

# THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

## Council Minutes

Wednesday, March 6, 2024

Council Present	Mayor Kenneth Craig Deputy Mayor Andrea Clarke Councillor Beth Blackwell Councillor Rory Cavanagh Councillor Mike Hinchberger Councillor Doug Kennedy Councillor Jennifer Prenger Councillor Bill Stewart
Council Absent	Amanda Steinhoff-Gray
Staff Present	Jillene Belchamber-Glazier, Chief Administrative Officer Jennifer Lawrie, Manager of Legislative Services/Clerk Roxana Baumann, Director of Corporate Services Lorie Fioze, Manager Strategic Initiatives Jayne Jagelewski, Director of Community Services Nicole Bauman, Legislative Services Administrative Assistant

### 1. **Call to Order/Roll Call**

Mayor Craig called to order the Regular Meeting of the Council of The Corporation of the Municipality of Kincardine at 5:00 p.m. on March 6, 2024 in the Council Chambers at the Municipal Administration Centre.

#### 1.1 **Land Acknowledgment Statement**

Councillor Cavanagh opened the meeting with the Land Acknowledgment Statement.

### 2. **Amendments, Additions or Deletions To/From the Agenda**

**Resolution # 03/06/24 - 01**

**Moved by:** Rory Cavanagh  
**Seconded by:** Mike Hinchberger

That Council approve the following deletion from the agenda:

Item 5.1.c. - Station Beach Boardwalk Design, Parks Facilities-2024-03

Carried.

**3. Disclosure of Pecuniary Interest and the General Nature Thereof**

None disclosed.

**4. Adoption of Minutes from Regular and Special Meetings of Council**

**Resolution # 03/06/24 - 02**

**Moved by:** Bill Stewart  
**Seconded by:** Mike Hinchberger

That the minutes of the Council meetings held on February 12, 2024 and February 14, 2024 be adopted as printed.

Carried.

**5. Matters for Discussion and Direction**

**5.1 Staff Reports**

- a. Bruce Telecom Legacy Fund Investment Policy, Financial Services-2024-04

Jason Hagan and Keith Taylor, from One Investment provided a presentation on municipal investing under the Municipal Act, background on ONE Investment, and Legacy Funds in general.

**Resolution # 03/06/24 - 03**

**Moved by:** Mike Hinchberger  
**Seconded by:** Beth Blackwell

That Council consider the following recommendations at the March 27, 2024 meeting:

- That Council approves the attached Bruce Telecom Legacy Fund Policy; and

- That ONE Investment staff will be leveraged for the optimal delivery and management of the Bruce Telecom Legacy Fund; and further
- That Council form a Legacy Fund Advisory Committee consisting of the Mayor, Treasurer, and CAO.

Carried.

b. Pier Safety Ad-hoc Committee Report, Parks Facilities-2024-04

Councillor Cavanagh presented the Pier Ad Hoc Safety Committee presentation.

**Resolution # 03/06/24 - 04**

**Moved by:** Bill Stewart

**Seconded by:** Beth Blackwell

That Council approve the recommendations presented in the Pier Safety Ad-hoc Committee report; and

That Council approve a 2024 budget amendment of up to a maximum of \$92,000 to commence the recommendations identified in the report for 2024; and

Further that these recommendations be funded through the Lifecycle Reserve Fund.

Carried.

c. Station Beach Boardwalk Design, Parks Facilities-2024-03

This item was removed from the Agenda per Resolution 03/06/24 - 01 and will be placed on the March 13, 2024 Council meeting.

d. 2024 Compliance with Regulation 284/09, Financial Services-2024-06

**Resolution # 03/06/24 - 05**

**Moved by:** Bill Stewart

**Seconded by:** Mike Hinchberger

That Council adopt the compliance report for expenses excluded from the 2024 budget outlined in report Financial Services-2024-06

as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001.

Carried.

- e. Electronic Signatures Policy, Legislative Services-2024-04

**Resolution # 03/06/24 - 06**

**Moved by:** Beth Blackwell

**Seconded by:** Mike Hinchberger

That Council approve the updated Electronic Signatures Policy and repeal Policy GG.3.17 Electronic Signatures.

Carried.

- f. Section 270 Policy Update – Public Notice Policy, CAO General-2024-07

**Resolution # 03/06/24 - 07**

**Moved by:** Jennifer Prenger

**Seconded by:** Andrea Clarke

That By-law No. 2020-040, being a by-law to establish notice provisions for the Municipality of Kincardine, be repealed, and further

That Council approve and adopt by by-law the draft Public Notice Policy, as presented.

Carried.

- g. Property Standards Committee, Legislative Services-2024-06

**Resolution # 03/06/24 - 08**

**Moved by:** Bill Stewart

**Seconded by:** Mike Hinchberger

That the Terms of Reference for the Property Standards Committee be approved as presented and that Councillor Stewart, Councillor Hinchberger, and Mayor Craig be appointed to the Property Standards Committee.

Carried.

**5.2 Addendum Items**

None

**6. Matters for Decision**

**6.1 Notice of Motion - Prior to the Meeting**

None

**6.2 Notice of Motion - At the Meeting**

None

**6.3 Consideration of By-laws**

a. 2024 Budget By-law

**Resolution # 03/06/24 - 09**

**Moved by:** Beth Blackwell

**Seconded by:** Andrea Clarke

That the “2024 Budget By-law” be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2024 - 030.

Carried.

b. Cheesy Monkii Agreement (2024) By-law

**Resolution # 03/06/24 - 10**

**Moved by:** Rory Cavanagh

**Seconded by:** Bill Stewart

That the “Cheesy Monkii Agreement (2024) By-law” be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2024 - 031.

Carried.

c. Motion to Pass By-laws

**Resolution # 03/06/24 - 11**

**Moved by:** Mike Hinchberger  
**Seconded by:** Rory Cavanagh

That the following By-laws are hereby read a first, second and third time, and finally passed this 6th day of March, 2024:

1. Electronic Signatures Policy By-law 2024 - 032.
2. Public Notice Policy By-law 2024 - 033.
3. Property Standards Terms of Reference By-law 2024 - 034.
4. Council Committee Appointment (2023) Amendment (4) By-law 2024 - 035.

Carried.

## **7. Matters for Information**

### **7.1 Consent Agenda**

Items listed under the Consent Agenda are considered routine and are enacted in one motion as a Matter Arising. The exception to this rule is that a Council member or the Chief Administrative Officer may request one or more items to be removed from the consent agenda for separate discussion and action.

- a. Statistical and Information Reports
  - a. Kincardine By-law Service Report - January 2024
- b. Minutes of Committees and Boards
  - a. Pier Safety Minutes
  - b. Saugeen Valley Conservation Authority Meeting Minutes  
January 19, 2024
- c. Communications
  - a. Association of Municipalities of Ontario
  - a. Watchfile, February 8, 2024
  - b. Watchfile, February 15, 2024
  - c. Watchfile, February 22, 2024
  - b. 2024 Farmland Forum - Ontario Farmland Trust

- c. Clean Energy Frontier Program February Newsletter
- d. Kincardine and District Horticultural Society comments on Waterfront Plan Report
- e. MMEWG Unwilling Host Reaffirmation
- f. Thank you card from Township of Bruce Historical Society
- g. Bruce County Museum and Cultural Centre
- h. Ombudsman Ontario January Newsletter
- i. Ontario's Nuclear Advantage
- j. Motions from other Municipalities
- a. City of Hamilton - Support Ontario Energy Board to End Gas Pipeline
- b. County of Frontenac - Resolution Increase Tax Credits for Volunteer Firefighters
- c. County of Renfrew - Resolution Water and Wastewater
- d. Municipality of Powassan - Resolution AORS Training
- e. Municipality of Wawa - Resolution Fire Apparatus
- f. Municipality of Wawa - Resolution Provincial Cemetery Management
- g. Prince Edward County - Support Review Ontario Works and Ontario Disability Support Program Financial Assistance Rates
- h. Town of Petrolia - Resolution OGRA return to combined conference
- i. Township of Perry - Resolution Amend Blue Box Regulation
- j. Township of Ramara - Resolution Ontario and AMO Social and Economic Prosperity Review

## **7.1 Consent Agenda**

- d. Acceptance of Consent Agenda

**Resolution # 03/06/24 - 12**

**Moved by:** Rory Cavanagh  
**Seconded by:** Bill Stewart

That Council approve the recommendations contained in the consent agenda dated March 6, 2024 and direct staff to proceed with all necessary administrative actions.

Carried.

**7.2 Members of Council General Announcements**

**7.3 Chief Administrative Officer Announcements**

**8. Closed Session (If Required)**

None required.

**9. Confirmatory By-law**

**Resolution # 03/06/24 - 13**

**Moved by:** Rory Cavanagh  
**Seconded by:** Mike Hinchberger

That the By-law to confirm the proceedings of the Council of The Corporation of the Municipality of Kincardine of March 6, 2024 be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2024 - 036.

Carried.

**10. Adjournment**

**Resolution # 03/06/24 - 14**

**Moved by:** Bill Stewart  
**Seconded by:** Beth Blackwell

That this Council Meeting adjourn at 6:13 p.m.

Carried.

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Mayor

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Clerk



