

# THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

## Accessibility Advisory Committee Minutes

Thursday, November 28, 2024

Members Present      Bruce Edwards, Vice Chair  
                                Deputy Mayor Andrea Clarke  
                                Josh Easton  
                                Miranda Graham  
                                Lillian Watterworth  
                                Randy Norris

Members Absent      Sharon Woods, Chair

Staff Present          Tracey Guy, Staff Resource

### 1. **Call to Order**

The Accessibility Advisory Committee meeting of The Corporation of the Municipality of Kincardine was called to Order electronically at 4:00 p.m. on November 28, 2024.

#### 1.1 **Land Acknowledgment Statement**

The Staff Resource opened the meeting with the Land Acknowledgment Statement.

### 2. **Additions/Deletions/Amendments to the Agenda**

#### 2.1 **2025 Budget**

### 3. **Disclosure of Pecuniary Interest**

None disclosed.

### 4. **Delegations**

#### 4.1 **Saugeen Mobility and Regional Transit (SMART)**

Ed McGugan presented on SMART's current level of service provided for the Municipality of Kincardine. A proposal was submitted to Council for enhanced service, for consideration in the 2025 Municipal Budget.

Tracey will add the enhanced service level to the next meeting agenda.

**5. Adoption of Minutes**

**5.1 October 24, 2024**

**Resolution # 11/28/24 AAC - 01**

**Moved by:** Randy Norris

**Seconded by:** Josh Easton

That the minutes of the Accessibility Advisory Committee Meeting held on October 24, 2024 be adopted as circulated.

Carried.

**6. Outstanding Business**

**6.1 Washroom Audit Schedule**

Tracey advised that a draft schedule to complete the audits will be prepared. Members of the Committee will complete the indoor washroom audits during the winter months, and continue with the outside washrooms when the weather permits.

**6.2 2025 Budget**

Andrea inquired whether the Committee would like Council to consider another \$100,000 dollars in the 2025 Municipal Budget, for accessibility projects, similar to the funds allocated in 2024.

The Committee had the following comments:

- The \$100,000 funds from 2024 have not been spent;
- Multi Year Accessibility Plan - Catalogue of Issues needs to be updated;
- Work towards completion of the washroom audits by the spring, 2025;
- Determine a path moving forward for spending and reporting the current accessibility funds;
- Request future funding in the 2026 budget; and
- Review the SMART proposal for enhanced service, for possible 2025 budget considerations.

**Resolution # 11/28/24 AAC - 01**

**Moved by:** Randy Norris

**Seconded by:** Josh Easton

That the Accessibility Advisory Committee defer any plans for future budget funding and work towards funding for the 2026 budget.

**7. New Business**

**8. Correspondence**

**8.1 SMART Board Minutes - September 27, 2024**

Provided for information.

**9. Schedule of Meetings**

**9.1 December 19, 2024 - Holiday Social**

Meeting will commence at 4:00 p.m., followed by Holiday Social.

**9.2 2025 Meeting Schedule**

2025 draft schedule was provided for information. It is based on a Thursday each month, at 4:00 p.m. Tracey will add to the next Agenda for approval.

**10. Adjournment**

**Resolution # 11/28/24 AAC - 03**

**Moved by:** Randy Norris

**Seconded by:** Josh Easton

That the Accessibility Advisory Committee Meeting adjourns at 5:16 p.m.

Carried.

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Chair

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Secretary