

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Accessibility Advisory Committee Minutes

Thursday, July 25, 2024

Members Present	Bruce Edwards, Vice Chair Deputy Mayor Andrea Clarke Josh Easton Miranda Graham Lillian Watterworth
Members Absent	Sharon Woods, Chair Craig Roumey
Staff Present	Tracey Guy, Staff Resource
Others:	Jayne Jagelewski, Director, Community Services Michel DiGiovanni, Manager, Parks and Facilities

1. **Call to Order**

The Accessibility Advisory Committee meeting of The Corporation of the Municipality of Kincardine was called to Order at 4:05 p.m. on July 25, 2024.

1.1 **Land Acknowledgment Statement**

The Staff Resource opened the meeting with the Land Acknowledgment Statement.

2. **Appointment of Chair and Vice Chair for 2024**

Staff Resource Tracey Guy opened the floor for nominations of Chair and Vice Chair for 2023. She explained that the position of Chair at the meeting on February 29th, 2024, was appointed on an interim basis, until the updated Terms of Reference of the Committee was approved.

Andrea Clarke nominated Sharon Woods as Chair, Tracey accepted on Sharon's behalf. No other nominations were put forward.

Andrea Clarke nominated Bruce Edwards as Vice Chair, Bruce accepted. No other nominations were put forward.

Resolution # 07/25/24 AAC - 01

Moved by: Andrea Clarke

Seconded by: Josh Easton

That Sharon Woods be appointed as Chair, and Bruce Edwards be appointed as Vice Chair, for 2024.

Carried.

3. Additions/Deletions/Amendments to the Agenda

None.

4. Disclosure of Pecuniary Interest

None disclosed.

5. Delegations

5.1 Victoria Park Redevelopment

Director Jayne Jagelewski and Consultants Sean Kelly & Jacklyn Short, shared what they received for comments from the Victoria Park redevelopment public consultation process. It was noted that accessibility is a priority for universal design of the park following the FADS, while maintaining as much of the natural vegetation as possible. A new accessible stage/gazebo will be designed, in an accessible location in the park. It was noted that 210 responses were submitted during the public consultation. Other interested groups such as the Heritage Kincardine and Special Event Organizers were invited to be part of the public consultation process.

The Committee had the following comments/recommendations:

- trails and walkways be an accessible width and an accessible surface, not interlocking brick.
- adequate lighting be provided in the park, for accessibility and safety.
- washrooms not be blocked off during special events.
- suggested security cameras be added for safety.
- wiring stage/gazebo for future events, and possibly for live streaming events to be viewed at home.
- accessible parking be installed at each entry point.

Jayne noted that 3 concepts were shown at the public consultation process, and based on the input provided, a new hybrid plan will be designed. Once the new design is completed, it will go back out to public consultation in the fall and presentation to Council by the end of the year.

The Committee is encouraged to participate in the next phase of public consultation.

5.2 Davidson Centre Track Viewing Area Plans

Manager Michel DiGiovanni presented the plans for a proposed access and ramp at the track at the Davidson Centre, which meets the FADS. He confirmed that the 1:15 slope was a mis-print on the ramp plans and the actual slope of the ramp will comply with the FADS at 1:20 (5%). The drawings will be updated before the tender process. The walkway and ramp will make a fully accessible route from the parking lot to the track.

The Committee had the following comments/recommendations:

- accessible parking be installed close to the new entrance.
- when gate is left open, cars often park in the entrance, which would block the accessible route.
- recommended no gravel be placed on the accessible route.
- encouraged FADS compliance.

6. Adoption of Minutes

6.1 May 30 and June 17, 2024

Resolution # 07/25/24 AAC - 02

Moved by: Lillian Watterworth

Seconded by: Miranda Graham

That the minutes of the Accessibility Advisory Committee Meeting held on May 30 and June 17, 2024 be adopted as circulated.

Carried.

7. Outstanding Business

7.1 All Welcome Event - June 1, 2024

Lillian indicated that the event was successful, and sparked many conversations about accessibility. She also noted that the craft was a hit with the children. Few comments received were:

- Stone pathway through park is not wide enough to accommodate a person in a mobility device and passing people or walking with people.
- The brick surface is not easily maneuvered with a mobility device. Although it is a hard surface, it is very bumpy and uneven. Also, some bricks may rise after winter and may become a tripping hazard.
- Need additional accessible parking at the park.
- Requested a gender-neutral washroom.

7.2 List of Priorities - Action Plan

Andrea advised that the Legislative Services Report that went to Council regarding the Committee's priorities, was well received.

Tracey advised that she spoke to the Chair before the meeting and recommended that the Committee develop an action plan, to prioritize the list of washrooms for the \$100,000 budget allocation, with costings. She will prepare a list of current accessible washrooms before the next meeting, and the Committee can develop a plan to inspect them, to determine what is needed to make them fully compliant to the current AODA and FADS. In order to expedite the inspections, she will also get a quote from Sawchuk Accessible Solutions, to inspect washrooms and look into providing costings, for the Committee to review at the next meeting.

7.3 Sidewalk Accessibility Requirements

Tracey advised the Committee, that the downtown Kincardine businesses have been asked to remove all obstructions from the sidewalk, to maintain the minimum 1500mm for accessibility.

8. New Business

8.1 Spruce the Bruce Accessibility Funding

Tracey advised that the Spruce the Bruce Funding stream has been expanded to include accessibility projects. Members are encouraged to send the information to potential businesses downtown Kincardine and Tiverton.

8.2 Updating Accessible Parking Spaces Report

Report was provided for information.

8.3 Municipal Crosswalk Enhancement Considerations

Report was provided for information.

9. Correspondence

9.1 SMART 2024-2027 Strategic Plan

Plan was provided for information.

9.2 City of Stratford Resolution

Andrea noted that the City of Stratford Resolution, was presented on the July 24th, 2024 Council Agenda for information, and requested the Committee comments.

The Committee fully supports the resolution.

Resolution # 07/25/24 AAC - 03

Moved by: Andrea Clarke

Seconded by: Lillian Watterworth

That the Accessibility Advisory Committee fully supports the City of Stratford's Resolution regarding Call to Action to Meet the Deadline of an Accessible Ontario by 2025, and requests Council approve a similar resolution.

Carried.

10. Schedule of Meetings

10.1 August 29, 2024

10.2 September 19, 2024 - Volunteer Appreciation Event

10.3 September 26, 2024

11. Adjournment

Resolution # 07/25/24 AAC - 04

Moved by: Miranda Graham

Seconded by: Lillian Watterworth

That the Accessibility Advisory Committee Meeting adjourns at 5:40 p.m.

Carried.

Chair

Secretary