



**Heritage Kincardine
Monday May 27, 2019 at 5:00 p.m.
Municipal Administration Centre
Minutes**

1.0 CALL TO ORDER

2.0 ROLL CALL

Committee Members Present

Cathy Ellis
Dorne Fitzsimmons
Mary Lehman
Jenna Leifso
Sylvia Leigh
Alex MacGregor

Committee Members Absent

Kasey Searle

Staff Present

Jennifer Lawrie, Deputy Clerk

3.0 ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA

None.

4.0 DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

5.0 ADOPTION OF MINUTES

Resolution #05/27/19 - 01

Moved by: Jenna Leifso

Seconded by: Cathy Ellis

THAT the Heritage Kincardine Committee adopt the minutes of [April 23, 2019](#) and [April 29, 2019](#) meeting as presented.

Carried.

6.0 Outstanding Business

- 6.1 Job Creation Partnership** – Staff are drafting the application for [Job Creation Partnership](#) to include scanning and cataloging the heritage photo collection.
- 6.2 Heritage Conservation District Study** – Staff are drafting the Heritage Conservation District RFP to go out in June.
- 6.3 Heritage Plaques-** Committee discussed the 203 Durham Street application. The application states that home was originally built in 1937 for Robert and Lena Kearns. Lena Kearns (née Wittig) owned a ladies apparel shop on Queen Street in Kincardine named Lena's Ladies Wear at 776 Queen Street from 1949-1970.

Resolution #05/27/19 - 02

Moved by: Jenna Leifso
Seconded by: Mary Lehman

WHEREAS at the September 16, 2015 meeting, Council adopted the use of the Policy GG.3.10, the Heritage Property Plaque Program, as a means to identify and celebrate the built heritage in the Municipality of Kincardine and those who founded and developed it;

NOW THEREFORE BE IT RESOLVED THAT Heritage Kincardine approve the application for a Heritage Plaque at 203 Durham Street with the following text:

Original/Notable Owner: Lena (née Wittig) and Robert Kearns

Occupation: Ladies Apparel Shop Owner

Date of Construction: c. 1937;

AND FURTHER THAT Heritage Kincardine recommends the approval of the installation of the signage on the original structure of the property on the ground floor visible from the street.

Carried.

- 6.4 Walking/Driving Tours** – Committee received an update on the Tiverton Walking Tour. It is currently at Kincardine Commercial Printing and the group is waiting on the proof. The cost of the books is \$450 per set up and approximately \$2.45 per book. The committee discussed the number of walking tour books to order considering it is a Tiverton Reunion year.

Resolution #05/27/19 - 03

Moved by: Cathy Ellis
Seconded by: Sylvia Leigh

THAT Heritage Kincardine approve the printing 750 copies of the Tiverton Walking Tour at a cost of \$450.00 for set up and 1837.50 plus non refundable portion of HST.

Carried.

- 6.5 Signage** – Kasey is working on the [salt block](#) and requires the map of the salt blocks.

ACTION: Mary to coordinate with Kasey regarding the salt block map.

- 6.6 Heritage Registry and Heritage Designation** – Committee discussed the changes coming to the Ontario Heritage Act and how this might affect the Heritage Registry and the Heritage Designation.

These changes include listing on the Register, changes to requirement for designation by-laws, timelines for designation, the appeals process, application details, definition of demolition added, and guidelines on cultural heritage landscapes.

Discussion continued on educating people regarding the Heritage Registry and the designated heritage properties. A review of the [Guide to Designated Properties](#) will be done and updates regarding new changes to the legislation will be incorporated if necessary.

- 6.7 Kincardine Pavilion** – Committee discussed the designation of [Pavilion](#), possible signage and the photos received. Committee reviewed the signage and would like to see that proceed. The designation will need to be rewritten to remove exterior features and focus on interior features such as the dance floor, balcony and ceilings. Both the signage and the designation will come back to the next meeting for review.
- 6.8 CHO Conference** – Committee members will be discussing the [Ontario Heritage Conference](#) being held in the Municipalities of Bluewater and Goderich from Thursday May 30 to Saturday June 1, 2019.
- 6.9 Multicultural Celebration** – Thank you to all the volunteers who assisted with the Heritage Kincardine booth at the Multicultural Celebration this year. A thank you note will be sent to Karen Ribey for providing the cookies.

6.10 Review of Actions from previous meeting – Committee discussed the architectural drawings that have yet to be identified.

7.0 NEW BUSINESS

None noted.

8.0 FINANCIAL REPORT

8.1 Monthly Financial Report

Committee reviewed the monthly [financial report](#) .

9.0 CORRESPONDENCE RECEIVED

None noted.

10.0 SCHEDULE OF MEETINGS

June 24, 2019

July 22, 2019

August 26, 2019

September 23, 2019

October 28, 2019

November 25, 2019

December 23, 2019

11.0 ADJOURNMENT

Resolution #05/27/19 - 04

Moved by: Jenna Leifso

Seconded by: Mary Lehman

That the Heritage Kincardine Committee adjourn.

Chair: Sylvia Leigh

Secretary: Jennifer Lawrie, Deputy Clerk

Review of Previous Actions Requested

Date Action Initiated	Action	To be Completed	Assigned	Status O/H – On Hold I/P – In Progress	Comments
November 19, 2018	Architectural Drawings 880 Huron Terrace	December, 2018	Staff	I/P	Drawings to BCMCC archives for storage
April 29, 2019	Research on 203 Durham Street	May 27, 2019	Jenna/Dorne	Complete	Send required information for researching the property at the Bruce County Museum.
	Salt Block Signage	May 27, 2019	Kasey	I/P	Design of salt block signage
May 27, 2019	Salt Block Signage	June 24, 2019	Mary Kasey	I/P	Mary to coordinate with Kasey regarding the salt block map.