

# THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

## COMMITTEE OF ADJUSTMENT MINUTES

Wednesday, August 14, 2024

Members Present	Mayor Kenneth Craig Deputy Mayor Andrea Clarke Councillor Beth Blackwell Councillor Rory Cavanagh Councillor Mike Hinchberger Councillor Jennifer Prenger Councillor Bill Stewart
Members Absent	Councillor Doug Kennedy Councillor Amanda Steinhoff-Gray
Staff Present	Jillene Bellchamber-Glazier, Chief Administrative Officer Jennifer Lawrie, Manager of Legislative Services/Clerk Roxana Baumann, Director of Corporate Services Lorie Fioze, Manager Strategic Initiatives Jayne Jagelewski, Director of Community Services Adam Weishar, Director of Infrastructure and Development Dwayne McNab, Manager of Development Services Mark O'Leary, Manager of Environmental Services Corey Voisin, Manager of Operations Nicole Bauman, Legislative Services Administrative Assistant

### 1. **Call to Order**

Mayor Craig called to order the Committee of Adjustment Meeting of the Council of The Corporation of the Municipality of Kincardine at 5:02 p.m. on August 14, 2024, in the Council Chambers at the Municipal Administration Centre.

### 2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

None disclosed.

**3. Adoption of Minutes**

**3.1 February 14, 2024**

**Resolution # 08/14/24 COA - 01**

**Moved by:** Mike Hinchberger

**Seconded by:** Beth Blackwell

That the minutes of the Committee of Adjustment meeting of February 14, 2024 be adopted as printed.

Carried.

**4. Minor Variance Application**

**4.1 Applicant: Woodward - 478 Concession 6 (Bruce Township)**

**Planning Report: A-2024-016**

Jake Bousfield-Bastedo, County of Bruce Planner, explained the report and recommendation. Any comments received from Agencies and the Public received by the time of writing the report are in the written report.

**Questions from Council for the Planner:** None

**Presentation from the Applicant:** Tom and Shannon Woodward were present but did not provide a presentation

**Presentations from the Public in support/opposition:** None.

**Written Submissions not already discussed:** None

**Final questions and clarifications from Committee:** None.

**Resolution # 08/14/24 COA - 02**

**Moved by:** Beth Blackwell

**Seconded by:** Andrea Clarke

That the Committee of Adjustment approve the Minor Variance A-2024-016 from Tom and Shannon Woodward, for the property described as 478 Concession 6 to permit an accessory structure to be sited in the front yard.

Carried.

**4.2 Applicant: Bluewater District School Board - 885 and 896 River Lane**

**Planning Report: A-2024-025**

Julie Steeper, Bruce County Planner, explained the report and recommendation. Any comments received from Agencies and the Public received by the time of writing the report are in the written report.

**Questions from Council for the Planner:** Number of spaces required for portables on the property, number of spaces for property in total, and temporary nature of portables. Questions regarding if it meets the intent for the variance - intent of the zoning by-law is that portables are facilitating what is active on site. The 4th test is that variance is minor in nature, temporary in nature and Committee asked if this was a permanent amendment and if impact on neighboring community was considered. Standards are aligned with parking ratios in other municipalities.

**Presentations from Applicant:** Marie Shelley, SRM Architects was present on behalf of the applicant. Seeking relief of the parking requirements for these temporary structures. Current parking does not meet existing ratio of 8 per classroom but this has been historically accepted. Portables are temporary structures and they might not be needed in the future.

**Presentations from the Public in support/opposition:** None.

**Final questions and clarifications from Committee:** Question to the CBO if there are consequences under the Building Code Act for building without a permit. Questions about adding a payment in lieu of parking agreement.

**Resolution # 08/14/24 COA - 03**

**Moved by:** Rory Cavanagh

**Seconded by:** Mike Hinchberger

That the Committee of Adjustment approve the Minor Variance A-2024-025 from the Bluewater District School Board for the property described as 885 and 896 River Lane Street to decrease the required number of parking spaces.

Carried.

**5. Adjournment**

**Resolution # 08/14/24 COA - 04**

**Moved by:** Mike Hinchberger

**Seconded by:** Jennifer Prenger

The Committee of Adjustment Meeting do now adjourn at 5:40 p.m.

Carried.

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Chair

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Secretary-Treasurer