

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Accessibility Advisory Committee Minutes

Thursday, October 19, 2023

Members Present Scott McPherson, Vice Chair
Deputy Mayor Andrea Clarke
Josh Easton
Bruce Edwards
Miranda Graham
Craig Roumey

Members Absent Sharon Woods

Staff Present Tracey Guy, Staff Resource

1. **Call to Order**

The Accessibility Advisory Committee meeting of The Corporation of the Municipality of Kincardine was called to Order at 4:03 p.m. on October 19, 2023.

1.1 **Land Acknowledgment Statement**

Miranda Graham opened the meeting with the Land Acknowledgment Statement.

2. **Additions/Deletions/Amendments to the Agenda**

None

3. **Disclosure of Pecuniary Interest**

None Disclosed.

4. **Delegation**

None.

5. **Adoption of Minutes**

Deferred to the next meeting.

6. **Outstanding Business**

6.1 Mobility Scooters in Bike Lanes

Deferred to a future meeting.

6.2 Facility Tour Update

Tracey advised that setting up regular tour dates, for members of the Committee to tour facilities, would assist with updating the Multi Year Accessibility Plan - Catalogue of Issues. If members could advise of a suitable time each month, we can prepare a schedule.

A discussion ensued regarding having the Committee priorities identified in the Plan, to be brought forward. The discussion will continue under Delegation to Council.

6.3 Downtown Dig Update

Tracey advised that the Committee has been invited to the December 19, 2023 BIA Meeting at 9am. The BIA will be hearing from Sean Kelly, Landscape Architect working on the downtown Kincardine streetscape design.

6.4 Accessible Parking Spaces

Forward comments on the accessible parking spaces to Tracey prior to the next meeting. The Committee will provide the document to Staff when completed.

7. New Business

7.1 New Doors at the Davidson Centre

It was noted that new doors have been recently installed into the hall at the Davidson Centre, that do not meet the AODA or FADS requirements.

Resolution # 10/19/23 AAC - 01

Moved by: Craig Roumey

Seconded by: Andrea Clarke

The Accessibility Advisory Committee recommends that the doors into the public hall, be upgraded to be accessible, as per the AODA and the FADS.

Carried.

7.2 Delegation to Council

The Committee expressed concerns, with having their list of priorities before Council, before the 2024 budget is finalized. The Committee will present a Delegation to Council, on November 22, 2023.

Tracey will work with the Chair to begin the presentation and arrange a Special Meeting to discuss priorities.

7.3 Improvements to Station Beach Washroom

The Committee reviewed the proposal and offered the following recommendations:

- Staff follow the FADS for the washroom amenities, door width, water fountain;
- Recommend a non-slip floor be added;
- Appropriate accessible signage to be posted;
- An accessible parking space be installed closed to the accessible washroom;
- And drainage in front of the washroom be addressed;
- The book from Julie Sawchuk on 'Building Better Bathrooms' is available upon request; and
- The AAC is available to assist if needed.

8. Correspondence

8.1 SMART Minutes

SMART Minutes dated May 26 and June 23, 2023 were reviewed by the Committee.

8.2 West Perth Village Article

Article was reviewed by the Committee.

9. Schedule of Meetings

9.1 November 9, 2023 - Special Meeting

9.2 November 23, 2023

9.3 December 14, 2023

9.4 2024 Meeting Schedule

Tracey drafted a proposed meeting schedule for 2024, to be reviewed and passed at the next meeting.

10. **Adjournment**

Resolution # 10/19/23 AAC - 02

Moved by: Miranda Graham

Seconded by: Josh Easton

That the Accessibility Advisory Committee adjourned at 5:29 p.m.

Carried.

Chair

Secretary