

Policy No.: OPS.02

Section: Your Infrastructure and Services

Policy Title: Road Allowance Repair

Adopted Date: September __, 2023

By-law No.: 2023-XXX

Revision Date:

1. Purpose

The purpose of the Road Allowance Repair Policy is to set a standard to establish the proper procedure for repairing private property owners lawns that have been damaged by the Municipality while completing winter plowing operations on road allowances.

2. Scope

This policy applies only to Municipally maintained roads.

3. Responsibility

It is the responsibility of the Manager of Operations to ensure that the requirements of this policy have been met.

4. Procedure/ Policy

- A resident may call in to request that repairs be made to lawns that are on Municipal road allowances in the spring from damage caused by plowing operations that occurred through the winter.
- The request will be added to a registry kept by the Operations Department in their work management system.
- Requests for service must come from the owner of the property that borders the repair area.
- Operations staff are responsible for applying an appropriate amount of topsoil and grass seed to address the damages.
- Requests for spring repair shall be addressed by the end of May (weather dependant).
- Once the topsoil and grass seed has been placed the request shall be considered closed and no further contact with the applicant is necessary.
- Any damage to sprinkler systems, fences, gardens, or any other items within the right of way is assumed by the property owner and is not the responsibility of the Municipality.