

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Council Minutes

Wednesday, March 13, 2024

Council Present

Mayor Kenneth Craig
Deputy Mayor Andrea Clarke
Councillor Beth Blackwell
Councillor Rory Cavanagh
Councillor Mike Hinchberger
Councillor Doug Kennedy
Councillor Jennifer Prenger
Councillor Amanda Steinhoff-Gray
Councillor Bill Stewart

Staff Present

Jillene Bellchamber-Glazier, Chief Administrative Officer
Jennifer Lawrie, Manager of Legislative Services/Clerk
Jayne Jagelewski, Director of Community Services
Chrystal Murphy, Physician Recruiter / Clinic Manager
Mark O'Leary, Manager of Environmental Services
Nicole Bauman, Legislative Services Administrative Assistant

1. **Call to Order/Roll Call**

Mayor Craig called to order the Regular Meeting of the Council of The Corporation of the Municipality of Kincardine at 5:00 p.m. on March 13, 2024 in the Council Chambers at the Municipal Administration Centre.

1.1 **Land Acknowledgment Statement**

Councillor Blackwell opened the meeting with the Land Acknowledgment Statement.

Councillor Prenger joined the meeting

2. **Amendments, Additions or Deletions To/From the Agenda**

None.

3. **Disclosure of Pecuniary Interest and the General Nature Thereof**

None disclosed.

4. **Adoption of Minutes from Regular and Special Meetings of Council**

Resolution # 03/13/24 - 01

Moved by: Rory Cavanagh

Seconded by: Beth Blackwell

That the minutes of the Council meetings held on March 6, 2024 be adopted as printed.

Carried.

5. **Matters for Public Participation**

5.1 **Delegations and Presentations**

a. Westario Power Delegation

Walter Malcolm and Luke Charbonneau provided an update on Westario Power including a background of Westario, operation statistics, current projects including station improvements, maintenance (vegetation maintenance of overhead lines), finances, electricity rates, and community engagement.

6. **Matters for Discussion and Direction**

6.1 **Staff Reports**

a. Station Beach Boardwalk Design, Parks Facilities-2024-03

Amanda Froeze from GM Blueplan provided a presentation on the Station Beach Boardwalk Design.

Resolution # 03/13/24 - 02

Moved by: Bill Stewart

Seconded by: Beth Blackwell

That Council approve the conceptual design for Station Beach Boardwalk.

Carried.

b. Awarding Dredging Kincardine Marina, Parks Facilities-2024-07

Resolution # 03/13/24 - 03

Moved by: Mike Hinchberger

Seconded by: Rory Cavanagh

That Council award the contract to dredge the Kincardine Marina to Huron District Contracting Limited in the amount of \$281,773.44 inclusive of non-recoverable HST.

Carried.

- c. Physician Recruitment requests for out of province travel, Strategic Initiatives-2024-05

Resolution # 03/13/24 - 04

Moved by: Andrea Clarke

Seconded by: Doug Kennedy

That Council approve the travel required for Municipality of Kincardine staff to participate in two US physician recruitment expos and one out of province conference in 2024, as per Policy GG.1.4 and described in Report Strategic Initiatives-2024-05.

Carried.

- d. Sign Bylaw Exemption - 754 Queen St. Kincardine – The Bruce, Development Services-2024-05

Resolution # 03/13/24 - 05

Moved by: Mike Hinchberger

Seconded by: Andrea Clarke

That the Council of the Municipality of Kincardine grant an exemption request from section 2.17 of By-law 2003-136 for the placement of “The Bruce” backlit signage at the property located at 754 Queen St. Kincardine.

Carried.

- e. OPP Detachment Board Update, Legislative Services-2024-07

Resolution # 03/13/24 - 06

Moved by: Rory Cavanagh

Seconded by: Amanda Steinhoff-Gray

That an ad-hoc selection committee be formed to select and appoint the required allotment of community representatives to the South Bruce OPP Detachment Board, known as the South Bruce OPP Detachment Board Community Appointee Advisory Committee; and

That Council approve the Terms of Reference for the South Bruce OPP Detachment Board Community Appointee Advisory Committee; and

That the same Member of Council appointed to the South Bruce OPP Detachment Board, Councillor Cavanagh, be appointed to the aforementioned Advisory Committee; and

That Staff be directed to jointly advertise for two (2) Community Appointees to the Board, to be appointed at large throughout the detachment area; and

Further that Council authorize the transfer of the 2024 Operating Budget as of March 31, 2024 for the Kincardine Police Services Board to the South Bruce OPP Detachment Board.

Carried.

- f. Ontario Provincial Policy (OPP) Contract – Enhancement Position, - 2024-04

Resolution # 03/13/24 - 07

Moved by: Jennifer Prenger

Seconded by: Amanda Steinhoff-Gray

That Council direct that a by-law be prepared to enter into a new agreement with the Provincial Government to support an OPP enhancement for a School Resource Officer.

Yes (5): Rory Cavanagh, Mike Hinchberger, Doug Kennedy, Jennifer Prenger, and Amanda Steinhoff-Gray

No (4): Kenneth Craig, Andrea Clarke, Beth Blackwell, and Bill Stewart

Carried.

Resolution # 03/13/24 - 08

Moved by: Jennifer Prenger

Seconded by: Rory Cavanagh

That the length of the agreement with the Provincial Government to support an OPP enhancement for a School Resource Officer be three years.

Carried.

6.2 Addendum Items

None.

7. Matters for Decision

7.1 Notice of Motion - At the Meeting

None provided.

7.2 Consideration of By-laws

a. Appoint Drainage Superintendent

Resolution # 03/13/24 - 09

Moved by: Mike Hinchberger

Seconded by: Rory Cavanagh

That the “Appoint Drainage Superintendent (2024) By-law” be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2024 - 037.

Carried.

b. Motion to Pass By-laws

Resolution # 03/13/24 - 10

Moved by: Jennifer Prenger

Seconded by: Amanda Steinhoff-Gray

That the following By-laws are hereby read a first, second and third time, and finally passed this 13th day of March, 2024:

1. Award Tender #ES2024-23064 By-law 2024 - 038
2. OPP Board-Community Appointee Advisory Committee Terms of Reference By-law 2024 - 039
3. Council Committee Appointment (2023) Amendment (4) By-law 2024 - 040.

Carried.

8. Matters for Information

8.1 Consent Agenda

Items listed under the Consent Agenda are considered routine and are enacted in one motion as a Matter Arising. The exception to this rule is that a Council member or the Chief Administrative Officer may request one or more items to be removed from the consent agenda for separate discussion and action.

- a. Statistical and Information Reports
 - a. Ward Boundary and Council Composition Review Timelines, Legislative Services-2024-05
 - b. Environmental Services Compliance Report February 2024, Environmental Services-2024-07
- b. Acceptance of Consent Agenda

Resolution # 03/13/24 - 11

Moved by: Mike Hinchberger

Seconded by: Amanda Steinhoff-Gray

That Council approve the recommendations contained in the consent agenda dated March 13, 2024 and direct staff to proceed with all necessary administrative actions.

Carried.

8.2 Members of Council General Announcements

8.3 Chief Administrative Officer Announcements

9. Closed Session

Resolution # 03/13/24 - 12

Moved by: Rory Cavanagh

Seconded by: Mike Hinchberger

That Council move into closed session pursuant to Section 239 (2) of the Municipal Act, 2001, as amended for the purpose of considering:

- 1) The Closed Session minutes dated February 14, 2024;
- 2) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for the purpose (Bluewater Trailer Park); and
- 3) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the Municipality or Local Board (Bruce C Impact Assessment).

Further, that Council return to Regular open meeting upon completion.

Carried.

9.1 Matters Arising from Closed Session

Councillor Blackwell declared a pecuniary interest on the Bruce Power Impact Assessment in the Closed Session.

Councillor Kennedy left the meeting at 8:06 p.m. in the Closed Session.

Council extended the Automatic Hour of Adjournment to 9 p.m. during the Closed Session.

Mayor Craig reported that a closed meeting under Section 239 (2) of the Municipal Act was completed for the purpose of considering two items:

- 1) The Closed Session minutes dated February 14, 2024 were approved
- 2) Direction was provided to Staff regarding the Bluewater Trailer Park; and
- 3) Direction was provided to Staff regarding the Bruce Power Impact Assessment.

10. Confirmatory By-law

Resolution # 03/13/24 - 13

Moved by: Andrea Clarke

Seconded by: Rory Cavanagh

That the By-law to confirm the proceedings of the Council of The Corporation of the Municipality of Kincardine of March 13, 2024 be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2024 - 041.

11. **Adjournment**

Resolution # 03/13/24 - 14

Moved by: Beth Blackwell

Seconded by: Rory Cavanagh

That this Council Meeting adjourn at 8:53 p.m.

Carried.

Mayor

Clerk