

Quarterly Update Report

Title: Infrastructure and Development First Quarter Report

Report Number: Infrastructure & Development Quarterly Report-2024-03

Meeting Date: Wednesday, April 10, 2024

Operations:

Operating Tenders closed on March 1st. Results are as follows:

Winter Sand	Keith Synder Construction Ltd.
Sidewalk Replacement	Royal Crown Construction
Misc. Asphalt Repairs	Multiple Enterprises
Crack Sealing	Alk Asphalt Maintenance Ltd.
Calcium Chloride	Cliff Holland

The Maintenance Gravel Tender closed on March 7th with the recommendation to award included on the April 10th agenda.

The Tall Tree Sale will be held at the beginning of April and pick up for the trees will be held towards the end of April – both dates TBD.

Crews have begun spring clean-up including street sweeping and sod repairs.

Cemetery plot sales = 5 Single Adult Plots in Kincardine and 1 Niche. 1 Niche sale in Tiverton, and 1 grave sale in Port Bruce. There are 52 niches available in Kincardine and 62 remaining in Tiverton.

Between January and March, there have been 3 Winter Interments at the Kincardine Cemetery and 3 Winter Niche Inurnments.

Capital

Queen Street final lift paving to take place early fall. Queen Street furnishing and planters have been tendered. The items are to be in place mid-May. Remaining restoration and deficiency clean-up will take place in April.

Bruce Ave reconstruction prep work has commenced. BM Ross is finalizing tender to be released early spring.

The Facilities Review is in progress. JL Richards Consultants will be on site to tour the facilities mid-April.

Development Services:

Building permits for 2024 are up significantly, already ahead of this time last year by over 20 permits. The department has started to digitize building department roll files into Laserfiche.

Building Services Update to date as of March 26, 2024:

Total Building Permits issued: 58

Total Residential Building units: 11

Total Estimated Value of Construction: \$5,791,322

Planning Services Highlights:

The Development Services Department is receiving Comprehensive Zoning Updates in 5 subsequent Phases: General Provisions, Residential, Commercial, Agriculture Remaining Zones.

With the roll out of these phases, the review team is assessing the completion of all changes and discussions through our working group reviews at which time the document will be go out the public and stakeholders for comment and final revisions before being presented to Council for adoption. It is anticipated that with MHBC Ltd. preparing the documents and vetting all changes / amendments against the OP, County Plan and Provincial Policy Statement, the process will be fairly streamlined in getting a final document approved by Council in mid-2024.

Active files include:

841-845-851 Queen Street – 6 Story Apartment Building (46 units) – active application

7 Mount Forest Ave – 3 Story Apartment Building – (94 Units) – active application

Tidman - Parkside Court Subdivision – Subdivision Agreement review in process (81 Units)

GIS and Asset Management Highlights:

Standard Operating Procedures were developed in preparation for a new staff member.

Environmental Services:

The 2023 Annual Reports for Water systems are completed. They were provided to Council, added to the Municipal website, posted on social media, and added to the local newspaper advising residents to view the reports on the Municipal website.

Hazardous Waste Day in Kincardine May 11, 2024, 8am – 1pm located at the Kincardine Operations Yard, 140 Valentine Ave.

Temporary Compost bin system will open April 29th to May 20th, 2024, at both the Tiverton (behind arena) and Kincardine (520 Bruce Ave) locations.

The Water Meter Replacement Program is underway, and the 3rd party contractor has started reaching out to residents in Tiverton, Armow, Underwood and Inverhuron to install the new meters.

Annual Lawn Watering By-Law 2009-079 to be shared with residents at the end of April 2024 reminding them of the lawn watering restrictions that are in effect May 15 – Sept 30, 2024.

Section 2, subsection 2.2 states that “no person shall irrigate with a watering device any lawn, garden, tree, shrub, or other outdoor plant except on the applicable days provided below and except between the hours of 6:00am and 9:00am and between the hours of 6:00pm and 9:00pm on the applicable days”

a) For all premises with even street numbers, on even numbered calendar days;

b) For all premises with odd street numbers, on odd numbered calendar days”

- 5 Complaints Received
- 116 Alarm Callouts
- 2 Kearns Lane – new sanitary lateral and waterline installed
- 25 water asset repairs (including meter repairs/replacements not in program)
- 3 sanitary backups, none of which were on municipal property

Capital

Tenders are awarded for:

- Replacing aging water meters. (KTI/KUS)
- Kincardine Kinloss Municipal Drain (Dozlan Construction)
- Work to begin in April on Durham Street Lift Station and refurbishment of that station. (Birnam)

Tenders are out for:

- Re-Lining Highland Drive in Kincardine (Council report April 10)
- Water Proofing Kincardine Water Treatment Plant Reservoir
- Replacement or roofs at Kincardine Water Treatment Plant, and 3 Smaller Lift Stations
- Maintenance and Improvements of Kincardine and Tiverton Water Towers. (Council report April 10)

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