

# THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

## Accessibility Advisory Committee Minutes

Thursday, April 17, 2025

Members Present      Lillian Watterworth, Vice Chair  
Deputy Mayor Andrea Clarke  
Josh Easton  
Bruce Edwards  
Miranda Graham  
Randy Norris

Members Absent      Sharon Woods, Chair

Staff Present          Tracey Guy, Staff Resource

### 1. **Call to Order**

The Accessibility Advisory Committee meeting of The Corporation of the Municipality of Kincardine was called to Order at 4:30 p.m. on April 17, 2025.

#### 1.1 **Land Acknowledgment Statement**

The Chair opened the meeting with the Land Acknowledgment Statement.

### 2. **Additions/Deletions/Amendments to the Agenda**

#### 2.1 **SMART Update**

### 3. **Disclosure of Pecuniary Interest**

None declared.

### 4. **Delegations**

#### 4.1 **Boardwalk Material Update**

Jayne Jagelewski presented the Station Beach Boardwalk material change. She noted that on March 26, 2025, Council amended the material to be used on the boardwalk, to pressure treated wood. Since this is a change from her original presentation, she is updating the Committee.

The Committee had the following recommendations/comments:

- It was noted that wood will crack and lift over time, therefore additional maintenance may be required;
- It was noted that stamp concrete is good surface for accessibility; and
- Confirmed wood surfacing conforms to the Facility Accessibility Design Standards (FADS), provided there is colour contrast between the different surfaces.

#### **4.2 Scott's Point Playground - 26 Zepf's Drive**

Mike DiGiovanni presenting two options for the Scott's Point Playground, for the Committee's review. He noted that this is a small community park playground, which will have engineered wood chips blown in for the surface. There will be a border around the playground, with a ramp for access on the one corner and that it conforms to the CSA Regulation for playgrounds. He added that the playground options will also go out for public comment in the area of the community park.

The Committee had the following recommendations/comments:

- Ensure playground meets the AODA and Design of Public Spaces Standard and make the play area accessible to children and caregivers with disabilities;
- Recommend the double slide on option 2, as it enables a child to go down the slide with a buddy or caregiver;
- Recommend the O swing on option 1, as it is the best swing for accessibility;
- Confirmed the area in the community park playground does not have the space, to accommodate the O swing as a stand alone swing;
- Confirmed rubberized surface doubles the cost of the playground;
- Requested the engineered wood chips be inspected regularly, to ensure firm and remove divots and holes;
- Confirmed no parking area for the park, on-street parking only;
- Recommend curb cut from road (if applicable), to access the park area;
- Recommend the ground surface from the road to the park is firm and stable;
- Recommend the playground access ramp be located on the corner closest to the road; and

- 911 street address for the park is clearly visible from the park, as well as the road.

#### **4.3 Emergency Exit Ramp at the Davidson Centre**

Mike DiGiovanni presented an update on the proposed repair works on the Davidson Centre emergency exit ramp at the front of the building. He noted that the Municipality is repairing the existing ramp to make it safe, and will not be replacing it. The work involves replacement of the pillars under the ramp, as well as removing the half wall on the top portion of the ramp, and replacing it with a railing, plus painting and sealant.

The Committee had the following recommendations/comments:

- Confirmed this project is a repair of an existing ramp only, therefore is not required to meet the FADS.

### **5. Adoption of Minutes**

#### **5.1 February 27, 2025**

**Resolution # 04/24/25 AAC - 01**

**Moved by:** Randy Norris

**Seconded by:** Miranda Graham

That the minutes of the Accessibility Advisory Committee Meeting held on February 27, 2025 be adopted as circulated.

Carried.

### **6. Outstanding Business**

#### **6.1 SMART Update**

Deputy Mayor Clarke indicated that there is a report from staff on the next Council Agenda, which was deferred from the previous meeting. The report indicates that staff are currently reviewing an option for the new enhanced SMART service for the Municipality, for a one-year pilot period. This new option will provide flexibility during the one-year period, using an existing SMART 9-person van and staff. She is looking for the Committee's comments, to bring forth at the meeting.

The Committee supported the one-year trial, due to the lack of ridership data available for the enhanced service hours. The trial will enable the Municipality to collect the ridership data, to determine whether the enhanced service is needed for the residents of Kincardine, without the cost of purchasing or leasing a vehicle.

7. **New Business**

None

8. **Correspondence**

The following correspondence was provided for information.

8.1 **SMART Minutes - January 17, 2025**

8.2 **SMART Minutes - February 21, 2025**

9. **Schedule of Meetings**

9.1 **April 24, 2024 - Cancelled**

9.2 **May 8, 2025 - To Be Confirmed**

9.3 **May 29, 2025**

9.4 **June 26, 2025**

10. **Adjournment**

**Resolution # 04/24/25 AAC - 02**

**Moved by:** Miranda Graham

**Seconded by:** Josh Easton

That the Accessibility Advisory Committee Meeting adjourns at 5:37 p.m.

Carried.

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Chair

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Secretary