

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Committee of the Whole Minutes

Monday, August 14, 2023

Committee of the
Whole Present

Mayor Kenneth Craig
Deputy Mayor Andrea Clarke
Councillor Beth Blackwell
Councillor Rory Cavanagh
Councillor Mike Hinchberger
Councillor Jennifer Prenger
Councillor Amanda Steinhoff-Gray
Councillor Bill Stewart

Committee of the
Whole Absent

Councillor Doug Kennedy

Staff Present

Jillene Bellchamber-Glazier, Chief Administrative Officer
Jennifer Lawrie, Manager of Legislative Services/Clerk
Lorie Fioze, Manager Strategic Initiatives
Leanne Gowing, Manager of Human Resources
Jayne Jagelewski, Director of Community Services
Dwayne McNab, Manager of Development Services
Mark O'Leary, Manager of Environmental Services
Corey Voisin, Manager of Operations
Adam Weishar, Director of Infrastructure and Development
Nicole Bauman, Legislative Services Administrative Assistant

1. Call to Order

Mayor Kenneth Craig called to order the Committee of the Whole (C O W) meeting of the Council of The Corporation of the Municipality of Kincardine at 5:15 p.m. on August 14, 2023 in the Council Chambers at the Municipal Administration Centre.

2. **Amendments, Additions or Deletions To/From the Agenda**

None.

3. **Disclosure of Pecuniary Interest and the General Nature Thereof**

None disclosed.

4. **Adoption of Minutes of C O W Meetings**

Resolution # 08/14/23 COW - 01

Moved by: Rory Cavanagh

Seconded by: Beth Blackwell

THAT the minutes of the C O W meeting held on August 9, 2023 be adopted as printed.

Carried.

5. **Items for Discussion from Council Meeting**

None.

6. **Delegations**

None.

7. **Reports**

7.1 Infrastructure and Development

a. Mystic Cove – Follow Up, Operations-2023-18

Committee of the Whole discussed safety, having a trial period and monitoring the proposal, use of the route, behaviour of drivers, reduction in time (Dec 15 to Feb 15), and feedback from residents.

Resolution # 08/14/23 COW - 02

Moved by: Andrea Clarke

Seconded by: Rory Cavanagh

That Council direct staff to amend By-law No. 2011-068 to permit the opening of the Mystic Cove gate from December 1 through February 28 annually; and

Further that Council repeal Policy TP 3.1 – Emergency Access to The Bruce Nuclear Power Development; and

Further that Council direct staff to no longer provide maintenance on Bruce County Road 23 and let the existing agreement lapse.

Yes (7): Kenneth Craig, Andrea Clarke, Beth Blackwell, Rory Cavanagh, Mike Hinchberger, Jennifer Prenger, and Amanda Steinhoff-Gray

No (1): Bill Stewart

Carried.

Amendment:

Resolution # 08/14/23 COW - 03

Moved by: Bill Stewart

Seconded by: Andrea Clarke

That the motion be amended to December 15, 2023 to February 15, 2023.

Defeated.

- b. Road Allowance Repair Policy, Operations-2023-16

Committee of the Whole discussed adding this to the report a concern form, costs, and what is not included.

Resolution # 08/14/23 COW - 04

Moved by: Bill Stewart

Seconded by: Jennifer Prenger

That Committee of Whole recommend that Council approve the Road Allowance Repair Policy as detailed in Report Operations-2023-16.

Carried.

- c. Safety Measures Highway 21- KTTPS Update, Operations-2023-15

Committee of the Whole discussed moving forward with a community safety zone and timeline for traffic study.

Resolution # 08/14/23 COW - 05

Moved by: Mike Hinchberger
Seconded by: Andrea Clarke

That Committee of Whole recommend that Council direct staff to pursue a traffic study in the area of Highway 21 and Kincardine Township-Tiverton Public School in 2023; and

That the cost of the traffic study of approximately \$5,000 be funded through the 2023 operating budget; and

Further that Council direct staff to request a speed reduction on Highway 21 from south of Bruce Ave through to the North Line Ext. to the Ministry of Transportation and Members of Provincial Parliament.

Carried.

Resolution # 08/14/23 COW - 06

Moved by: Rory Cavanagh
Seconded by: Amanda Steinhoff-Gray

That Staff be directed to apply for a Community Safety Zone for the Highway 21 at KTTPS in parallel with the Traffic Study.

Carried.

- d. Supply and Delivery of Various Fuel Products, Operations-2023-17

Resolution # 08/14/23 COW - 07

Moved by: Rory Cavanagh
Seconded by: Amanda Steinhoff-Gray

That Committee of Whole recommend that Council award the supply and delivery of the various fuels tender contract to the low bidder MacDougall Energy Inc. as per report Operations-2023-17.

Carried.

- e. Award Water Meter Proposal, Environmental Services-2023-34

Resolution # 08/14/23 COW - 08

Moved by: Bill Stewart

Seconded by: Jennifer Prenger

That Committee of Whole recommend that Council accept the recommendation to award a contract to KTI Limited with a total value of \$507,500 for the replacement of water meters and associated equipment.

Carried.

- f. Holding Removal By-law – Kelden Development Inc., Development Services-2023-26

Resolution # 08/14/23 COW - 09

Moved by: Mike Hinchberger

Seconded by: Andrea Clarke

That Committee of Whole recommend that Council of the Municipality of Kincardine pass a By-law for the removal of the Holding “H” provision from FIRSTLY:PART PARK LOT 2 PLAN 10, PART 1 3R8384; SECONDLY PART PARK LOT 3 PLAN 10, PARTS 1,2, AND 3 3R10465; MUNICIPALITY OF KINCARDINE; and

Further that it be conditional upon execution of a Site Plan Agreement that has been registered on title with Kelden Development Inc.

Carried.

7.2 Other Areas of Responsibility

- a. HR Policy Updates, Human Resources-2023-06

Committee of the Whole discussed that the policies do not apply to Volunteer Firefighters, the CPI increase and similar range for Council.

Resolution # 08/14/23 COW - 10

Moved by: Rory Cavanagh

Seconded by: Amanda Steinhoff-Gray

That Committee of the Whole recommend that Council approve *HR.01 - Employment Policy* as presented; (As amended to exclude Volunteer Firefighters) and

Further that they recommend that Council approve *HR.03 - Compensation & Benefits Policy* as presented. (As amended to exclude Volunteer Firefighters)

Carried.

7.3 Information Reports

- a. Environmental Services Compliance Report July 2023, Environmental Services-2023-33
- b. Birchwood Report

8. Adjournment

Councillor Prenger left the meeting at 6:44 p.m. and was not present for Resolution 08/14/23 COW - 11.

Resolution # 08/14/23 COW - 11

Moved by: Beth Blackwell

Seconded by: Mike Hinchberger

THAT this COW Meeting adjourn at 6:45 p.m.

Carried.

Mayor

Clerk