

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Council Minutes

Wednesday, October 23, 2024

Council Present

Mayor Kenneth Craig
Deputy Mayor Andrea Clarke
Councillor Beth Blackwell
Councillor Rory Cavanagh
Councillor Mike Hinchberger
Councillor Jennifer Prenger
Councillor Amanda Steinhoff-Gray
Councillor Bill Stewart

Staff Present

Jillene Bellchamber-Glazier, Chief Administrative Officer
Jennifer Lawrie, Manager of Legislative Services/Clerk
Lorie Fioze, Manager Strategic Initiatives
Jayne Jagelewski, Director of Community Services
Cherie Leslie, Community Economic Development Officer
Dwayne McNab, Manager of Development Services
Nicole Bauman, Legislative Services Administrative Assistant

1. **Call to Order/Roll Call**

Mayor Craig called to order the Regular Meeting of the Council of The Corporation of the Municipality of Kincardine at 5:00 p.m. on October 23, 2024 in the Council Chambers at the Municipal Administration Centre.

1.1 **Land Acknowledgment Statement**

Deputy Mayor Clarke opened the meeting with the Land Acknowledgment Statement.

2. **Amendments, Additions or Deletions To/From the Agenda**

None.

3. **Disclosure of Pecuniary Interest and the General Nature Thereof**

Name: Kenneth Craig

Item of Business: 7.2 A - S357 or S358 Applications to the Municipal Act

General Nature of Interest: Daughter is an owner of the affected property.

Mayor Craig left the Council table and did not comment on the business item while this matter was considered.

4. Adoption of Minutes from Regular and Special Meetings of Council

Resolution # 10/23/24 - 01

Moved by: Rory Cavanagh

Seconded by: Beth Blackwell

That the minutes of the Council meeting held on October 9, 2024 be adopted as printed.

Carried.

5. Matters for Public Participation

5.1 Delegations and Presentations

- a. Kincardine Minor Ball's 13U OBA Provincial Champions

The Kincardine Cardinals 13U Ontario Baseball Association team were recognized for winning the 2024 OBA "B" Provincial Championship.

- b. Bruce Power Delegation

James Scongack, Chief Operating Officer, provided an update on Bruce Power.

6. Matters for Discussion and Direction

6.1 Staff Reports

- a. Victoria Park Concept Design, Parks Facilities-2024-25

Sean Kelly and Jacklyn Short from Pl.ural Design Inc. provided a presentation on the Victoria Park Concept Designs.

Resolution # 10/23/24 - 02

Moved by: Mike Hinchberger

Seconded by: Beth Blackwell

That Council receive the design concept for Victoria Park prepared by Pl.ural Design Inc. and Council direct staff for inclusion in the 2026 Capital Budget.

Carried.

Amendment:

Resolution # 10/23/24 - 03

Moved by: Rory Cavanagh

Seconded by: Bill Stewart

That Council change the word approve to receive.

Carried.

- b. Draft Comprehensive Zoning By-law, Development Services-2024-26

Nick Bogaert from MHBC Planning, Urban Design Landscape Architecture Consulting Firm provided a presentation on the Zoning By-law.

Resolution # 10/23/24 - 04

Moved by: Andrea Clarke

Seconded by: Mike Hinchberger

That Council receive the draft Comprehensive Zoning By-law as information and that a Public Open House be held on October 29th 2024, and further that a Public Meeting be held November 13, 2024, in accordance with 34(12)(a)(ii) of the *Planning Act* RSO 1990

Carried.

- c. Community Housing Project, Economic Development 2024-03

Graham Cubitt from Flourish provided a presentation.

Resolution # 10/23/24 - 05

Moved by: Jennifer Prenger

Seconded by: Andrea Clarke

That Council receive the report from Flourish outlining potential development concepts on municipal and private lands to expand affordable and supportive housing options for information purposes.

Carried.

- d. Municipal Surplus Lands, CAO General-2024-24

Council received information related to several municipally owned properties that could be considered for use in achieving goals related to supporting increased housing options in the community.

- e. Community Sport and Recreation Infrastructure Fund, Parks Facilities-2024-24

Resolution # 10/23/24 - 06

Moved by: Rory Cavanagh

Seconded by: Andrea Clarke

That Council approve a submission to the Community Sport and Recreation Infrastructure Fund as outlined herein, including the selection of the Tiverton Sports Centre ice rink improvements project.

Carried.

7. Matters for Decision

7.1 Notice of Motion - At the Meeting

None.

7.2 Motions

Deputy Mayor Clarke assumed the Chair.

- a. S357 or S358 Applications of the Municipal Act

Resolution # 10/23/24 - 07

Moved by: Beth Blackwell

Seconded by: Rory Cavanagh

Whereas S357 or S358 of the Municipal Act provides a process for property owners to apply for a cancellation, reduction and refund of taxes under specific circumstances including but not limited to a

change in the use of a property, demolition or fire, the property being substantially unusable for a period of at least 3 months or a gross and manifest error in the preparation of the assessment roll; and

Whereas in the opinion of staff, the 15 write-offs meet the criteria set out in the Municipal Act; and

Whereas the total of the applications amount to \$20,945.86, with the municipal share being \$9,285.12; now therefore be it

Resolved that Council approve the applications as provided.

Carried.

Mayor Craig assumed the Chair.

b. Community Investment Grant

Resolution # 10/23/24 - 08

Moved by: Jennifer Prenger

Seconded by: Amanda Steinhoff-Gray

Whereas Policy LS.01 Community Investment Grant Policy sets out that requests for support for new projects only may be considered outside of the standard intake processes with applications to be submitted for review by the Community Investment Grant Evaluation Team who will make a recommendation to Council; and

Whereas the Bruce County Classic Team (4-H) has submitted a 2024 Community Investment Grant application; and

Whereas funds remain in the Community Investment Grant budget; and

Whereas the Evaluation Team has reviewed the application and recommended a grant of \$500 to be approved; now therefore be it

Resolved that Council approve a 2024 Community Investment Grant of \$500 to the Bruce County Classic Team (4-H).

Carried.

8. Matters for Information

8.1 Consent Agenda

Items listed under the Consent Agenda are considered routine and are enacted in one motion as a Matter Arising. The exception to this rule is that a Council member or the Chief Administrative Officer may request one or more items to be removed from the consent agenda for separate discussion and action.

- a. Statistical and Information Reports
 - a. Q3 2024 Quarterly Procurement Report, Financial Services-2024-22
 - b. Q3 Corporate Services Update Report, Corporate Services Quarterly Report-2024-05
 - c. Q3 2024 Community Services Quarterly Report, -2024-14
 - d. Fire Services Quarterly Report, Fire Services Quarterly Report-2024-01
 - e. Strategic Initiatives Quarterly Report, Strategic Initiatives-2024-14
 - f. Development Services Report September 2024
 - g. County of Bruce IT Service Delivery Q2/Q3 Report
- b. Minutes of Committees and Boards
 - a. BIA, September 17, 2024
 - b. BIA Draft Minutes, October 15, 2024
 - c. SMART, June 28, 2024
- c. Communications
 - a. Association of Municipalities Ontario
 - a. Policy Update
 - b. Watchfile October 3, 2024
 - c. Watchfile October 10, 2024
 - b. Bruce County Museum and Cultural Centre - Culture Days
 - c. Erica Tremblay - New school

- d. Ministry of Citizenship and Multiculturalism - 2025 Ontario Volunteer Service Awards
- e. Ontario Big City Mayors - Support Solve the Crisis Campaign
- f. Western Ontario Wardens Caucus - Blue Box Transition
- g. YMCA - Invitation to 147th Annual Community Meeting
- h. Motions Other Municipalities
- a. Town of Bradford West Gwillimbury - Ontario Depository Return Program
- b. Town of Parry Sound - Support AMCTO call to update the Municipal Elections Act
- c. Township of Nairn and Hyman - Concerns with Transport and Deposition of Naturally Occurring Radioactive Materials
- d. Township of Tillsonburg - Continued Funding Support Southwest Community Transit

8.1 Consent Agenda

- d. Acceptance of Consent Agenda

Resolution # 10/23/24 - 09

Moved by: Andrea Clarke

Seconded by: Mike Hinchberger

That Council approve the recommendations contained in the consent agenda dated October 23, 2024 and direct staff to proceed with all necessary administrative actions except for Q3 Corporate Services Update Report with request for further information on new water meter implementation.

Carried.

8.2 Members of Council General Announcements

8.3 Chief Administrative Officer Announcements

9. Closed Session (If Required)

Resolution # 10/23/24 - 10

Moved by: Andrea Clarke

Seconded by: Beth Blackwell

That Council move into closed session pursuant to Section 239 (2) of the Municipal Act, 2001, as amended for the purpose of considering:

- 1) The Closed Session minutes dated October 9, 2024;
- 2) Labour relations or employee negotiations (Negotiations with Firefighters); and

Further, that Council return to Regular open meeting upon completion.

Carried.

9.1 Matters Arising from Closed Session

Mayor Craig reported that pursuant to Section 239 (2) of the Municipal Act, Council discussed the following items in Closed Session:

- 1) The Closed Session minutes dated October 9, 2024 were approved;
- 2) Council provided direction in Closed Session to place a By-law on the Open Meeting to consider the results of the negotiations with the Firefighters.

Resolution # 10/23/24 - 11

Moved by: Beth Blackwell

Seconded by: Amanda Steinhoff-Gray

That the “Establish and Regulate Municipality of Kincardine Fire Department (2024) By-law” be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2024 – 141.

Carried.

10. Confirmatory By-law

Resolution # 10/23/24 - 12

Moved by: Andrea Clarke

Seconded by: Mike Hinchberger

That the By-law to confirm the proceedings of the Council of The Corporation of the Municipality of Kincardine of October 23, 2024 be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2024 - 142.

Carried.

11. **Adjournment**

Resolution # 10/23/24 - 13

Moved by: Mike Hinchberger

Seconded by: Amanda Steinhoff-Gray

That this Council Meeting adjourn at 7:59 p.m.

Carried.

Mayor

Clerk