



### **Municipality of Arran-Elderslie**

Sylvia Kirkwood, CAO [skirkwood@arran-elderslie.ca](mailto:skirkwood@arran-elderslie.ca)

Christine Fraser-McDonald, Clerk [CFraser@arran-elderslie.ca](mailto:CFraser@arran-elderslie.ca)

### **Township of Huron-Kinloss**

Mary Rose Walden, CAO [mrwalden@huronkinloss.com](mailto:mrwalden@huronkinloss.com)

Jennifer White, Clerk [jwhite@huronkinloss.com](mailto:jwhite@huronkinloss.com)

### **Municipality of Kincardine**

Jillene Bellchamber-Glazier, CAO [jbellechamber-glazier@kincardine.ca](mailto:jbellechamber-glazier@kincardine.ca)

Jennifer Lawrie, Clerk [jlawrie@kincardine.ca](mailto:jlawrie@kincardine.ca)

### **Municipality of South Bruce**

Leanne Martin, CAO/Clerk [lmartin@southbruce.ca](mailto:lmartin@southbruce.ca)

Vivian Kennedy, Deputy Clerk [vkennedy@southbruce.ca](mailto:vkennedy@southbruce.ca)

### **Sent By Email**

January 17, 2024

To the Councils of the Municipality of Arran-Elderslie, Township of Huron-Kinloss, Municipality of Kincardine, and Municipality of South Bruce,

On behalf of the Council of the Municipality of Brockton, we would like to inform you that the Municipality of Brockton passed the enclosed resolution 24-01-08 at their January 9, 2024 Council Meeting proposing convening a Transition Committee in order to prepare for the Community Safety and Policing Act, 2019 (CSPA) and associated requirements for the South Bruce O.P.P. Detachment Board.

There are a number of factors for the South Bruce O.P.P. Detachment Board to consider prior to the CSPA being sworn in as of April 1, 2024 such as the creation of governance documents (by-laws and policies), a comprehensive budget/estimate, insurance, asset management and communications to be consolidated amongst the five (5) member municipalities.

The Brockton Police Services Board and Council of the Municipality of Brockton have proposed convening a Transition Committee with representatives from each Municipality in order to review the requirements within the CSPA and compile this information prior to the Act being sworn into force.

The proposed Transition Committee could consist of members from the existing South Bruce O.P.P. Detachment Police Services Boards (Brockton, Huron-Kinloss, and Kincardine), elected officials from all municipalities, and municipal staff to have robust representation in order to meet this timely deadline.



Councillor Tim Elphick has been appointed as Brockton's Council representative on the South Bruce O.P.P. Detachment Board. If your Municipality has appointed a Council representative for the Detachment Board, they could also sit on the Transition Committee to serve a dual role of providing input on the CSPA requirements in advance of the South Bruce Detachment Board being convened.

To manage the size of the Transition Committee, it is suggested that each Municipality send a Council and staff representative to serve on the Transition Committee.

We appreciate your consideration of creating this Transition Committee in attempts to leverage the effectiveness of completing these requirements within the next three (3) months.

Please do not hesitate to contact me should you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Fiona Hamilton".

Fiona Hamilton, Director of Legislative and Legal Services (Clerk)  
Municipality of Brockton  
[fhamilton@brockton.ca](mailto:fhamilton@brockton.ca)  
519-881-2223 Ext. 124

Encl. Brockton Council Resolution 24-01-08  
Community Safety and Policing Act, 2019 Update – Report CLK2024-02