

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Heritage Kincardine Minutes

Monday, January 27, 2020

Members Present Sylvia Leigh
 Alex MacGregor
 Cathy Ellis
 Dorne Fitzsimmons
 Jenna Leifso
 Mary Lehman
 Kasey Searle

Staff Present Jennifer Lawrie, Deputy Clerk

1. **Call to Order**

Chair Sylvia Leigh called to order the Heritage Kincardine meeting of The Corporation of the Municipality of Kincardine at 5:00 p.m. on Monday, January 27, 2020 in the Gordon Jarrell Boardroom at the Municipal Administration Centre.

2. **Adoption of Chair**

Resolution # 01/27/20 - 01

Moved by: Cathy Ellis

Seconded by: Kasey Searle

THAT Sylvia Leigh be appointed as Chair for Heritage Kincardine for the upcoming year.

Carried.

3. **Additions/Deletions/Amendments to the Agenda**

Resolution # 01/27/20 - 02

Moved by: Jenna Leifso

Seconded by: Dorne Fitzsimmons

THAT the following be added to the Heritage Kincardine Agenda:

1. 7.3 Archives Awareness Week

Carried.

4. **Disclosure of Pecuniary Interest**

None disclosed.

5. **Adoption of Minutes**

Resolution # 01/27/20 - 03

Moved by: Dorne Fitzsimmons

Seconded by: Mary Lehman

THAT the Heritage Kincardine Committee adopt the minutes of the meeting of December 2, 2019 as presented.

Carried.

6. **Outstanding Business**

6.1 Accomplishments and Goals

The Committee reviewed the accomplishments for 2019 and discussed the goals for 2020. Staff will compile the goals and bring back to the next meeting for review. Goals included completion of the Heritage Conservation District Plan, updating the Heritage Permit Application, researching additional signage as well as completion of ongoing signage projects, education materials to real estate agents and lawyers, promotion of Heritage Plaque, attendance at Ontario Heritage Conference & Multicultural Festival and appearing at Council on an annual basis.

6.2 Job Creation Partnership

Staff are waiting to hear back from the Province regarding the Job Creation Partnership Application.

6.3 Heritage Conservation District

At the December 16, 2019 meeting, Council passed the following resolution:

THAT Council receive the Heritage Conservation District (HCD) Study prepared by Stantec Consulting Ltd. & a+Link Architecture Inc. dated December 6, 2019 attached to Report Clerk's 2019-120;

AND FURTHER THAT the Phase II - Heritage Conservation District Plan be considered as part of the 2020 budget process.

The next phase, the Heritage Conservation District Plan has been included for Council discussion in the 2020 Budget including funding for registering the HCD on title if the Plan is approved.

6.4 Heritage Permit Application Update

Staff met with Sylvia and Alex to discuss amending the Heritage Permit Application. Two main areas were discussed, the need to amend the form itself so that the Committee has all of the information required to make the decision on the application and the need to promote it better to the heritage property owners.

6.5 Designation Update

Patti is working on the updated designation for 791 Princes Street and it will come back to the Committee when the final draft is ready for review. The Committee also discussed looking at the existing designation to see which ones require updating.

6.6 Salt Block Sign

The Committee discussed the salt block sign and confirmed that they are focusing on the Wrightmeyer Salt Block and that it will be on the north side. Research is ongoing.

7. New Business

7.1 Bruce County Historical Society Newsletter

Committee discussed the offer from the Bruce County Historical Society to submit an article to their newsletter. Ideas for articles included the Heritage Conservation District, the various forms of promotion that we are currently doing and the new Tiverton Walking Tour. The Committee would like to do an article and Sylvia will work on one regarding the Heritage Conservation District.

7.2 Ontario Heritage Act - New Regulations

Staff provided an update on the Ontario Heritage Act - New Regulations including ones that will affect the mandatory requirements for designation by-laws and setting our minimum requirements for completed heritage permit applications.

7.3 Archives Awareness Week

The Committee members are invited to attend a tour of the Archives at the Bruce County Museum and Cultural Centre on Wednesday April 8, 2020. Interested members can RSVP to Staff by March 12, 2020.

8. Financial Report

The 2020 budget is before Council for consideration.

9. Correspondence

9.1 Bruce County Heritage Association Inc. - Bruce County Heritage Farm Show

10. Schedule of Meetings

- February 24, 2020
- March 23, 2020
- April 27, 2020
- May 25, 2020
- June 22, 2020
- July 27, 2020
- August 24, 2020
- September 28, 2020
- October 26, 2020
- November 23, 2020

11. Adjournment

Resolution # 01/27/20 - 04

Moved by: Mary Lehman

Seconded by: Alex MacGregor

THAT the Heritage Kincardine Committee adjourn at 6:10 p.m.

Carried.

Chair

Secretary