

Staff Report to Council

Title: Kincardine Skating Club Facility Use Agreement

Report Number: Parks & Facilities-2023-21

Director: Community Services

Manager: Recreation & Community Programs

Meeting Date:
Wednesday, December 13, 2023

Date to be considered by Council:
Wednesday, December 13, 2023

Recommendation:

That Council approve the Kincardine Skating Club Agreement for a one-year term.

Executive Summary:

Staff are recommending that Council approve a one-year lease agreement with the Kincardine Skating Club, for the purpose of outlining the responsibilities of both the Municipality and the Kincardine Skating Club as it pertains to their operations within the Davidson Centre.

Strategic Priorities:

B.7-Ensure municipal facilities and owned lands make the best use of each asset

Financial Considerations:

The Kincardine Skating Club pays the Municipality for the ice time they rent for their skating programs, as per the annual Rates & Fees charges approved by Council.

Policy:

Council Approval

Context and Background Information:

The Kincardine Skating Club does not currently have an Agreement with the Municipality of Kincardine that articulates their usage within the Davidson Centre.

Agreements between Municipalities and user groups are a common practice to ensure there are no assumptions by either party when it comes to providing a level of service.

The proposed agreement addresses the term of the agreement, the permitted areas of use within the facility, ice rental terms, storage room terms, insurance requirements, code of conduct, etc.

Consultation Overview:

Municipal staff met with representatives from the Kincardine Skating Club to go over the agreement in detail and both sides have agreed on the content and term of the agreement.

Origin:

There is no user agreement currently in place between the Municipality and the Kincardine Skating Club, so this agreement clarifies each parties' responsibilities and defines the level of service being provided by both parties within the facility.

Implementation Considerations:

The agreement is currently for a one-year term at the request of the Kincardine Skating Club. Both sides will evaluate how things proceed within the one-year term and then come back to Council with a recommendation for an agreement extension that is satisfactory to both parties.

Risk Analysis:

The Municipality of Kincardine and the Kincardine Skating Club have had a positive working relationship over the past several years and we anticipate that will continue as we move forward with this facility use agreement.

Attachments: Kincardine Skating Club Agreement

Prepared by: Karen Kieffer, Manager of Community Programs

Submitted by: Jayne K. Jagelewski, Director of Community Services