

# THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

## Accessibility Advisory Committee Minutes

Thursday, May 18, 2023

Members Present      Sharon Woods, Chair  
                                 Scott McPherson  
                                 Deputy Mayor Andrea Clarke  
                                 Josh Easton  
                                 Bruce Edwards  
                                 Miranda Graham  
                                 Craig Roumey

Staff Present            Tracey Guy, Staff Resource

### 1. **Call to Order**

The Accessibility Advisory Committee meeting of The Corporation of the Municipality of Kincardine was called to Order at 4:07 on May 18, 2023 at the Kincardine Fire Station #12.

#### 1.1 **Land Acknowledgment Statement**

The Chair opened the meeting with the Land Acknowledgment Statement.

### 2. **Additions/Deletions/Amendments to the Agenda**

None.

### 3. **Disclosure of Pecuniary Interest**

None disclosed.

### 4. **Delegations**

#### 4.1 **BM Ross**

Darren Alexander and Ryan Riel from BM Ross made a presentation on the plans for the Queen Street reconstruction and the proposed accessible parking spaces. The preferred plan will make 16 businesses accessible, that were not previously, and 6 new accessible parking spaces will replace the previous 6 spaces. The pedestrian button for the traffic signals will be relocated to an accessible location.

Tracey noted that the previous Committee passed the following motion, and inquired whether the recommendations were implemented into the plan:

*Resolution #09/13/2022 - 02*

*Moved by: Alvin Lamont*

*Seconded by: Josh Easton*

*THAT the Accessibility Advisory Committee recommend the approval of the proposed parking stalls as designed;*

*AND FURTHER THAT the AAC recommend the approval of the proposed locations except for the one in front of*

*Cooperators due to safety concerns regarding the alleyway;*

*AND FURTHER THAT the proposed location in front of*

*Cooperators be moved north or south on Queen Street away from the alleyway;*

*AND FURTHER THAT an additional stall be added in front of Remax 768 Queen Street even if it is just a painted spot.*

*Carried.*

Darren confirmed that the previous Committee's comments were implemented into the plan, where feasible. The design for accessible parking space in front of the Cooperators has been moved one parking space to the north of the alleyway, and BM Ross are looking into options for a spot in front of Remax.

The Committee had the following comments or recommendations:

- Confirmed hydro will be installed in front of the library and the ramp will be replaced to meet accessibility. The ramp will also have electrical heat tracing installed, to keep snow and ice off in the cold months;
- Confirmed the area north of the library entrance will have a scooter/stroller parking area. A charging plug may be added if a suitable weather resistant plug cover can be installed; and
- Requested an additional Limited Mobility/Caregiver Parking Space, if another accessible spot cannot be accommodated across from the Library.

The Committee thanked them for attending the meeting, and for providing an update.

#### **4.2 Colleen Gillis, Summer Programing**

Colleen Gillis, Recreation Supervisor gave a presentation on Kincardine's Inclusion Program for the summer camp programming. They hired an Inclusion Coordinator, Eila B., who will assist with programming needs to accommodate a wide variety of camper needs and abilities. This will be done by developing individualized Inclusion Camper Profiles for the applicable camper. Staff will communicate with parents and determine the needs of the camper and have continued support during their week at camp. Staff training will be provided on inclusivity at camp. She noted that additional assistance is needed for children with varying abilities, as it is difficult to find trained employees.

The Committee had the following comments and recommendations:

- All children should be able to attend summer camp, no matter what their abilities are;
- Relying on parents for assistance is not the solution, as parents need a break also;
- Consideration be given to adding municipal camps in Tiverton; and
- The Committee will reach out to their networks to see if anyone is available to assist.

The Committee thanked Colleen and Eila for their presentation.

**5. Adoption of Minutes**

**Resolution # 05/18/23 AAC - 01**

**Moved by:** Craig Roumey

**Seconded by:** Bruce Edwards

THAT the Accessibility Advisory Committee adopt the minutes of the meetings held April 20, and May 11, 2023 as amended.

Carried.

**6. New Business**

**6.1 Tour of Fire Station #12**

The Committee toured the Fire Station #12 current washroom/change room, to provide recommendations on a future upgrade. The Committee will provide recommendations at a future meeting.

**6.2 Site Plan Checklist**

The Committee reviewed the draft checklist, which will be used for future site plans and commenting on future Municipal facilities. Any suggestions to be added to the checklist can be sent to Tracey.

**6.3 Accessible Charging Stations**

The video was provided for information.

**6.4 Davidson Centre Door Replacement**

Jayne Jagelewski presented the accessible doors being installed at the entrance into the arena at the Davidson Centre. She explained that this style of automatic door is fully accessible and does not have a button to push, motion activated.

**6.5 County of Bruce Transportation Survey - Open Until May 26, 2023**

Tracey noted that the survey is up May 26th, and encouraged members to fill it in.

7. **Outstanding Business**

7.1 **Delegation to Council**

Tracey noted that draft the delegation discussion requires its own meeting, to discuss priorities to present to Council.

Special Meeting date of Thursday May 25th at 4:00 p.m. was scheduled.

8. **Correspondence**

8.1 **Owen Sound Bus Article**

The correspondence was provided for information.

9. **Next Meeting**

9.1 **May 25, 2023 at 4:00 p.m.**

9.2 **June 22, 2023 at 4:00 p.m.**

10. **Adjournment**

**Resolution # 05/18/23 AAC - 02**

**Moved by:** Scott McPherson

**Seconded by:** Josh Easton

That the Accessibility Advisory Committee adjourns at 6:21 p.m.

Carried.

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Chair

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Secretary