

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Accessibility Advisory Committee Minutes

Thursday, August 17, 2023

Members Present Sharon Woods, Chair
 Scott McPherson
 Deputy Mayor Andrea Clarke
 Josh Easton
 Bruce Edwards
 Craig Roumey

Members Absent Miranda Graham

Staff Present Tracey Guy, Staff Resource

1. **Call to Order**

The Accessibility Advisory Committee meeting of The Corporation of the Municipality of Kincardine was called to Order at 3:00 p.m. on July 20, 2023.

1.1 **Land Acknowledgment Statement**

The Chair opened the meeting with the Land Acknowledgment Statement.

2. **Additions/Deletions/Amendments to the Agenda**

None.

3. **Disclosure of Pecuniary Interest**

None declared.

4. **Delegation**

4.1 **Dwayne McNab, Chief Building Official**

Dwayne McNab provided an update on the new site plan process, and the 60 day timeline. He advised that the Committee will be part of the commenting process.

Tracey noted that due to the tight 60 day time frame, the Committee's comments may need to be completed via email if a meeting is not scheduled by the commenting deadline.

Resolution # 08/17/23 AAC - 01

Moved by: Scott McPherson

Seconded by: Craig Roumey

As per the Accessibility for Ontarians with Disabilities Act (AODA), the Accessibility Advisory Committee selects to review all site plans under section 41 of the Planning Act, submitted in the Municipality of Kincardine.

Carried.

5. Adoption of Minutes

Resolution # 07/20/23 AAC - 02

Moved by: Scott McPherson

Seconded by: Josh Easton

That the Accessibility Advisory Committee adopt the minutes of the meeting held June 22, 2023 as presented.

Carried.

6. Outstanding Business

6.1 Facility Design Standards

Tracey advised that Council of the Municipality of Kincardine, confirmed Council's commitment to accessibility at the August 9th, 2023 meeting, by adopting the City of London's Facility Accessibility Design Standard for municipally-owned facilities.

6.2 Davidson Centre Facility Audit

Tracey advised that Julie Sawchuk has completed the facility audit of the Davidson Centre. It is recommended that the document be added to the Catalogue of Issues, in the Multi Year Accessibility Plan for future considerations.

The Committee will review the Audit and make a recommendation at the next meeting.

6.3 207-209 Birchwood Trail Walkway

The Committee deferred the matter.

7. New Business

7.1 Queen Street Site Plan

The Committee reviewed the site plan for residential units, and offered the following suggestions:

- Consideration be given for some units to be accessible;
- Signage be in large font in contrast colours, if applicable;
- 911 signage be visible from the road; and
- Parking lot have adequate lighting.

7.2 Mobility Scooters Permitted in Bike Lane

Deferred to a future meeting.

8. Correspondence

8.1 Accessible Gardens Article

Article provided for information.

9. Schedule of Meetings

9.1 September 21, 2023 at 4:00pm

9.2 October 19, 2023 at 4:00pm

10. Adjournment

Resolution # 07/20/23 AAC - 03

Moved by: Craig Roumey

Seconded by: Bruce Edwards

That the Accessibility Advisory Committee adjourn at 4:50 p.m.

Carried.

Chair

Secretary