

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Council Minutes

Wednesday, February 12, 2025

Council Present	Mayor Kenneth Craig Deputy Mayor Andrea Clarke Councillor Rory Cavanagh Councillor Mike Hinchberger Councillor Jennifer Prenger Councillor Amanda Steinhoff-Gray Councillor Bill Stewart
Council Absent	Councillor Beth Blackwell Councillor Stellina Williams
Staff Present	Jillene Belchamber-Glazier, Chief Administrative Officer Jennifer Lawrie, Manager of Legislative Services/Clerk Roxana Baumann, Director of Corporate Services Michel DiGiovanni, Manager, Parks and Facilities Lorie Fioze, Manager Strategic Initiatives Guy Gallant, Fire Chief Jayne Jagelewski, Director of Community Services Dwayne McNab, Manager of Development Services Mark O'Leary, Manager of Environmental Services Corey Voisin, Manager of Operations Tracey Guy, Deputy Clerk

1. **Call to Order/Roll Call**

Mayor Craig called to order the Regular Meeting of the Council of The Corporation of the Municipality of Kincardine at 4:30 p.m. on February 12, 2025 electronically.

1.1 **Land Acknowledgment Statement**

Councillor Hinchberger opened the meeting with the Land Acknowledgment Statement.

2. **Amendments, Additions or Deletions To/From the Agenda**

None.

3. **Disclosure of Pecuniary Interest and the General Nature Thereof**

None disclosed.

4. **Adoption of Minutes from Regular and Special Meetings of Council**

Resolution # 02/12/25 - 01

Moved by: Rory Cavanagh

Seconded by: Mike Hinchberger

That the minutes of the Council meetings held on January 22, 2025 and January 27, 2025 be adopted as printed.

Carried.

5. **2025 Budget**

5.1 **SMART Enhanced Service Motion**

02/27/25 - 02

Moved: Andrea Clarke

Seconded: Mike Hinchberger

That Council include \$230,000 in the 2025 Capital Budget for the enhanced accessible transportation services in the Municipality of Kincardine, funded from the Community Benefits Reserve Fund; and

Further, that there be quarterly updates in the Community Services Report of ridership.

Result: Deferred.

This motion was withdrawn.

Resolution # 02/12/25 - 02

Moved by: Andrea Clarke

Seconded by: Mike Hinchberger

That Council direct Staff to work with Saugeen Mobility & Regional Transport (SMART) to draft an agreement for a trial of enhanced

accessible transportation services in the Municipality of Kincardine as outlined in Option #1 of the proposal submitted by SMART on November 27th, 2024, for Council's approval; and

That Council allocate \$200,000 in the 2025 Operating Budget to fund the trial, with \$40,000 to fund operating costs through addition to the tax levy, and \$160,000 to fund the purchase of the 9-passenger van to be funded via a contribution from the Equipment Replacement Reserve Fund into the Operating Budget; and

That the agreement referenced above include the considerations outlined in the SMART proposal, as well as confirmation of ownership of the 9-passenger van with the Municipality of Kincardine, and reporting of trial statistics to assist Council in assessing effectiveness going forward.

Carried.

5.2 Davidson Centre and Tiverton Sports Centre Engineer Report, Parks Facilities-2025-05

Mustafa Morsy from DEI Engineering was in attendance to respond to questions regarding the Tiverton Sports Complex.

Resolution # 02/12/25 - 03

Moved by: Mike Hinchberger

Seconded by: Amanda Steinhoff-Gray

That Council receives the report from DEI Engineering on the conditions of the Davidson Centre Pool, Davidson Centre Refrigeration Plant and Tiverton Sports Centre Refrigeration Plant; and

Carried.

Resolution # 02/12/25 - 04

Moved by: Mike Hinchberger

Seconded by: Amanda Steinhoff-Gray

That Council approves the expanded project scope for Facilities project R127 in the 2025 budget for an amount of in the amount of \$440,000, funded by the Lifecycle Reserve Fund, to replace additional refrigeration components at the Tiverton Sports Centre in accordance with the engineering recommendations; and

Carried.

Resolution # 02/12/25 - 05

Moved by: Mike Hinchberger

Seconded by: Amanda Steinhoff-Gray

Further that Council approves staff to proceed with concept drawings for the Davidson Centre and Tiverton Sports Centre which will account for accessibility deficiencies that exist in both facilities that will be presented to Council at a later date.

Carried.

5.3 2025 Budget Deliberations

Discussion on this item was deferred until after Item 9.3.

Resolution # 02/12/25 - 17

Moved by: Mike Hinchberger

Seconded by: Andrea Clarke

That Council approve the draft 2025 capital budget as amended at the February 12, 2025 meeting.

Yes (3): Kenneth Craig, Andrea Clarke, and Mike Hinchberger

No (4): Rory Cavanagh, Jennifer Prenger, Amanda Steinhoff-Gray, and Bill Stewart

Defeated.

6. Matters for Public Participation

6.1 Public Meeting

- a. Comprehensive Zoning Bylaw 2025 – Public Meeting, Development Services-2025-04

Resolution # 02/12/25 - 06

Moved by: Andrea Clarke

Seconded by: Rory Cavanagh

That the Council of the Municipality of Kincardine hold a Public Meeting in accordance with 34(12)(a)(ii) of the Planning Act RSO 1990 - Comprehensive Zoning Bylaw for the Municipality of Kincardine.

Carried.

a. Public Meeting

Dwayne McNabb provided a summary of the proposed Zoning By-law. Nick Bogaert from MHBC was in attendance to answer questions.

Presentations from the Public

Aleks and Olivera Bogdanovic - Questions regarding the change in zoning from PD to EP including the requirements in EP1 and EP2 and the effects on development planned for existing PD Zoned property.

James McKeary - Spoke on behalf of himself and the Philosophers Wool Environmental Preserve regarding 143 Victoria Street (Sundance) development and the change from PD to EP and impacts on development. Also spoke of the request to have Inverhuron lands designated as a Hamlet under the Bruce County Official Plan.

Gordon Vala-Webb - Request to have "residential" defined in the zoning by-law and the impacts of not having this defined on short term rentals and "ghost hotels" in residential zones.

Nancy Michie - Representing Bruce Energy Centre regarding objection to change in a portion of the zoning of of Lot c, d & e Bruce Township that was previously zoned EC1-A-H and is now in the draft Zoned EP2. Due to the financial impacts on the development of the property, they are requesting it be changed back to the Energy Centre zoning.

Allison Cook - Questions regarding the Inverhuron designation and the MHBC report from July 2022 regarding the R1 designation would be rural and Hamlet.

Paul Kraehling - Spoke regarding 163 Victoria Street, Inverhuron and the change in zoning to the property behind

it. Portions of that property changed from EP to PD zoning classification. These sections do not have any frontage for development. Request that these properties be EP to reflect the of overall intent of Official Plan.

Doug Edwards - Supports inclusion of Additional Housing Units and Tiny (Modular) Homes in the zoning by-law.

Questions from Council

Council inquired about small slivers of land within EP zones that are now PD, short term accommodations in residential zones, hamlet designation in Inverhuron, and removal of the livestock unit and nutrient unit definitions.

7. Matters for Discussion and Direction

7.1 Staff Reports

- a. Blue Box Transition Program Update, Environmental Services-2024-30

This Report was deferred from the December 11th, 2024 meeting.

Resolution # 02/12/25 - 07

Moved by: Mike Hinchberger

Seconded by: Jennifer Prenger

That Council discontinue the curbside collection of recyclable materials from ineligible sources through municipal funding effective January 1, 2026; and

That Council endorse the investigation of a new municipal program to provide the option for non-eligible properties to drop off recycling at the arrangements at the Waste Management Site in Armow; and further

That staff will collect information to bring forward to a future Council meeting for considerations related to licensing, costing, hours of service at the waste management site, dedicated recycling times, and any other findings brought forward from data collected through surveys and information sessions to best support all non-eligible properties; and further

That staff be directed to communicate the changes as a result of Ontario's Blue Box Program transitioning to a new Extended

Producer Responsibility model in accordance with the provincial Blue Box Regulation.

Yes (6): Kenneth Craig, Andrea Clarke, Rory Cavanagh, Mike Hinchberger, Jennifer Prenger, and Amanda Steinhoff-Gray

No (1): Bill Stewart

Carried.

- b. Water and Wastewater Financial Plans, Environmental Services-2025-06

Andrew Mirabella, Hemson Consulting, provided a presentation.

Resolution # 02/12/25 - 08

Moved by: Mike Hinchberger

Seconded by: Rory Cavanagh

That Council receive report Environmental Services-2025-06 and the presentation from Hemson Consultants pertaining to the updated Water and Wastewater Financial Plans for information; and further

That Council consider passage of a By-law for acceptance of these plans at its regular meeting on March 12th, 2025.

Carried.

- c. DWQMS Operational Plan Revision 12 Endorsement, Environmental Services-2025-04

Resolution # 02/12/25 - 09

Moved by: Bill Stewart

Seconded by: Mike Hinchberger

That Council endorse both the Municipality of Kincardine Drinking Water Quality Management System Operational Plan Revision 12 December 2024, and the Quality Management System Policy Revision 3 May 4, 2022.

Carried.

- d. Environmental Services Compliance Report January 2025,
Environmental Services-2025-05

This report was for information only.

- e. ES 2025-01 Award Sludge RFP, Environmental Services-2025-03

Resolution # 02/12/25 - 10

Moved by: Bill Stewart

Seconded by: Andrea Clarke

That Council award the Sludge Removal project to the highest-ranking bidder conducted through a competitive Request for Proposals process to Bishop Water, in the amount of \$535,922.77 for both the Kincardine and Tiverton Lagoon Sites.

Carried.

- f. Council Members on Committees and Boards, Legislative Services-2025-03

Resolution # 02/12/25 - 11

Moved by: Andrea Clarke

Seconded by: Mike Hinchberger

That Council amend the Council Committee Appointment By-law appointing the following Council Members:

Accessibility Advisory Committee – Andrea Clarke

Kincardine BIA – Rory Cavanagh

BASWR – Jennifer Prenger

Community Investment Grant – Andrea Clarke, Rory Cavanagh, Amanda Steinhoff-Gray

Community Safety and Well Being Committee – Beth Blackwell

Heritage Kincardine – Beth Blackwell

South Bruce OPP Detachment Board – Stellina Williams

Legacy Fund – Kenneth Craig

Property Standards – Kenneth Craig, Bill Stewart, Stellina Williams

Saugeen Mobility and Regional Transit – Mike Hinchberger

Saugeen Valley Conservation Authority – Jennifer Prenger, Bill Stewart

Westario Power – Mike Hinchberger

Carried.

7.2 Addendum Items

None.

8. Matters for Decision

8.1 Notice of Motion - Prior to the Meeting

- a. Parkland Dedication Exemption Motion

Resolution # 02/12/25 - 12

Moved by: Amanda Steinhoff-Gray

Seconded by: Bill Stewart

That Council approve the addition of this clause/specify type of development to the Municipality of Kincardine Parkland Dedication Bylaw No. 2014-058 under “Exception #10 c) application to a specified type of development or redevelopment (i.e. Day Care Centers).

Carried.

Resolution # 02/12/25 - 13

Moved by: Amanda Steinhoff-Gray

Seconded by: Andrea Clarke

That the hour of automatic adjournment be extended to 8:30 p.m.

Carried.

8.2 Notice of Motion - At the Meeting

8.3 Consideration of By-laws

- a. Enhanced Nuclear Emergency Preparedness Initiative for Kincardine By-law

Resolution # 02/12/25 - 14

Moved by: Mike Hinchberger

Seconded by: Kenneth Craig

That the “Enhanced Nuclear Emergency Preparedness Initiative for Kincardine (2025) By-law” be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2025 -

Carried.

- b. Motion to Pass By-laws

Resolution # 02/12/25 - 15

Moved by: Rory Cavanagh

Seconded by: Mike Hinchberger

That the following By-laws are hereby read a first, second and third time, and finally passed this 12 day of February, 2025:

1. Award the Sludge Removal (ES 2025-01) By-law 2025 - 019
2. Council Committee Appointment (2023) Amendment (8) By-law 2025 - 020.

Carried.

9. Matters for Information

9.1 Consent Agenda

Items listed under the Consent Agenda are considered routine and are enacted in one motion as a Matter Arising. The exception to this rule is that a Council member or the Chief Administrative Officer may request one or more items to be removed from the consent agenda for separate discussion and action.

- a. Administrative Motions
- b. Statistical and Information Reports
 - a. Boardwalk Design, Recreation Community Programs-2025-01

- b. Q4 2024 Quarterly Procurement Report, Financial Services-2025-02
 - c. 2024 Development Services Year End Report
 - c. Minutes of Committees and Boards
 - a. BASWR
 - a. 2025 budget
 - b. Minutes - November 20, 2024
 - c. Minutes - November 26, 2024
 - b. SVCA Minutes - November 21, 2024
 - c. SMART Board Minutes - December 11, 2024
 - d. Communications
 - a. Association of Municipalities of Ontario
 - a. Policy Update - Statement on Trade and Update on Provincial Election Advocacy
 - b. Policy Update - Vote Like Your Quality of Life Depends on It
 - c. Watchfile January 16, 2025
 - d. Watchfile - January 23, 2025
 - e. Watchfile January 30, 2025
 - b. Bruce County Museum and Cultural Centre - Discover the Unsung Heroes of the Underground Railroad
 - c. CNA
 - a. the reactor - Ontario's big announcement at Wesleyville
 - b. CNA2025 Program and Agenda
 - d. Grey Bruce Public Health - Municipal Matters Newsletter January 2025
 - e. OSUM 2025 Conference - save the date
 - f. Motions Other Municipalities
 - a. City of Peterborough - Bill 242 Safer Municipalities Act

- b. County of Frontenac - Tile Drainage Loan Limit
- c. Support for MOK Property Taxation Implications Resolution - Huron Kinloss
- d. Support for MOK Property Taxation Implications Resolution - Municipality of Brooke-Alvinston
- e. Support for MOK Property Taxation Implications Resolution - Municipality of Dutton Dunwich
- f. Support for MOK Property Taxation Implications Resolution - Municipality of Wawa
- g. Support for MOK Property Taxation Implications Resolution - Township of Dubreuilville
- h. Support for MOK Property Taxation Implications Resolution - Township of Stone Mills
- i. Town of Halton Hills - Sovereignty of Canada
- j. Town of Saugeen Shores - Source Separated Organics

9.1 Consent Agenda

- e. Acceptance of Consent Agenda

Resolution # 02/12/25 - 16

Moved by: Andrea Clarke

Seconded by: Bill Stewart

That Council approve the recommendations contained in the consent agenda dated February 12, 2025 and direct staff to proceed with all necessary administrative actions.

Carried.

9.2 Members of Council General Announcements

9.3 Chief Administrative Officer Announcements

10. Closed Session (If Required)

Resolution # 02/12/25 - 19

Moved by: Andrea Clarke

Seconded by: Bill Stewart

That Council move into closed session pursuant to Section 239 (2) of the Municipal Act, 2001, as amended for the purpose of considering:

- 1) The Closed Session minutes dated January 22, 2025;
- 2) Personal matters about an identifiable individual, including municipal or Local Board employees, or potential appointees to a Local Board, Ad-Hoc Committee, or other municipally controlled organization (Heritage Kincardine Member);
- 3) Personal matters about an identifiable individual, including municipal or Local Board employees, or potential appointees to a Local Board, Ad-Hoc Committee, or other municipally controlled organization (Physician Recruitment);
- 4) Personal matters about an identifiable individual, including municipal or Local Board employees, or potential appointees to a Local Board, Ad-Hoc Committee, or other municipally controlled organization (CAO Evaluation); and

Further, that Council return to Regular open meeting upon completion.

Deferred.

Closed session was deferred till the February 26, 2025 Council Meeting

11. Confirmatory By-law

Resolution # 02/12/25 - 18

Moved by: Bill Stewart

Seconded by: Andrea Clarke

That the By-law to confirm the proceedings of the Council of The Corporation of the Municipality of Kincardine of February 12, 2025 be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2025 - 021.

Carried.

12. Adjournment

Resolution # 02/12/25 - 20

Moved by: Andrea Clarke

Seconded by: Mike Hinchberger

That this Council Meeting adjourn at 8:18 p.m.

Carried.

Mayor

Clerk