

# Quarterly Update Report

**Title:** Infrastructure & Development 2nd Quarter Report

**Report Number:** Infrastructure & Development Quarterly Report-2024-04

**Meeting Date:** Wednesday, July 10, 2024

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## Operations:

### Completed:

- 302 culverts have been inspected and added to our system
- Traffic Lights ATSI testing and spring maintenance
- Annual contracts for sidewalk replacement, crack sealing, maintenance gravel application, dust control application
- Painting of warning lines on pier
- Spring planting of 200 seedling trees

### In progress:

- Line painting = 85% complete
- Miscellaneous asphalt repairs are = 75% complete
- Roadside grass mowing is underway
- Ditch grubbing is underway
- Guard rail replacement = 80% complete
- Accessibility parking spot adjustments are underway to meet FADS compliance

### Tall Tree Sale:

- Acquired 270 trees to offer to the public with 173 sold to our residents
- Remaining trees were planted throughout the Municipality (Riggin Park, Municipal Administration Centre, with the remaining planted on boulevards throughout the Municipality)

### Permits:

- 25 Road Cut Permit and 15 Road Occupancy applications issued since April 1<sup>st</sup>.

## Cemetery:

- 9 single adult plot sales and 5 niche sales in the Kincardine Cemetery
- 2 single adult plots sales and 2 niche sales in the Tiverton Cemetery
- 46 niches in the Kincardine Cemetery and 60 in the Tiverton Cemetery available
- 6 full burial interments and 14 in ground cremations in the Kincardine Cemetery
- 1 full burial and 7 in ground cremations in the Tiverton Cemetery

## Capital:

- The 2024 Fleet procurement is now complete. The largest of the fleet items, the refurbished landfill compactor arrived at the KWMC the week of June 24th. The single axel plow and pickup trucks have also been delivered.
- The Queen St. planters are now planted and in place. The remainder of the furnishings (benches and bike racks) are scheduled to arrive the week of July 18th.
- Mount Forest Ave. reconstruction is now complete. Restoration work is under way. Topsoil, line painting and completion of the retaining wall at the Women's House remain.
- The EV charging station replacement unit for the Queen St. parking lot has been received. Our electrical contractor is working on the unit installation.
- Conc 8 resurfacing has been pulverized in preparation for paving; 28 of 37 culverts have been replaced.
- Lake St. gravel placement is complete.

## Development Services:

### Building Services Update to date as of June 24, 2024:

- Continued to be strong through the 2<sup>nd</sup> quarter of the year. Total residential units have tripled from last year and the estimated value of permits has doubled.
- Continuing with the Septic Reinspection Program. All properties with septic systems located in highly vulnerable municipal Well Head Protection areas, are required to have their septic systems inspected every 5 years. This is mandated under the Ontario Building Code (OBC), The Clean Water Act and the water shed based Source Protection Plan. The Program has been subject to re-evaluation with the relocation of the Scott's Point well. Approximately 65 systems will be subject to inspection under the program on a 5-year basis.
- The contracted Building Inspector started on a part-time basis the first week of June. They will transition to full-time in September to cover a paternity leave.
- Total Building Permits issued: 147
- Total Residential Building units: 33
- Total Estimated Value of Construction: \$26,410,287

## Planning Services Highlights:

- Development is significant in Kincardine in 2024, there have been approximately 50 pre-consultation meetings in the first half of 2024. The second quarter alone had 35, more than triple the number of pre-consulting meetings in the first quarter. 25 of the 35 are development proposals that have not received formal applications to date and are not reflected in the below updates.
- Development projects that are under agreements and have been actively working on completing requirements of their agreement include:
  - a) Lindston Group – Mercedes Crescent Subdivision
  - b) Seashore formerly known as WROTL
  - c) Brown Subdivision – Bruce Avenue
  - d) Fairway Estates – Queen Street
  - e) Staybridge Suites – Kincardine Ave & Hwy 21
  - f) Bradstones Development – Golf Links
- Development projects that are actively working through the application process include:
  - a) 841-845-851 Queen Street – 6 Story Apartment Building (46 units)
  - b) 7 Mount Forest Ave – 3 Story Apartment Building – (94 Units)
  - c) Tidman - Parkside Court Subdivision – Subdivision Agreement review in process (81 Units)
  - d) Conquergood Subdivision – Subdivision Agreement review in process (130 units)
  - e) Fast Holdings – Maple Street Subdivision Agreement review in process (88 units)
- There are 36 active planning application files open with Bruce County:
  - a) 1-Bruce County Official Plan Amendment
  - b) 2-Minor Variance
  - c) 14-Consent
  - d) 2-Local Official Plan Amendment
  - e) 2-Subdivision
  - f) 3-Condo Exemption
  - g) 12-Zoning Amendments
- Zoning By-Law Review:
  - a) Continue to work with MHBC on the Comprehensive Zoning Update reviewing sections in collaboration with the County and providing comments back to MHBC.
  - b) The review team is assessing the completion of all changes and discussions through our working group reviews at which time the document will be able to go out to the public and stakeholders for comment and final revisions before being presented to Council for adoption. It is anticipated that with MHBC Ltd. preparing the documents and vetting all changes and amendments against the OP, County Plan and Provincial

Policy Statement, the process will be fairly streamlined in getting a final document approved by Council in 2024.

### **Environmental Services:**

- Spring Distribution Flushing was completed June 21st, 2024.
- Spring Compost closed May 21st, 2024, and was successful. Residents continue to drop compost off at the Kincardine location resulting in additional costs for staff.
- Hazardous Waste Day in Kincardine May 11, 2024, 8am – 1pm. 304 vehicles attended the event with a total of 14,254kg collected.
- As of June 14th, about 37% of the water meters have been replaced as part of the contract. This is well below the 50-55% range we were hoping to have completed at this point. There have been three separate mailouts to individual residents, including door-knocking and paperwork left to try and book appointments, and social media blasts through our website to remind people. The contractor offers appointments 8am-8pm, and we have continued to try and book appointments for the success of this program. As per the final letter sent to residents, failure to comply allows us to enforce By-law 2023-175 Schedule M, to increase flat rate 4x. Without significant improvement we are going to need Council support with the application of this By-law.
- Fire Flow Testing was conducted on about 60% of the Municipalities fire hydrants in May 2024. These tests are important for fire-fighting applications, insurance, and can aid in design development. The remaining 40% of the hydrants will be completed in 2025.
- Roof replacements have been made at Park Street Lift Station, Durham Street Lift Station, and Mahood Generator Station.
- The waterproofing of the reservoir at the water treatment plant has been completed and fully restored.
- The generator at the Effluent Station has been installed and will be commissioned by Sommers July 9th, 2024. This project is important from a wastewater compliance standpoint as each time there was a power failure at this station, it resulted in partial treatment as the UV system would be offline and was reportable to the Ministry.
- The Highland Drive water main lining project has been completed. The lining was installed, pressure tested, sampled, and brought back online Monday June 17th. The re-connection of services and decommissioning of the temporary water system was concluded by June 21st. Staff will continue to monitor the success of the project and chlorine residuals in the area to determine effectiveness.
- Staff received 39 complaints (included in the wastewater complaints number below) in the month of June from residents around the Bruce Avenue lagoon site in Kincardine. Oduors released from the aeration pond resulted in unpleasant discharge at various times. Staff have worked to resolve the issues around the site and continue to work in conjunction with our engineering group and new aeration supply company, and believe they have pinpointed a few areas of concern that can be addressed to minimize these occurrences in the future.
- 38 Water and complaints received

- 42 Wastewater complaints received
  - 119 Alarm Callouts
  - 1 watermain repair
  - 31 water asset repairs (not including meters a part of the Meter Replacement Program)
  - 1 sanitary asset repair
  - 1 sanitary backup not on municipal side
  - SCADA is roughly 95% complete
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