

Staff Report to Council

Title: Council Vacancy – Committee Vacancies

Report Number: Legislative Services-2024-25

Director: Corporate Services

Manager: Legislative Services

Meeting Date:
Wednesday, September 25, 2024

Date to be considered by Council:
Wednesday, September 25, 2024

Recommendation:

1. That Council appoint _____ to the Saugeen Mobility and Regional Transit Board for a term of _____.
2. That Council appoint _____ to the Bruce Area Solid Waste Recycling Board for a term of _____.
3. That Council appoint _____ to the Community Investment Grant Review Team for a term of _____.

Executive Summary:

With the declaration of the vacant seat of Councillor Ward 1 at the September 11, 2024 meeting, the Committee positions held by Councillor Kennedy also become vacant. Councillor Kennedy represented the Municipality on Bruce Area Solid Waste Recycling (BASWR) Board, the Saugeen Mobility and Regional Transit (SMART) and the Community Investment Grant Review Team. Council will consider whether to fill these vacancies temporarily until the Council position is appointed or appoint a member to fill the position for the remainder of the term. Council may also review their current appointments to consider changes to Council appointments on existing committees, if desired. The next meeting of BASWR is October 24, 2024, at 9 a.m. and the next meeting of SMART is September 27, 2024 at 10 a.m.

Strategic Priorities:

D.14-Ensure the organization has the optimal number of engaged human resources to support municipal operations and deliver excellent services

Financial Considerations:

There are no financial considerations directly considered with these appointments.

Policy:

N/A

Context and Background Information:

On September 11, 2024, the office of Councillor Ward 1 was declared vacant. As such, the committee seats held by Councillor Kennedy have also become vacant. Councillor Kennedy sat on:

- BASWR;
- SMART; and
- Community Investment Grant Review Team.

Options

Council has the following options to fill the vacancies.

Option 1 - Temporarily fill the vacancy until the vacant seat of Councillor Ward 1 is appointed. At that time, Council can review the positions again with a full Council complement and decide on filling the vacancy permanently. This could include a mid-term review of the existing Council appointments to various committees to determine if there are any changes desired.

Option 2 – Fill the Vacancy permanently among the existing complement of Council members.

Committee Roles and Time Commitment

Bruce Area Solid Waste Recycling (BASWR)

The next meeting for BASWR is **Thursday October 24, 2024, at 9 a.m.** They meet monthly during the day for approximately one (1) hour.

The Board consists of 7 municipal representatives, one each from Arran-Elderslie, Brockton, Huron-Kinloss, Kincardine, Saugeen Shores, South Bruce and South Bruce Peninsula. The Municipality sends one Council member to be our representative on the Board.

The Municipality is 1/7th owner of BASWR and BASWR provides the garbage and recycling services for the Municipality of Kincardine. One of the major items being dealt with by this Board is the implications of [Blue Box Regulation O. Reg 391/21](#).

Saugeen Mobility and Regional Transit (SMART)

The next meeting of SMART is **Friday September 27, 2024, at 10 a.m.** and then on Friday October 25, 2024 at 10 a.m. They meet on the last Friday of the month during the day for approximately three (3) hours.

The Board consists of 10 municipal representatives, one each from Huron-Kinloss, West Grey, Arran-Elderslie, Brockton, Chatsworth, Grey Highlands, Hanover, Kincardine, Saugeen

Shores and Southgate. The Municipality sends one Council member to be our representative on the Board.

SMART is a specialized public transit service that provides accessible transportation services to the Municipality of Kincardine.

Community Investment Grant Committee

This Committee meets on an as needed basis to review Community Investment Grant Applications and make recommendations to Council. No future meetings have been scheduled and the majority of meetings happen in the 1st quarter each year.

Current Council Appointees

For reference, Council Members currently appointed to other committees are:

Accessibility Advisory Committee	Andrea Clarke
Business Improvement Area (BIA)	Mike Hinchberger
BASWR	Vacant
Community Investment Grant Review Team	Andrea Clarke, Amanda Steinhoff-Gray, Vacant
Community Safety & Wellbeing Advisory	Beth Blackwell
Heritage Kincardine	Mike Hinchberger
South Bruce OPP Detachment Board	Rory Cavanagh
SMART Board	Vacant
Saugeen Valley Conservation (SVCA)	Bill Stewart, Jennifer Prenger
Striking Committee	Kenneth Craig, Andrea Clarke, Beth Blackwell Amanda Steinhoff-Gray
Westario Power Board	Mike Hinchberger

Consultation Overview:

Staff have reached out the BASWR and SMART to determine upcoming dates.

Origin:

Resolution 09/11/24-04 – Declaring office of Ward 1 Councillor Vacant.

Implementation Considerations:

Once an appointment to these committees has been made, Staff will inform BASWR and SMART of the new members.

Risk Analysis:

There are a number of important matters being considered by both BASWR and SMART including their 2025 budgets. Without representation, the Municipality will not have an opportunity to provide input into these matters.

Attachments: None

Prepared by: Jennifer Lawrie, Manager of Legislative Services/Clerk

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