

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

COMMITTEE OF ADJUSTMENT MINUTES

Wednesday, March 12, 2025

Members Present Mayor Kenneth Craig
 Deputy Mayor Andrea Clarke
 Councillor Rory Cavanagh
 Councillor Mike Hinchberger
 Councillor Jennifer Prenger
 Councillor Amanda Steinhoff-Gray
 Councillor Bill Stewart
 Councillor Stellina Williams

Members Absent Councillor Beth Blackwell

Staff Present Jillene Bellchamber-Glazier, Chief Administrative Officer
 Jennifer Lawrie, Manager of Legislative Services/Clerk
 Roxana Baumann, Director of Corporate Services
 Lorie Fioze, Manager Strategic Initiatives
 Jayne Jagelewski, Director of Community Services
 Dwayne McNab, Manager of Development Services

1. **Call to Order**

Mayor Craig called to order the Committee of Adjustment Meeting of the Council of The Corporation of the Municipality of Kincardine at 5:02 p.m. on March 12, 2025, in the Council Chambers at the Municipal Administration Centre.

2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

None disclosed.

3. **Adoption of Minutes**

3.1 **October 9, 2024**

Resolution # 03/12/25 COA - 01

Moved by: Rory Cavanagh

Seconded by: Bill Stewart

That the minutes of the Committee of Adjustment meeting of October 9, 2024 be adopted as printed.

Carried.

4. Minor Variance Application

4.1 Applicant: Brandon Finnie - 26 Parkwood Rd, Kincardine

Councillor Steinhoff-Gray joined the meeting at 5:05 p.m.

Planning Report: Britt Gregg-Wallace, County of Bruce Planner, explained the report and recommendation. Any comments received from Agencies and the Public received by the time of writing the report are in the written report.

Questions from Council for the Planner: None.

Presentation from the Applicant: Brandon Finnie, applicant, and Dana Kieffer, Planner with Cobide Engineering Inc. explained the survey and reason for minor variance.

Presentations from the Public in support/opposition: None.

Written Submissions not already discussed: None.

Final questions and clarifications from Committee: Proposed accessory building won't have any living quarters

Resolution # 03/12/25 COA - 02

Moved by: Jennifer Prenger

Seconded by: Mike Hinchberger

That the Committee of Adjustment approve the Minor Variance from Brandon Finnie for the property described as 26 Parkwood Road to permit a minimum lot frontage of 25.59m for Part 2 of Schedule A of the Decision Sheet and to permit a maximum height of 6.7m for an accessory building on Part 5 of Schedule A of the Decision Sheet.

Carried.

5. **Adjournment**

Resolution # 03/12/25 COA - 03

Moved by: Rory Cavanagh

Seconded by: Amanda Steinhoff-Gray

The Committee of Adjustment Meeting do now adjourn at 5:11 p.m.

Carried.

Chair

Secretary-Treasurer