

# Information Report

**Title:** Q3 2024 Quarterly Procurement Report

**Report Number:** Financial Services-2024-22

**Director:** Corporate Services

**Manager:** Financial Services

**Meeting Date:**

Wednesday, October 23, 2024

---

## Executive Summary:

The purpose of this report is to provide a quarterly update to Council on contract awards, renewals/extensions and amendments valued at \$50,000 or higher that were undertaken since the previous report and to report on the status of contracts valued at \$1,000,000 or higher. As required under the Procurement Policy GG.2.17, this report includes all contracts awarded from January 1 to September 30, 2024.

## Context and Background Information:

### Contract Awards \$50,000 or higher:

The attached schedule summarizes the contracts awarded or extended throughout the quarter. Several tenders have been awarded since the approval of the capital and operating budgets.

### Contracts \$1,000,000 or higher:

The capital budget includes 7 projects that are budgeted for over \$1,000,000. A summary report is attached which includes the budget amounts and amounts spent as of September 30, 2024. Below is an update on each project:

- 1) 9150 – Highway 21 & Russell St. Intersection:** Council has approved the agreements between the Municipality and MTO. MTO is working on utility relocations and tendering of the future works. The project work will be undertaken in 2025.
- 2) 9152 – Rural Paving Conc. 8 – S/R 15 Boundary:** This project has been completed.
- 3) 9164 – Bruce Ave Reconstruction – Park St. to Hwy 21:** Construction has begun. The anticipated completion date is mid to late November.

- 4) **9464 – Queen St. Sewermain Replacement:** Asphalt topcoat is complete. Some final directional markings and line painting remains.
- 5) **9465 – Durham St. Pump Station Upgrades:** Birnam has begun work. Expected completion date of late November.
- 6) **9472 – Mount Forest Ave. Servicing (Development project):** Railing for the retaining wall is being manufactured and will be installed once available.
- 7) **9473 – Kincardine Ave. Servicing (Development project):** Servicing works are complete. Restoration work remaining.

**Consultation Overview:**

The Senior Leadership Team has been consulted on the project status and contracts awarded.

**Origin:**

Procurement Policy GG.2.17

---

**Attachments:** Quarterly Contracts > \$50,000  
Status Report on Contracts > \$1,000,000

**Prepared by:** Shelby Clancy, Manager of Financial Services

**Submitted by:** Roxana Baumann, Director of Corporate Services/Treasurer