



**Arts Culture and Heritage Committee  
Tuesday April 2, 2019  
Centre for the Arts  
Minutes**

**1.0 CALL TO ORDER**

Committee Chair, Kim Schubert, called the meeting to order at 5:00 p.m.

**2.0 ROLL CALL**

**Committee Members Present**

Kim Schubert, Chair  
Siobhan Farrell  
Gerry Glover  
Laura Haight  
Lisa McGreevy (electronic participation)  
Dylan Trahan  
Michael Yun

**Committee Members Absent**

Shirley Bieman  
Chandra Tripathi

**Staff Present**

Donna MacDougall, Clerk  
Kelly McDonald, Staff Resource  
Jenna Ujiye, Community Development Officer  
Jennifer White, Secretary

**3.0 ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA**

**Resolution #04/02/19 - 01**

Moved by: Siobhan Farrell  
Seconded by: Michael Yun

THAT the Committee approve the following addition to the Agenda:

- i). 11.0 ROUNDTABLE
- ii) 7.3 Social Media

AND FURTHER THAT the Committee approve the renumbering of items 11.0 and 12.0 to reflect the addition of the Roundtable item.

Carried.

#### **4.0 DISCLOSURE OF PECUNIARY INTEREST**

None disclosed.

#### **5.0 ADOPTION OF MINUTES**

##### **Resolution #04/02/19 - 02**

Moved by: Kim Schubert

Seconded by: Michael Yun

THAT the Arts, Culture & Heritage Committee adopt the minutes of the February 5, 2019 meeting as presented.

Carried.

#### **6.0 OUTSTANDING BUSINESS**

##### **6.1 Memorial Tribute Proposal**

##### **Resolution #04/02/19 - 03**

Moved by: Kim Schubert

Seconded by: Michael Yun

WHEREAS the Arts, Culture and Heritage Committee (ACHC) has reviewed the final proposal for the recognition of Charles Mann;

AND WHEREAS the ACHC recognizes the outstanding lifetime achievements of Charles Mann both in support of his community and country;

NOW THEREFORE BE IT RESOLVED THAT the ACHC recommend that Council support the proposed memorial plaque and location.

Carried.

#### **7.0 NEW BUSINESS**

##### **7.1 Phase Three Funding Arts Centre**

##### **Resolution #04/02/19 - 04**

Moved by: Dylan Trahan

Seconded by: Laura Haight

THAT Staff be directed to send a letter to the Kincardine Theatre Guild and the Bluewater Summer Playhouse to encourage these organizations to consider submitting a partnered grant funding request with Phase III project timelines in mind.

Carried.

## **7.2 Strategic Planning Session**

The Committee participated in a strategic planning session as an exercise to assist in goal development. This development will continue at a future meeting.

### **Resolution #04/02/19 - 05**

Moved by: Michael Yun  
Seconded by: Siobhan Farrell

THAT the Arts, Culture & Heritage Committee recommend Council approve an amendment to the Committee Terms of Reference to reflect that the Committee will meet monthly.

Carried.

### **Resolution #04/02/19 - 06**

Moved by: Dylan Trahan  
Seconded by: Kim Schubert

THAT the Arts, Culture & Heritage Committee recommend that Council and Committees of Council begin each meeting with a land acknowledgment;

AND FURTHER THAT Council encourage local groups to include a land acknowledgment for any public event.

Carried.

## **7.3 Social Media**

This item was addressed as part of the strategic planning exercise.

## **8.0 CORRESPONDENCE RECEIVED**

Correspondence was received by the Committee.

## **9.0 FINANCIAL REPORT**

### **9.1 Monthly Financial Report**

The Municipality has completed the 2019 budget process. Staff presented the approved amounts.

## **10.0 ROUNDTABLE**

## **11.0 SCHEDULE OF EVENTS**

## **12.0 ADJOURNMENT**

### **Resolution #04/02/19 - 07**

Moved by: Kim Schubert  
Seconded by: Dylan Trahan

That the Arts, Culture & Heritage Committee adjourn at 7: 04 p.m..

Carried.

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Chair: Kim Schubert

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Secretary: Jennifer White