

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Accessibility Advisory Committee Minutes

Thursday, April 25, 2024

Members Present Sharon Woods, Chair
 Deputy Mayor Andrea Clarke
 Josh Easton
 Miranda Graham
 Craig Roumey
 Lillian Watterworth

Members Absent Bruce Edwards

Staff Present Tracey Guy, Staff Resource

1. **Call to Order**

The Accessibility Advisory Committee meeting of The Corporation of the Municipality of Kincardine was called to Order at 4:03 pm on April 25, 2024.

1.1 **Land Acknowledgment Statement**

The Chair opened the meeting with the Land Acknowledgment Statement.

2. **Additions/Deletions/Amendments to the Agenda**

None.

3. **Disclosure of Pecuniary Interest**

None declared.

4. **Delegations**

4.1 **Michel DiGiovanni, Sports Field Bleachers**

Michel DiGiovanni, Parks and Facilities Manager, presented the proposed aluminum bleachers the Municipality is looking to purchase, to replace current wooden ones. They will be located at several sports fields around the Municipality, and will be moveable, to relocate to accommodate larger sporting events.

The Committee had the following recommendations:

- the bottom bench seat be no higher than 18-19 inches;
- Accessible seating placard be added to the bottom bench;
- look into a railing, to be added to the accessible seat;

Michel noted that there are limitations to the size and weight of the bench, as they are compact and movable. He will investigate and report back at a future meeting.

5. **Adoption of Minutes**

5.1 **March 28, 2024**

Resolution # 04/25/24 AAC - 01

Moved by: Lillian Watterworth

Seconded by: Josh Easton

That the minutes of the Accessibility Advisory Committee Meeting held on March 28, 2024 be adopted as circulated.

Carried.

6. **Outstanding Business**

6.1 **AAC Terms of Reference**

Concerns were raised over the Council member automatically appointed as Chair, with no voting privileges. It was determined that lived experience in accessibility is the preferred choice for Chair of the Accessibility Advisory Committee. Also, the Chair being a non-voting member, makes the voting members an even number, and could potentially stalemate a decision.

Resolution # 04/25/24 AAC - 02

Moved by: Andrea Clarke

Seconded by: Josh Easton

That the Accessibility Advisory Committee recommend to Council that the Accessibility Advisory Committee Terms of Reference be amended to allow the appointment of the Chair, to be elected annually, from among all the members, and the Chair be a voting member of the Committee.

Carried.

6.2 Community Day - June 1, 2024

The Committee would like to participate in Community Day on June 1 from noon until 4pm, if enough members are available. Tracey will look into further.

7. New Business

7.1 Sidewalk Patios Locals

The Committee reviewed the application and had the following comments/concerns:

- The Durham Street patio maintains the minimum path of travel width of 63 inches at all times;
- The Durham Street patio tables and chairs be of appropriate size to be located completely within the grassed area, to maintain the minimum 63 inches path of travel;
- The Durham Street rope fence and bollards be in a location to maintain the minimum 63 inches path of travel at all times;
- The Queen Street tables allow for the continuous minimum path of travel width of 63 inches;
- Request the Municipality of Kincardine By-law Officers and/or Municipal Staff perform regular patrols and inspections of the patios (minimum 2 times per week), to ensure the minimum path of travel routes are maintained;
- Request the Owner/Operator of Locals Pub and Eatery do daily inspections, to ensure the minimum path of travel routes are being maintained, and patio tables, chairs, bollards, are not encroaching into the minimum path of travel throughout the day;
- Ensure the patios tables, chairs fence, etc. do not interfere with the pedestrian traffic light activation;
- The Owner/Operation of Local's and the abutting businesses affected by the patio, be notified that no signs, furniture, planters, garbages, or other obstacles be put out in the 63 inches path of travel;
- Adequate space is provided between tables, to allow access to the tables, without having to move the chairs into the 63 inches path of travel;
- Recommend a parking area for mobility devices and strollers to be stored by patrons, and does not obstruct the 63 inches path of travel;

- Request an accessible table be provided to accommodate persons with mobility devices or strollers, which is labeled and located close to the entrance and/or area to store devices.
- Due to the safety and dignity of persons with disabilities, and all patrons using the sidewalk, recommend that if the minimum clear paths of travel are not being maintained, that the 2024 Sidewalk Patio Permit be revoked, and that no future Sidewalk Permits be authorized.

8. Correspondence

None.

9. Schedule of Meetings

9.1 May 16, 2024 - Special Meeting

9.2 May 30, 2024

9.3 June 27, 2024

10. Adjournment

Resolution # 04/25/24 AAC - 03

Moved by: Miranda Graham

Seconded by: Andrea Clarke

That the Accessibility Advisory Committee Meeting adjourns at 5:02 p.m.

Carried.

Chair

Secretary