

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Council Minutes

Wednesday, May 22, 2024

Council Present Mayor Kenneth Craig
Deputy Mayor Andrea Clarke
Councillor Beth Blackwell
Councillor Rory Cavanagh
Councillor Mike Hinchberger
Councillor Doug Kennedy - left the meeting at 6:23 p.m.
Councillor Jennifer Prenger
Councillor Amanda Steinhoff-Gray
Councillor Bill Stewart

Staff Present Jillene Bellchamber-Glazier, Chief Administrative Officer
Jennifer Lawrie, Manager of Legislative Services/Clerk
Roxana Baumann, Director of Corporate Services
Matt Cottrill, Acting Fire Chief
Lorie Fioze, Manager Strategic Initiatives
Jayne Jagelewski, Director of Community Services
Dwayne McNab, Manager of Development Services
Chrystal Murphy, Physician Recruiter / Clinic Manager
Emily Lutz, Records Management Clerk

1. **Call to Order/Roll Call**

Mayor Craig called to order the Regular Meeting of the Council of The Corporation of the Municipality of Kincardine at 5:00 p.m. on May 22, 2024 in the Council Chambers at the Municipal Administration Centre.

1.1 **Land Acknowledgment Statement**

Councillor Hinchberger opened the meeting with the Land Acknowledgment Statement.

2. **Amendments, Additions or Deletions To/From the Agenda**

None.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

Name: Rory Cavanagh

Item of Business: 9.1 Dr. Reeves Physician Agreement (2024) By-law

General Nature of Interest: Spouse's professional position and income, as well as having a shareholder interest in the Dr. A Cavanagh Medicine Professional Corporation

Councillor Cavanagh left the Council table and did not comment on the business item while this matter was considered.

4. Adoption of Minutes from Regular and Special Meetings of Council

Resolution # 05/22/24 - 01

Moved by: Mike Hinchberger

Seconded by: Bill Stewart

That the minutes of the Council meetings held on May 8, 2024 be adopted as printed.

Carried.

5. Matters for Public Participation

5.1 Delegations and Presentations

a. School Resource Officer

Jonathon Jones from St. Anthony's Parent Council made a presentation on the School Resource Officer sharing their support for the position and asking Council to reconsider this issue.

6. Matters for Discussion and Direction

6.1 Staff Reports

a. Sign Bylaw Exemption – 1199 Queen St. – Kincardine and Community Health Care Foundation, Development Services-2024-14

Resolution # 05/22/24 - 02

Moved by: Beth Blackwell

Seconded by: Rory Cavanagh

That the Council of the Municipality of Kincardine grant a sign exemption request from Section 4.2(ii) of By-law No. 2003-136 for the placement of a fundraising sign at the property located at 1199 Queen St. Kincardine – South Bruce-Grey Health Centre.

Carried.

- b. Holding Removal By-law – 1427 Concession 9, Development Services-2024-15

Resolution # 05/22/24 - 03

Moved by: Amanda Steinhoff-Gray

Seconded by: Mike Hinchberger

That the Council of the Municipality of Kincardine pass a by-law for the removal of the Holding 'H1' provision from PT LT 1-2 CON 8 KINCARDINE PT 1 3R5710, AS IN R317255 EXCEPT PT 1 3R1008,R197429, PT 7 3R8823, PT 1, PL 3R9699, Municipality of Kincardine (geographic Township of Kincardine).

Carried.

- c. Station 12 Women's Washroom, Emergency Services-2024-03

Resolution # 05/22/24 - 04

Moved by: Bill Stewart

Seconded by: Amanda Steinhoff-Gray

That Council approve staff to construct a women's washroom facility at Kincardine Fire and Emergency Service (KFES) Station 12 that deviates from the 2021 Facility Accessibility Design Standards (FADS).

Carried.

- d. South Bruce O.P.P. Detachment Board Community Representative Appointment, Legislative Services-2024-10

Resolution # 05/22/24 - 05

Moved by: Rory Cavanagh

Seconded by: Beth Blackwell

That Council approve the appointment of Joe Dietrich and Margaret Visser as the Community Representatives on the South Bruce O.P.P. Detachment Board, upon fulfilling all legislative requirements for the current Board term.

Carried.

- e. Strategic Planning, CAO General-2024-15

Resolution # 05/22/24 - 06

Moved by: Andrea Clarke

Seconded by: Bill Stewart

That Council discharge the Strategic Planning Ad Hoc Committee;
and

That Council add \$15,000 to the Strategic Planning Budget to provide for consultants to assist in the development of a Strategic Plan for 2025.

Carried.

6.2 Addendum Items

7. Matters for Decision

7.1 Notice of Motion - Prior to the Meeting

- a. Hospital Foundation Funding

Resolution # 05/22/24 - 07

Moved by: Doug Kennedy

Seconded by: Rory Cavanagh

That Council take from the table Resolution 02/12/24-06 "That Council table the discussion on the funding for the Hospital Foundation".

Carried.

Resolution # 05/22/24 - 08

Moved by: Amanda Steinhoff-Gray

Seconded by: Rory Cavanagh

That Council direct Staff to invite the Kincardine Hospital Foundation back to discuss any updates since their last delegation.

Carried.

7.2 Notice of Motion - At the Meeting

Councillor Steinhoff-Gray provided Notice of Motion regarding a motion for reconsideration regarding the School Resource Officer position.

7.3 Consideration of By-laws

- a. Amend Procedural By-law

Resolution # 05/22/24 - 09

Moved by: Andrea Clarke

Seconded by: Mike Hinchberger

That the “Municipality of Kincardine Procedural By-law Amendment (1)” be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2024 - 077.

Carried.

- b. Amend Committee Appointment By-law

Resolution # 05/22/24 - 10

Moved by: Mike Hinchberger

Seconded by: Amanda Steinhoff-Gray

That the “Committee Appointment (2024) Amendment (7) By-law” be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2024 - 078.

Carried.

- c. Russell Street Agreement -Ministry of Transportation (2024) By-law

Resolution # 05/22/24 - 11

Moved by: Bill Stewart

Seconded by: Mike Hinchberger

That the “Russell Street Agreement - Ministry of Transportation (2024) By-law” be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2024 - 079.

Carried.

- d. Motion to Pass By-laws

Resolution # 05/22/24 - 12

Moved by: Mike Hinchberger

Seconded by: Bill Stewart

That the following By-laws are hereby read a first, second and third time, and finally passed this 22nd day of May, 2024:

1. Amendment Zoning By-law No. 2003-25, Holding Removal (1427 Concession 9) By-law By-law 2024 - 080.

2. Council Committee Appointment (2023) Amendment (6) By-law 2024 - 081.

Carried.

8. Matters for Information

8.1 Consent Agenda

Items listed under the Consent Agenda are considered routine and are enacted in one motion as a Matter Arising. The exception to this rule is that a Council member or the Chief Administrative Officer may request one or more items to be removed from the consent agenda for separate discussion and action.

- a. Administrative Motions
 - a. Request to Designate the 2024 Scottish Festival and Highland Games as a Municipally Significant Event
- b. Statistical and Information Reports
 - a. Bruce County IT Service Report
 - b. Development Services Report - April 2024
 - c. Dunsmoor Park Bandshell Revitalization, Parks Facilities-2024-14

- d. Rubberized Playground Surfacing, Parks Facilities-2024-13
- e. Parks and Recreation Strategic Plan Update, -2024-11
- f. Ward Boundary & Council Composition Review, Legislative Services-2024-11
- c. Communications
 - a. Association of Municipalities of Ontario
 - a. Watchfile, May 2, 2024
 - b. Watchfile, May 9, 2024
 - b. AtkinsRéalisis - Save the date - Nuclear Community Event
 - c. Bruce County Museum and Cultural Centre
 - a. BrushStrokes Exploring Light and Shadow
 - b. Summer Event Highlights
 - d. Kincardine Naturalization Projects - Riggin Park Letter to Council
 - e. Saugeen Municipal Airport - First Responders Day 2024
 - f. SBGHC Mayor Eccles Response May 3 2024
 - g. SMART - Report annual letter 2023
 - h. Western Ontario Wardens Caucus - ERO Submissions
 - i. Motions other Municipalities
 - a. Greater Napanee - Protecting Our Community's Water
 - b. Prince Edward County - Help End the National Housing Affordability Crisis Resolution
 - c. Township of Alwicks/Haldimand - MFIPPA Modernization
 - d. Township of Lake of Bays - Royal Assent of AMPS in the Building Code Act

8.1 Consent Agenda

- d. Acceptance of Consent Agenda

Resolution # 05/22/24 - 13

Moved by: Beth Blackwell
Seconded by: Jennifer Prenger

That Council approve the recommendations contained in the consent agenda dated May 22, 2024 and direct staff to proceed with all necessary administrative actions.

Carried.

8.2 Members of Council General Announcements

8.3 Chief Administrative Officer Announcements

Councillor Kennedy left the meeting.

9. Closed Session (If Required)

Resolution # 05/22/24 - 14

Moved by: Jennifer Prenger
Seconded by: Beth Blackwell

That Council move into closed session pursuant to Section 239 (2) of the Municipal Act, 2001, as amended for the purpose of considering:

- 1) The Closed Session minutes dated May 8, 2024;
- 2) Personal matters about an identifiable individual, including municipal or Local Board employees (Physician Recruitment);
- 3) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Organizational Impact of Development); and

Further, that Council return to Regular open meeting upon completion.

Carried.

9.1 Matters Arising from Closed Session

Councillor Cavanagh and Councillor Blackwell declared a pecuniary interest in the Closed Session.

Mayor Craig reported that a closed meeting under Section 239 (2) of the Municipal Act was completed for the purpose of considering items:

- 1) The Closed Session minutes dated May 8, 2024 were approved
- 2) Direction was provided to Staff regarding the Physician Recruitment to

put a by-law for consideration on the open meeting agenda; and
3) Direction was provided to Staff on the Organizational Impact of Development.

Councillor Cavanagh left the table during the vote.

Resolution # 05/22/24 - 15

Moved by: Andrea Clarke

Seconded by: Mike Hinchberger

That the “Dr. Reeves Physician Agreement (2024) By-law” be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2024 - 082

Carried.

10. Confirmatory By-law

Resolution # 05/22/24 - 16

Moved by: Bill Stewart

Seconded by: Rory Cavanagh

That the By-law to confirm the proceedings of the Council of The Corporation of the Municipality of Kincardine of May 22, 2024 be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2024 - 083.

Carried.

11. Adjournment

Resolution # 05/22/24 - 17

Moved by: Mike Hinchberger

Seconded by: Amanda Steinhoff-Gray

That this Council Meeting adjourn at 7:12 p.m.

Carried.

Mayor

Clerk