
Mark Davis          Yea
Barbara Dobreen     Yea
Mark Goetz          Yea
Cheryl Grace        Yea
Tom Hutchinson      Nay
Mike Myatt          Yea
Sue Paterson        Yea
Diana Rae           Yea
Christine Robinson  Nay
Bill Stewart        Yea
Dan Gieruszak       Yea

CARRIED

There being no further business, the meeting adjourned at 5:24 p.m. on motion of Barbara Dobreen and Bill Stewart.

__________________________________  _________________________________
Dan Gieruszak   Janice Hagan
Chair          Recording Secretary