

# THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

## Accessibility Advisory Committee Minutes

Thursday, November 23, 2023

Members Present Sharon Woods, Chair  
Scott McPherson, Vice Chair  
Deputy Mayor Andrea Clarke  
Josh Easton  
Bruce Edwards  
Craig Roumey

Members Absent Miranda Graham

Staff Present Tracey Guy, Staff Resource

### 1. **Call to Order**

The Accessibility Advisory Committee Meeting of The Corporation of the Municipality of Kincardine was called to Order at 4:02 p.m. on November 23, 2023.

#### 1.1 **Land Acknowledgment Statement**

The Chair opened the meeting with the Land Acknowledgment Statement.

### 2. **Additions/Deletions/Amendments to the Agenda**

None.

### 3. **Disclosure of Pecuniary Interest**

None declared.

### 4. **Delegation**

#### 4.1 **Parks and Recreation Master Plan**

Tracey McQueen, Consultant for the Parks and Recreation Master Plan, provided an update to the Committee. She advised that the online survey is available for 3 more weeks, and encouraged everyone and their friends and family to complete. She thanked the Committee for their input early in the process.

The Committee indicated that the survey was excellent and thanked Ms. McQueen for the update. The Committee further advised that if there are any

other avenues for involvement in the process, the Committee would like to participate.

**5. Adoption of Minutes**

**Resolution # 11/23/23 AAC - 01**

**Moved by:** Andrea Clarke

**Seconded by:** Bruce Edwards

That the Accessibility Advisory Committee adopt the minutes of the meetings held September 21, October 19, and November 9, 2023 as presented.

Carried.

**6. Outstanding Business**

**6.1 Accessible Parking Spaces**

Deferred to the next meeting.

**6.2 Crosswalks in Kincardine**

Deferred to the next meeting.

**6.3 Multi Year Accessibility Plan - Catalogue of Issues**

Tracey will prepare a facility tour schedule for 2024, outlining dates for facility tours. Updating the Catalogue of Issues is a Committee priority for 2024.

**6.4 BIA Meeting - December 19th at 9am**

The AAC is invited to attend the BIA meeting, to hear a presentation by the Landscape Architect, regarding the downtown streetscape design. The Meeting will be held at The Kincardine Centre for the Arts - Welcome Centre at 707 Queen Street, Kincardine.

Scott and Bruce advised that they would attend on behalf of the Committee.

**6.5 SMART Proposal for Enhanced Services**

The Committee reviewed the proposal for enhanced services for the Municipality of Kincardine. Scott noted that if the enhanced proposal is approved in the 2024 budget, further details for the on-demand service and after hour calls will need to be clarified.

**Resolution # 11/23/23 AAC - 02**

**Moved by:** Scott McPherson

**Seconded by:** Josh Easton

That the SMART Proposal for Enhanced Accessible Transportation Services in Kincardine be forward to Council for consideration in the 2024 Municipal Budget.

Carried.

**7. New Business**

**7.1 Waterfront Design Public Engagement Update**

The Committee discussed the topics from the Public Engagement session, and offered follow-up comments to be provided to the Consultant:

- Accessible access to the beach and water;
- Accessible parking in the vicinity of the accessible beach access;
- Accessible parking near accessible the washroom;
- Improvements needed to accessible washroom for accessibility;
- Drainage in front of the accessible washroom be addressed;
- Raised gardens in the vicinity of the accessible access and parking;
- Mobility device charging station;
- Accessible signage; and
- Create an environment enabling participation by all.

**8. Correspondence**

**9. Schedule of Meetings**

**9.1 December 14, 2023 Meeting and Holiday Social**

**9.2 2024 Draft Schedule**

The committee approved the proposed meeting schedule for 2024.

**10. Adjournment**

**Resolution # 11/23/23 AAC - 03**

**Moved by:** Scott McPherson

**Seconded by:** Andrea Clarke

That the Accessibility Advisory Committee adjourn at 5:30 p.m.

Carried.

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Chair

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Secretary