

# THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

## Kincardine BIA Board Meeting Minutes

Tuesday, June 20, 2023

Members Present      Councillor Hinchberger  
                                 Sadie Al  
                                 Tonya Adams  
                                 Justine McManus  
                                 Erin Nichol  
                                 Stacey Nixon  
                                 Shawna Mills

Members Absent      Darrel Perry  
                                 Stephanie Tschirhart

Staff Present              Cherie Leslie, Secretary  
                                 Tammy Schneider, Kincardine Chamber of Commerce  
                                 Amanda Goetz, DDM

### 1. **Call to Order**

The Kincardine BIA Board of Management meeting was called to Order at 9:06am on June 20, 2023, at the Kincardine Library.

#### 1.1 **Land Acknowledgment Statement**

The Chair opened the meeting with the Land Acknowledgment Statement.

### 2. **Additions/Deletions/Amendments to the Agenda**

### 3. **Disclosure of Pecuniary Interest**

### 4. **Adoption of Minutes**

**Resolution # #2023-06-20-01**

**Moved by:** Sadie Al

**Seconded by:** Tonya Adams

THAT the minutes of the May 16, 2023 and the June 8, 2023 meetings of the Kincardine BIA Board of Management be accepted, as presented.

Carried.

5. **Delegations**

6. **Downtown Development Manager report**

The DDM provided a brief update that more passports were ordered for printing and businesses are reminded to continue reminding customers of the stamps. The Harvest Dinner was changed to September 28th and a location is still being confirmed. Justine offered to help with the Harvest Dinner planning. Summer Street festival on August 6th is being planned for the north end of the BIA district.

7. **New Business**

7.1 **Downtown Dig - Project Update**

Cherie noted that Lavis is progressing with the new service connections to the west side buildings in the Phase 1 area, which will take another week. The curb layout is planned to being July 7, then will move to paving and sidewalks. The Lambton street intersection is closed as crews advance the main sewer line install in Phase 2.

Darrel was absent from the meeting but suggested the Board discuss the upcoming major events being held in the downtown area. The Board discussed requesting additional police and by-law enforcement presence in the downtown during the day and night. This will be brought forward to senior leadership and at the weekly construction meeting.

7.2 **Downtown Vandalism**

Councillor Hinchberger noted that the Municipality matched the \$5,500 in Spruce the Bruce so that vandalized businesses can apply for up to \$1,000 to recover costs for window replacements.

Some Board members indicated that they plan to install security cameras, sensors and alarms due to the increased issues with mental health and shoplifting downtown. The Board suggested a future BIA newsletter could include information on security packages available by companies and possibly arranging a de-escalation training course for downtown businesses. It was also suggested that a contact list or What's App group be created so businesses can notify each other if issues arise.

**8. Reports and Updates**

**8.1 Executive Update**

**8.2 Council Update**

**8.3 Roundtable Discussion**

Amanda noted that storage is needed for BIA supplies. Sadie suggested there may be an affordable space available in the fall.

Tammy from the Chamber questioned whether the Municipality has looked into a Municipal Accommodations Tax (MAT), as other communities in Grey/Bruce are implementing this. Cherie said an information report was brought forward in 2022 to the previous Council.

**9. Financial Report**

**Resolution # #2023-06-20-02**

**Moved by:** Mike Hinchberger

**Seconded by:** Sadie Al

THAT the Accounts for Payment be accepted as prepared and presented.

Carried.

**10. Correspondence**

The BIA received a thank you from Huron Shores Hospice for allowing Blinky to attend an event.

**11. Schedule of Meetings**

Next meeting is July 18, 2023 and it may be held via zoom.

**12. Adjournment**

**Resolution # #2023-06-20-03**

**Moved by:** Mike Hinchberger

**Seconded by:** Tonya Adams

THAT the Kincardine BIA Board of Management adjourn at 9:53am.

Carried.

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Chair

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Secretary

DRAFT