

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Accessibility Advisory Committee Minutes

Thursday, September 26, 2024

Members Present Bruce Edwards, Vice Chair
 Deputy Mayor Andrea Clarke
 Josh Easton
 Lillian Watterworth

Members Absent Sharon Woods, Chair
 Miranda Graham

Staff Present Tracey Guy, Staff Resource

1. **Call to Order**

The Accessibility Advisory Committee meeting of The Corporation of the Municipality of Kincardine was called to Order at 4:10 p.m. on September 26, 2024.

1.1 **Land Acknowledgment Statement**

The Staff Resource opened the meeting with the Land Acknowledgment Statement.

2. **Additions/Deletions/Amendments to the Agenda**

None.

3. **Disclosure of Pecuniary Interest**

None disclosed.

4. **Delegation**

4.1 **Steve Jackson - Development Guidelines**

Mr. Jackson gave a summary of the draft Design Guidelines pertaining to accessibility. The Guideline is consistent with surrounding municipalities and follows the standards in the Accessibility for Ontarians with Disabilities Act (AODA), but not the London Facility Accessibility Design Standard (FADS). He added that the City of London also does not follow the FADS in their Development Guidelines.

Tracey confirmed that the City of London does not apply the FADS to new developments. It only applies to City of London public facing buildings, such as community centers, city officers, arenas, pools, etc.

A discussion ensued regarding the Guideline following the FADS and adding accessibility into the document. It was noted that in order to be an accessible community, we need to start incorporating the FADS into the plans.

Resolution # 09/26/24 AAC - 01

Moved by: Andrea Clarke

Seconded by: Josh Easton

That the Accessibility Advisory Committee recommends that the Facility Accessibility Design Standard (FADS) be incorporated into the Municipal Development and Servicing Guidelines as best practice.

Carried.

5. Adoption of Minutes

5.1 August 29, 2024

Resolution # 09/26/24 AAC - 02

Moved by: Lillian Watterworth

Seconded by: Andrea Clarke

That the minutes of the Accessibility Advisory Committee Meeting held on August 29, 2024 be adopted as circulated.

Carried.

6. Outstanding Business

6.1 Washroom Assessment Training - Julie Sawchuk

Lillian provided an update of Julie Sawchuk's training. Julie Sawchuk and her Engineering Consultant attended the Centre for the Arts building on September 24, to complete an audit of the washrooms in the building. Staff and AAC member Lillian were present. They completed the audit assessment using a newly designed checklist. The checklist lists each amenity in the washroom, and whether it complies with the FADS. The final checklist will be provided at a future meeting for review and she looks forward to using the checklist for further audits.

7. New Business

7.1 International Day of Persons with Disabilities - December 3

Tracey advised that each December 3, the Rick Hansen Foundation marks International Day of Persons with Disabilities (IDPWD). It's a significant date for those at the Rick Hansen Foundation (RHF) as people worldwide unite to recognize the achievements, contributions, and challenges faced by those with disabilities. She will look into social media posts on the date.

7.2 Seniors Forum - October 1, 2024

The Accessibility Advisory Committee is invited to attend the Seniors Forum on October 1, 2024, if available.

7.3 312 Durham Market Square Site Plan

The committee reviewed the private development and offered the following suggestions:

- consideration be given to making some of the units accessible.
- the 911 number be visible from the road.
- recommend 4 accessible parking spaces.
- consideration be given for mobility device/bicycle storage area.
- signage be in a large clear font in a colour that contrasts with its background.
- adequate lighting in parking lot.
- curb cuts, speed bumps and pedestrian walkways identified with bright paint.
- doors and walls are different colours to give a colour contrast.

8. Schedule of Meetings

8.1 October 24, 2024

8.2 November 28, 2024

9. Adjournment

Resolution # 09/26/24 AAC - 03

That the Accessibility Advisory Committee Meeting adjourns at 5:06 p.m.

Chair

Secretary