

Staff Report to Council

Title: 2025 Fleet Tender RFT 2024-02
Supply and Delivery of Three Pick-Up
Trucks

Report Number: Operations-2025-11

Director: Infrastructure &
Development

Manager: Operations

Meeting Date:
Wednesday, April 9, 2025

Date to be considered by Council:
Wednesday, April 9, 2025

Recommendation:

That Council award contract OPS RFT 2025-02 to Finch Auto Group for their tendered amount of \$161,016.88 (including the HST rebate).

Executive Summary:

The 2025 Fleet Capital Budget includes the acquisition of two half-ton pickup trucks. Due to an accident resulting in a total loss declared by insurance, a third vehicle was added to the tender. The bidding process was conducted through the online Bids and Tenders platform. Staff recommend awarding the contract to the lowest qualifying bidder, Finch Auto Group.

Strategic Priorities:

D.16-Ensure the Municipality provides value for money and long-term sustainability

Financial Considerations:

The total budget for two trucks is \$180,000, including approximately \$20,000 for installing safety warning lights and GPS units. The third unit will be covered by insurance.

Policy:

GG.2.17

Context and Background Information:

As per policy GG.2.17 tenders for the supply and delivery of three pickup trucks were advertised through the Bids and Tenders platform. Tenders closed on March 28th, 2025. A total of 4 bids were received. The following are the details of the bid submissions:

| <u>Vendor</u> | <u>Price (excl. taxes)</u> |
|-------------------------------------|----------------------------|
| Finch Auto Group | \$158,232.00 |
| Hallman Motors Ltd | \$158,574.00 |
| Larry Hudson Chevrolet Buick GMC | \$159,943.41 |
| Bayview Chrysler Dodge Jeep Ram Ltd | \$201,275.13 |

Staff recommends that the contract be awarded to the lowest qualifying bidder, Finch Auto Group, for the tendered amount of \$161,016.88 (including the non-recoverable HST). The units to be supplied are 2025 Chevrolet Silverado 1500s that meet all specifications.

Consultation Overview:

Staff engaged with mechanics and drivers to gather input on specification requirements, ensuring the unit aligns with operational needs.

Origin:

2025 Capital Budget.

Implementation Considerations:

It is anticipated that the units will arrive in approximately 12 weeks.

Risk Analysis:

The imposition of tariffs on the auto industry may impact the overall contract price due to increased costs of imported goods.

To mitigate these unforeseen cost increases, the Municipality will handle price escalation requests through a contract addendum, Price Adjustment Due to Tariff Event: Claims for a Change in Contract Price. Contractors must provide documented proof of increased costs directly resulting from the tariffs to support any adjustment claims.

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| Attachments: | N/A |
| Prepared by: | Lisa Ambeau, Executive Assistant – Infrastructure and Development |
| Submitted by: | Corey Voisin, Manager of Operations |