



**Arts Culture and Heritage Committee
Tuesday February 5, 2019
Centre for the Arts
Minutes**

1.0 CALL TO ORDER

Committee Secretary, Jennifer White, called the meeting to order at 5:00 p.m.

2.0 ROLL CALL

Committee Members Present

Shirley Bieman
Siobhan Farrell
Gerry Glover
Laura Haight
Lisa McGreevy
Kim Schubert
Dylan Trahan
Chandra Tripathi
Michael Yun

Staff Present

Donna MacDougall, Clerk
Kelly McDonald, Staff Resource
Jennifer White, Secretary

3.0 APPOINTMENT OF CHAIR

Resolution #02/05/19 – 01

Moved by: Laura Haight
Seconded by: Siobhan Farrell

THAT Kim Schubert be appointed as Chair for the Arts, Culture and Heritage Committee for the 2019 year;
AND FURTHER THAT Michael Yun be appointed as Vice Chair for the same period.

Carried.

4.0 ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA

Resolution #02/05/19

Moved by: Michael Yun
Seconded by: Laura Haight

THAT the Committee approve the following addition to the Agenda:

i). 11.0 ROUNDTABLE

AND FURTHER THAT the Committee approve the renumbering of items 11.0 and 12.0 to reflect the addition of the Roundtable item.

Carried.

5.0 DISCLOSURE OF PECUNIARY INTEREST

Staff provided an overview of the requirements of declaring a pecuniary interest.

None disclosed.

6.0 ADOPTION OF MINUTES**Resolution #02/05/19 - 02**

Moved by: Laura Haight
Seconded by: Chandra Tripathi

THAT the Arts, Culture & Heritage Committee adopt the minutes of the October 2, 2018 meeting as presented.

Carried.

7.0 OUTSTANDING BUSINESS**8.0 NEW BUSINESS****8.1 Introduction of Policy Chair**

Council Member Gerry Glover serves as the Policy Chair for Arts, Culture & Heritage. He addressed the Committee to express his anticipation that there will be a focus on elevating the portfolio of Arts, Culture and Heritage. Additionally, he is optimistic that the Committee will continue to focus on Community Engagement.

8.2 Review of Municipality's Procedure By-law

Staff provided an overview of the Municipality's Procedure By-law, which regulates procedures and conduct of meetings, including electronic participation at meetings.

8.3 Terms of Reference for Kincardine Community Fund Committee

Staff presented the Committee's Terms of Reference.

8.4 Arts, Culture & Heritage Plan (2015)

Staff presented the Arts, Culture & Heritage Plan 2015. This document was adopted by Council on April 15, 2015. Staff answered questions from the Committee regarding components which had been achieved, were still in

progress or had not yet been addressed. The possibility of updating the document was discussed.

8.5 Establish a Regular Meeting Date and Time

Resolution #02/05/19 - 03

Moved by: Kim Schubert

Seconded by: Gerry Glover

THAT the Committee established the regular meeting schedule as the 1st Tuesday of every other month at 5:00 p.m. at the Centre for the Arts.

Carried.

8.6 Review of Previous Projects

Staff presented an overview of the projects that the 2015-2018 Arts, Culture & Heritage Committee completed. The discussion of a social media presence was deferred to the next meeting.

ACTION: Kelly to circulate list of stakeholders

ACTION: Committee members are asked to bring ideas to the next meeting for a discussion on how to integrate Arts, Culture and Heritage initiatives with other municipal committees.

ACTION: Staff to add social media to the next committee agenda

9.0 CORRESPONDENCE RECEIVED

None noted.

10.0 FINANCIAL REPORT

10.1 Monthly Financial Report

The proposed 2019 Committee Budget was presented by staff, noting that the 2019 Council Budget process is not completed.

11.0 ROUNDTABLE

Committee members provided information on local happenings within their arts, culture and heritage perspective. Discussion took place regarding volunteerism. Committee members are encouraged to provide a topic regarding Community Connection/Engagement for each meeting to further this discussion.

12.0 SCHEDULE OF EVENTS

April 2, 2019	- Committee Meeting
June 4, 2019	- Committee Meeting
August 6, 2019	- Committee Meeting
October 1, 2019	- Committee Meeting
December 3, 2019	- Committee Meeting

13.0 ADJOURNMENT

Resolution #02/05/19 - 04

Moved by: Kim Schubert

Seconded by: Chandra Tripathi

That the Arts, Culture & Heritage Committee adjourn at 6:16 p.m. to meet on April 2, 2019 at 5 p.m. at the Centre for the Arts or at the call of the Chair.

Carried.

Original Signed By _____
Chair: Kim Schubert

Original Signed By _____
Secretary: Jennifer White