

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Accessibility Advisory Committee Minutes

Thursday, August 29, 2024

Members Present Sharon Woods, Chair
Deputy Mayor Andrea Clarke
Josh Easton
Bruce Edwards
Miranda Graham
Lillian Watterworth

Staff Present Tracey Guy, Staff Resource

Others: Jennifer Lawrie
Jillene Bellchamber-Glazier
Rory Cavanagh

1. **Call to Order**

The Accessibility Advisory Committee meeting of The Corporation of the Municipality of Kincardine was called to Order at 4:05 on August 29, 2024.

1.1 **Land Acknowledgment Statement**

The Chair opened the meeting with the Land Acknowledgment Statement.

2. **Additions/Deletions/Amendments to the Agenda**

2.1 **Moment of Silence for Craig Roumey**

The Chair called for a moment of silence, in honour of Accessibility Advisory Committee Member, Craig Roumey.

Tracey advised that the Municipality will send a donation to one of his charities.

3. **Disclosure of Pecuniary Interest**

None declared.

4. **Adoption of Minutes**

4.1 **July 25, 2024**

Resolution # 08/29/24 AAC - 01

Moved by: Lillian Watterworth

Seconded by: Miranda Graham

That the minutes of the Accessibility Advisory Committee Meeting held on July 25, 2024 be adopted as circulated.

Carried.

5. Delegation

5.1 Scott McPherson

Scott McPherson presented information on upgrades to existing washrooms and proposed costs association with upgrading the features. He outlined auto flush toilets, sinks and hand dryers as a necessity for accessible washrooms, as well as installation of grab bars. He also identified wayfinding signage at the Davidson Centre as a priority.

The Committee thanked Mr. McPherson for the information, and will consider the comments when completing audits of the facilities.

6. Outstanding Business

6.1 List of Priorities - Action Plan

The Committee discussed the washroom list and provided a list of priorities for upcoming audits.

Tracey received a quote of \$2,500 from Sawchuk Accessible Solutions to provide training and an audit checklist for inspecting municipal washrooms. If approved by the Committee, Julie Sawchuk will provide the training on Tuesday September 24th at 10:00 a.m.

Resolution # 08/29/24 AAC - 02

Moved by: Miranda Graham

Seconded by: Lillian Watterworth

That the Accessibility Advisory Committee approve the hiring of Sawchuk Solutions in the amount of \$2,500 to be used from the Accessibility Advisory Committee 2024 budget.

Carried.

7. New Business

None.

8. Correspondence

None.

9. Schedule of Meetings

9.1 September 19, 2024 - Volunteer Appreciation Event

9.2 September 26, 2024

9.3 October 24, 2024

10. Adjournment

Resolution # 08/29/24 AAC - 03

Moved by: Miranda Graham

Seconded by: Lillian Watterworth

That the Accessibility Advisory Committee Meeting adjourns at 5:05 p.m.

Carried.

Chair

Secretary