

Quarterly Update Report

Title: Q2 2024 Community Services Quarterly Report

Report Number: Community Services Quarterly Report-2024-07

Meeting Date: Wednesday, July 24, 2024

2024 Community Services Business Plan Priorities

Goals and Objectives	Actions	Proposed Time	Status Update
Create vibrant parks, green space, recreation facilities and programs for residents or visitors of all ages and abilities.	1.1: Create and implement a Parks and Recreation Strategic Plan that helps the municipality plan for and provide parks for the community.	Completion of Strategic Plan in Q1 2024	Parks and Recreation Strategic Plan presented to Council March 2024 and “received”
	1.2: Work with community partners to develop a plan for a new performance area as well as additional accessible elements for Victoria Park.	Design drawings Victoria Park Q2 2024	Public community engagement completed June 2024, further on-line engagement continued. Anticipated Council presentation Q4 2024.
	1.3: Work with user groups to develop a phased-in plan and budget for future upgrades to Connaught Park and		Staff have met with ball users groups as part of the annual commencement of season. 2024 upgrades were

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	<p>the Tiverton Ball Diamonds.</p> <p>1.4: Work with user groups to build a splash pad in Tiverton.</p>	<p>Splash Pad Request part of 2024 Budget requests</p>	<p>discussed with the groups. Once ball season is complete, further discussion will entail needs and wants for future diamonds.</p> <p>Contractor and location approved in consultation with Tiverton Lions Club. Construction anticipated to commence Q3 2024</p>
<p>Enhance the experience at the lakefront.</p>	<p>2.1: In partnership with MIC, County of Bruce and University of Waterloo implement the Smart Beach</p>	<p>Smart Beach Program anticipated to be completed by Q4 2024</p>	<p>Staff receive updates from the Director of MIC regarding the status of the program. Anticipated completion is end of 2024 at which time a system will be proposed to assist with understanding hazardous conditions.</p>

Parks and Facilities:

Facilities Division:

- Davidson Centre Ice was removed April 22 in preparation for spring special events. Events included Rock with your Docs, the OHF annual meeting, the Homeshow and Bulldogs Beach Volleyball.
- 5 full-time facility maintainers transitioned to the parks team as of April 29th. Facilities will operate with 3 of the 8 full-time maintainers, as well as several part-time staff until September.
- Power outage April 12-13th demonstrated the Davidson Centre generator’s inability to keep up with the power demand while the building is in full operation. Staff are reviewing power outage procedures, which will likely see a budget item in 2025 for the expansion of generator capacity.

- Various facility improvements have been made at the Davidson Centre including carpet replacement, Hall floor re-finishing, and ramp floor painting.
- One new Facilities Maintainer, and the new Lead Hand of Building Maintenance began work in April and have assumed their new responsibilities.

Parks Division:

- Parks students (11) and seasonal staff (1 park Attendant) started work on May 2. Onboarding for new staff was approximately 1 week of training before the new staff could safely assume their responsibilities.
- Park Washrooms were opened May 17th with the exception of Victoria Park, which remains open year-round.
- Parks installed 2 new back-stop nets, in partnership with Kincardine Minor Soccer, to enhance player safety at the Bruce Ave Soccer Fields.
- Annual flowers, hanging baskets and planters arrived May 27th. Installation of planters and baskets, as well as planting of annual beds was completed within 4 weeks of delivery.
 - The horticulture team was shorthanded in Q2 of 2024, missing the lead (horticulturalist) and one student. Other parks staff made best efforts to fill these gaps.
 - The new Horticulturalist has been hired and started with the Municipality July 8th.
- All park irrigation was charged the last week of May.
 - Staff encountered problems with the supply pipeline for the Boardwalk Garden irrigation, which remains off until a contractor can be secured to install a new pipe.

Update on Capital Projects

- Kincardine Medical Centre New HVAC & full building controls: Completed.
- Kincardine Library Washroom Renovation: Contractors have completed demolition of the existing facilities. Construction is on-going, with work being conducted around Library programming.
- Building Condition Assessments: B.M Ross has completed the site surveys of our municipal facilities and staff are awaiting receipt of the draft report for review.
- Davidson Centre Track Viewing Area: Architectural plans have been received by staff for the construction of the Accessible ramp and viewing area at the DC track. Staff will engage AAC prior to finalizing the tender documents. Construction is expected following the 2024 soccer season, in the fall.
- Victoria Park Designs: Staff, along with the landscape architect, conducted a public engagement session at the Kincardine Centre for the Arts on June 6th. This session

was followed by an online engagement period, staff are awaiting the results of the public feedback from the consultant.

- Tiverton Splash Pad: Staff completed public engagement on the splash pad and the corresponding features have been ordered. Construction is anticipated to begin before the end of August 2024

Recreation and Programs:

Aquatic Programming	Q2 2023	Q2 2024
Swimming Lesson Registration	90 % capacity	77% capacity*
Total Number of Visits to the Pool	14,307	14,731
Total Number of Health Club Visits	4,353	6,172

*increased the number of registration spaces for 2024 based on 2023 near capacity

*private lesson participation has increased to 147% of capacity reducing group swimming lesson registration

Dry-land Programming	Q2 2023	Q2 2024
Landfit	394	447
Aquafit	N/A	1230
Indoor Pickleball	862	974
Drop-in Gym	128	189
Kindergym	223	196
Outdoor Pickleball Passes	23	0 Only 6 purchased and they had no one to play so they have been refunded. All play has been moved to the church because it is free
Public Skate	162 (ice out April 21, 2023)	113 (ice out April 22 2024)
Facility Permits	209	292

Recreation and Programming

- 24 Summer camp staff onboarded and trained in High Five Principals of Healthy Childhood development and took part in the All Kids Can Play training hosted by Community Living Kincardine and District with the support of Community Foundations Grey Bruce

- Received funding from Bruce County Children's Services to hire an inclusion support staff to aid camps inclusion program. This program covers all wages for this staff member
- Received a donation of \$2,000 from the Kincardine Lions Club for camp's inclusion program
- Hosted the Longest Day of Play event which saw over 100 people in attendance. An opportunity to meet camp staff and participate in various physical activities.
- Hosted the District 27 Senior Games bid euchre event bringing 48 card players to town to compete for a chance to go to the Regional Games.
- 2 new fitness instructors have been hired
- Laura Webb, Recreation Supervisor and Sara Vinandy, Aquatic Supervisor attended PRO Conference April 17 – 19, 2024
- New Manager of Recreation, Anne-Marie Thomson, started with the municipality on April 15, 2024
- Summer student membership promotion offered for the Health Club May 1 – September 1 resulting in 24 youth memberships sold.

Parks and Facilities

- Chainsaw Training: 2 parks maintainers attended the 2-day chainsaw course. All parks staff are now trained in the safe operation of chainsaws and basic techniques.
- Playground Practitioner Training: 2 parks maintainers attended the 5-day Registered Playground Practitioner Course through O.P.A. Currently they are the only 2 maintainers qualified to conduct monthly inspections.
- Rink board Replacement Training: Facilities Supervisor, Chris Davey, attended the 1-day information session on replacement of aging rink boards hosted by ORFA.
- All 11 parks summer students and 5 maintainers were trained in the safe operation of our ground's maintenance equipment (ex. Mowers, blowers, trimmers). This was a 2-day course hosted by the Municipality.
- Skid Steer Training: 5 parks maintainers attended a 2-day course, certifying them in safe operation of our skid steer.
- Crane Operator Training: 5 parks maintainers took the 1-day course, certifying them in the safe operation of our 0-5 t crane.

Emergency Management

- Emergency Control Group Training completed on April 15, 2024 on Emergency Management Program components
 - Victim Services presentation
- Scribe training for four employees completed on April 25, 2024
- ECRC (Eastern Canada Response Corporation) training and tabletop exercise completed in Goderich
 - In the event of a large oil spill on Lake Huron

- Water quality sampling and processes completed with Grey Bruce Public Health on July 9, 2024
 - Understanding processes for unsafe water and notification procedures
 - <https://gbph-portal.hedgerowsoftware.com/#/home> (link to check water safety status of various sources)

Exercises

- Municipality of Kincardine exercise (Operation Derecho) completed in part with Bruce County and neighboring municipalities (South Bruce, Huron Kinloss, and Brockton) completed on May 2, 2024
- Trillium Venture (Canadian Armed Forces Exercise) completed in Bruce County and Huron County from May 3 – 5, 2024
 - Kincardine provided the opportunity for wellness checks to be completed
- Bruce Power - Force on Force Exercise completed on June 20, 2024 with several agencies observing and providing feedback
- Siren testing completed
 - Preventative Maintenance – June 10, 2024

Community Engagement / Public Education

- Lakeside Lifestyle Show – April 27 – 28, 2024
- McHappy Day – May 8, 2024
- Emergency Preparedness Week
 - Red Cross / Kincardine 'Be Ready Emergency Preparedness Workshop' for the public.

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