

# THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

## Accessibility Advisory Committee Minutes

Thursday, September 21, 2023

Members Present      Sharon Woods  
                                 Scott McPherson  
                                 Deputy Mayor Andrea Clarke  
                                 Bruce Edwards  
                                 Miranda Graham  
                                 Craig Roumey  
                                 Josh Easton

Staff Present            Tracey Guy, Staff Resource

Others:                    Doug Kennedy, Councillor

### 1. **Call to Order**

The Accessibility Advisory Committee meeting of The Corporation of the Municipality of Kincardine was called to Order at 4:00 p.m. on September 21, 2023 at the Municipal Administration Office.

#### 1.1 **Land Acknowledgment Statement**

The Chair opened the meeting with the Land Acknowledgment Statement.

### 2. **Additions/Deletions/Amendments to the Agenda**

None.

### 3. **Disclosure of Pecuniary Interest**

None Declared.

### 4. **Delegations**

#### 4.1 **Councillor Doug Kennedy**

Councillor Kennedy advised the SMART Board is still reviewing the proposed tiered financial system, and there is no information to share with the Committee at this time. It will be presented to Council, for consideration in the 2024 budget discussions. He noted that the Board considered the Committee's requests; but no decisions have been made to add them to the tier options.

Scott mentioned that he would like the Board to review having their service available from 6am to 11pm, 7 days per week, with an on call answering service, to accommodate on demand services. Councillor Kennedy noted that this is being reviewed in the new tiered financial system.

A discussion ensued regarding lack of drivers in the area, which makes the service inaccessible as well.

**4.2 Ann Lorusso**

Ann and Carman Lorusso from Lorusso School of Dance on Queen Street, advised that with the construction of the downtown dig on Queen Street, the fire hydrant in front of their studio is now directly in front of the entrance door. They have concerns with the location and accessibility.

The Committee determined that the hydrant was installed in the utility corridor, and the sidewalk will remain clear maintaining the required accessible width, therefore it is out of the Accessibility Advisory Committee's jurisdiction to request the hydrant to be relocated. It was determined that the decision to have the hydrant relocated will be decided by the staff and/or Municipal Council.

Scott noted that he is meeting on site with the Larusso's and the Mayor in the near future.

**5. Adoption of Minutes**

**Resolution # 09/21/23 AAC - 01**

**Moved by:** Bruce Edwards

**Seconded by:** Craig Roumey

That the Accessibility Advisory Committee adopt the minutes of the meeting held August 17, 2023 as amended.

Carried.

**6. Outstanding Business**

**6.1 Davidson Centre Facility Audit**

The Committee reviewed the Facility Audit, and recommended it be added to the Multi Year Accessibility Plan, to be considered in future Budget deliberations. It was noted that there are some low hanging fruit in the audit, that could be completed in general maintenance, and would not require budget considerations. Tracey will investigate further.

**Resolution # 09/21/23 AAC - 02**

**Moved by:** Scott McPherson

**Seconded by:** Miranda Graham

That the Facility Audit Report for the Davidson Centre, be added to The Municipality of Kincardine's Multi Year Accessibility Plan - Catalogue of Issues.

Carried.

**6.2 207-209 Birchwood Drive Walkway**

It was noted by the Committee that due to the slope of the cliff and the vegetation around the proposed walkway to the beach, it would not be practicable to comply with the AODA and FADS requirements, to make the walkway accessible in this location. It was recommended that the access point north of the proposed walkway, be reviewed to make fully accessible.

**7. New Business**

**7.1 Accessible Parking Spaces**

Tracey provided a draft of the comments collected on the parking spaces review. Forward any further comments by the next meeting.

**7.2 Site Plan Review**

The Committee reviewed the site plan for residential units, and offered the following suggestions:

- Consideration be given for some units to be accessible;
- Signage be in large font in contrast colours, if applicable;
- 911 signage be visible from the road;
- Parking lot have adequate lighting;
- Recommend 2 additional accessible parking spaces;
- Public washroom be fully accessible; and
- Recommend a scooter charging station.

**7.3 Proposed Project - Tiverton Library Ramp**

Tracey advised that Staff are looking to have the ramp at the Tiverton Library replaced. Plans will be provided at a future meeting, when available.

**8. Correspondence**

None.

9. **Schedule of Meetings**

9.1 **October 19, 2023 at 4:00 p.m.**

9.2 **November 23, 2023 at 4:00 p.m.**

10. **Adjournment**

**Resolution # 09/21/23 AAC - 03**

**Moved by:** Miranda Graham

**Seconded by:** Craig Roumey

That the Accessibility Advisory Committee adjourn at 6:00 p.m.

Carried.

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Chair

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Secretary