

Staff Report to Council

Title: W.E. Thompson Professional Services Contract Award – CS-2024-16

Report Number: Parks & Facilities-2025-02

Director: Community Services

Manager: Parks & Facilities

Meeting Date:
Wednesday, January 22, 2025

Date to be considered by Council:
Wednesday, January 22, 2025

Recommendation:

That Council award the contract for professional facility management services at the W.E. Thompson Building to Weiler's Cleaning & Restoration Ltd. in the amount of \$442,500 over a 5-year term.

Executive Summary:

Council is being asked to award the proposal to the highest scoring bidder, Weiler's Cleaning and Restoration Ltd., in the amount of \$442,500 over a 5-year term (\$88,500 annually). One bid submission was received for this RFP.

Financial Considerations:

The total cost of this service contract is recuperated by the Municipality through the Lease Agreement for the W.E. Thompson Building.

Policy:

GG.2.17 Purchasing and Procurement Policy

Context and Background Information:

The Municipality contracts a service provider to provide professional facility management services at the WE Thompson facility as part of the Lease Agreement with the facility's Leasee, Bruce Power.

The Municipality initiated a Request for Proposals (RFP) process for professional facility maintenance services at the WE Thompson Building for a 5-year term.

One proposal was received for this solicitation and was evaluated based on criteria set out in the RFP including experience, capacity, and pricing. The RFP closed on January 7, 2025.

Staff is recommending that the contract be award to the highest scoring bidder, Weiler's Cleaning and Restoration Ltd., in the amount of \$442,500 over a 5-year term (\$88,500 annually).

Consultation Overview:

N/A

Origin:

Operating Budget

Implementation Considerations:

This contract with Weiler's is contingent on the Municipality having a Lease Agreement with Bruce Power, or another leasee, for the W.E. Thompson Building. In the event there is no Lease for the W.E. Thompson Building, the Municipality can terminate the Service Contract with Weiler's Cleaning and Restoration, with 1 months' notice. Weiler's is the current service provider.

Risk Analysis:

Staff currently do not have the capacity to provide facility management services at the W.E. Thompson facility and would not be able to meet the requirements of the Lease with Bruce Power in the absence of this service contract.

Attachments: None

Prepared by: Mike De Giovanni, Manager of Parks and Facilities

Submitted by: Jayne K. Jagelewski, Director of Community Services