1. **Call to Order**

Chair, Kimberley Schubert called to Order the Arts, Culture and Heritage Committee meeting at 5:00 p.m. on Tuesday, November 5, 2019 at the Centre for the Arts.

2. **Additions/Deletions/Amendments to the Agenda**

Sylvia Leigh joined the meeting at 5:00 pm.

Resolution # 11/05/19 - 01

Moved by: Sylvia Leigh  
Seconded by: Kimberley Schubert

THAT the Committee approve the following addition to the Agenda:

i). 7.3 Heritage Conservation District Study.

Carried.
3. Disclosure of Pecuniary Interest

4. Adoption of Minutes

Resolution # 11/05/19 - 02
Moved by: Michael Yun
Seconded by: Chandra Tripathi

THAT the Arts, Culture and Heritage Committee adopt the minutes of October 1, 2019 as presented.

Carried.

5. Financial Report

Staff provided a Committee Finances report. Sylvia and Staff provided an update at this point regarding the Job Creation Partnership (JCP) application that Heritage Kincardine has submitted. The results of this application are still outstanding.

6. Outstanding Business

6.1 Youth Expo Update and Survey Review

The Committee discussed the Youth Expo event. The event achieved the expected outcomes and provided some interesting data for the Committee to refer to with respect to the surveys received. Some key take-aways from the surveys were that youth are connected through social media, and between word or mouth and social media, they are the key mediums by which the youth receive their news. Possible workshop opportunities have been discussed, based on what youth consider to be lacking in availability to them. Additionally, if possible, ipads or other tablets should be considered for use at future events, to decrease paper use, and for ease of completion by youth. Staff have been directed to send a gratitude message to the stakeholder participants. Survey results will if possible be shared in aggregate form with the stakeholder listing.

6.2 Seasonal Celebrations November Workshop

The Committee received a proposal from a committee member for an event to celebrate the diverse customs and festivities celebrated this time of year. The event is being planned for November 23, 2019 at the Kincardine Library, and is intended to compliment the activities taking place at the BIA’s Hometown Christmas event which is already scheduled for that same time.
Due to the limitations in space, and building capacity the event will be structured as a presentation workshop rather than as the drop-in event proposed. Participants will be required to register, staff will provide support for this. Chandra is to provide details to Staff regarding participants, the culture they represent and the time they will be presenting. Staff will prepare advertising materials based on this information. Staff discussed that the proposal included items with respect to budget, etc. that did not meet municipal guidelines. After a detailed review of the proposal and inclusion of committee suggestions received at the meeting, Staff will prepare notes regarding the requirements and policies associated with hosting municipal events and send to committee members organizing the event before the end of the week.

As a result of discussions, the Committee is to consider a different format for the event in 2020, which may incorporate structured weekly workshops, which could be advertised well in advance of the dates.

The Committee discussed the event budget as the level of funding approved for this event, would exceed the requested budget amount for all workshops in 2020.

Siobhan Farrell left the meeting at 5:53. Gerry Glover left the meeting at 6:00 p.m.

6.3 Recognition Awards

Staff presented the completed Recognition Awards for viewing. The Policy was reviewed by the Committee with respect to eligibility. Committee members are encouraged to nominate a qualifying group/individual.

7. New Business

7.1 2020 Goals Discussion

Staff were directed to update the listing of 2019 Actions and Goals to identify tasks which have been completed. Additionally, staff were requested to prepare information for discussion at the next meeting, which clarifies how the strategic planning, the Terms of Reference for the Committee and the Arts, Culture and Heritage Plan 2015 provide the foundation for the Committee to set goals and plan activities. The Committee Members to review the Strategic Planning Session completed earlier this year and the Areas of Focus and strategic plans for 2019 prior to the next meeting to assist with identifying 2020 goals.
7.2 Indigenous Mural

As part of the Land Acknowledgment recommendation that the Arts, Culture and Heritage Committee provided to Council, Staff have been working towards meaningful collaboration with Indigenous Peoples. It is the recommendation of Staff that the Indigenous Mural project be put on hold, until a framework for engaging with Indigenous Communities has been developed. Developing protocols for engagement and developing relationships with communities have been identified as important steps prior to specific or project centric engagement.

Staff provided information on a new mural proposed for the wall near the tennis courts on Harbour Street. It is intended as an interactive mural which will allow residents or tourists to insert themselves in the picture.

7.3 Heritage Conservation District (HCD) Study

Sylvia Leigh provided an update on the Heritage Conservation District (HCD) Study. While Heritage Conservation Districts are becoming more common across the province, there are currently no existing HCD in Bruce County. More information can be found on the municipal website at www.kincardine.ca/HCD.

8. Round Table

9. Correspondence

None noted.

10. Committee Schedule

11. Adjournment

Resolution # 11/05/19 - 03
Moved by: Kimberley Schubert
Seconded by: Lisa McGreevy

THAT the Arts, Culture and Heritage Committee adjourn at 6:56 p.m.

Carried.