

# THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

## Council Minutes

Monday, May 15, 2023

### Council Present

Mayor Kenneth Craig  
Deputy Mayor Andrea Clarke  
Councillor Beth Blackwell  
Councillor Rory Cavanagh  
Councillor Mike Hinchberger  
Councillor Doug Kennedy  
Councillor Jennifer Prenger  
Councillor Amanda Steinhoff-Gray  
Councillor Bill Stewart

### Staff Present

Jillene Bellchamber-Glazier, Chief Administrative Officer  
Jennifer Lawrie, Manager of Legislative Services/Clerk  
Roxana Baumann, Director of Corporate Services  
Lorie Fioze, Manager Strategic Initiatives  
Jayne Jagelewski, Director of Community Services  
Karen Kieffer, Manager of Recreation  
Dwayne McNab, Manager of Development Services  
Nicole Bauman, Legislative Services Administrative Assistant

## 1. **Call to Order**

Mayor Craig called to order the Regular Meeting of the Council of The Corporation of the Municipality of Kincardine at 5:00 p.m. on May 15, 2023 in the Council Chambers at the Municipal Administration Centre.

### 1.1 **Land Acknowledgment Statement**

Councillor Blackwell opened the meeting with the Land Acknowledgment Statement.

## 2. **Amendments, Additions or Deletions To/From the Agenda**

**Resolution # 05/15/23 - 01**

**Moved by:** Andrea Clarke

**Seconded by:** Rory Cavanagh

That Council reconsider Motion 05/08/23-01 - THAT Council approve the following amendment to the agenda: 1. Motion re Tree Cutting activity on the Marine Allowance in front of Lot 43 or 169 Birchwood added as 6.2 .

Carried.

**Resolution # 05/15/23 - 02**

**Moved by:** Jennifer Prenger

**Seconded by:** Mike Hinchberger

That Council approve the following amendment to the agenda:

1. Motion re Tree Cutting activity on the Marina Allowance in front of Lot 43 or 169 Birchwood be added as 6.3

Carried.

**3. Disclosure of Pecuniary Interest and the General Nature Thereof**

None disclosed.

**4. Public Forum**

There were no registrants for Public Forum.

**5. Adoption of Minutes from Regular and Special Meetings of Council**

**Resolution # 05/15/23 - 03**

**Moved by:** Andrea Clarke

**Seconded by:** Rory Cavanagh

That the minutes of the Council meetings held on May 1, 2023 and May 8, 2023 (Regular and Public) be adopted as printed.

Carried.

**6. Motions and Notice of Motions**

**6.1 Notice of Motion**

Councillor Prenger provided a Notice of Motion for the June 5, 2023 meeting regarding Enbridge's proposed locate fees.

**6.2 Private Tree By-Law, Environmental Services-2023-18**

**Resolution # 05/15/23 - 04**

**Moved by:** Amanda Steinhoff-Gray

**Seconded by:** Doug Kennedy

That Council approve option 3 in Report Environmental Services 2023-18; and further

That Council establish an AD HOC committee with 3 members of Council with a scope bringing back recommendations to Council on a tree canopy policy, regulating trees on private property, and considerations for including the overall goals in the Municipal Official Plan; and further

That Staff be directed to bring back a draft Terms of Reference for the AD HOC Committee for Council's consideration.

Carried.

**6.3 Tree Cutting on Birchwood Ave.**

**Resolution # 05/15/23 - 05**

**Moved by:** Bill Stewart

**Seconded by:** Jennifer Prenger

That Municipality Staff stop/pause on all landscaping activity, including tree cutting and planting, in front of Lots 43 and 42 (169 Birchwood Ave.) on the marine/road allowance until the Council has had a chance to review the history of this issue and after their roads and facilities tour.

Carried.

**7. Consideration of By-laws**

**7.1 Budget Policy By-law**

**Resolution # 05/15/23 - 06**

**Moved by:** Beth Blackwell

**Seconded by:** Bill Stewart

That the “Budget Policy By-law” be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2023 - 081.

Carried.

**8. Move into Committee of the Whole**

**Resolution # 05/15/23 - 07**

**Moved by:** Jennifer Prenger

**Seconded by:** Mike Hinchberger

That Council move into Committee of Whole Meeting and upon completion return to Council.

Carried.

**9. Matters Arising from Committee of the Whole**

**9.1 Consent Agenda**

**Resolution # 05/15/23 - 08**

**Moved by:** Andrea Clarke

**Seconded by:** Rory Cavanagh

That Council approve the recommendations contained in the consent agenda dated May 15, 2023 and direct staff to proceed with all necessary administrative actions.

Carried.

**9.2 Parks and Recreation Plan**

**Resolution # 05/15/23 - 09**

**Moved by:** Amanda Steinhoff-Gray

**Seconded by:** Doug Kennedy

That Council approve the addition of facilities and programs as part of an enhanced Parks Master Plan and that it be considered a Parks and Recreation Master Plan for a total amount of \$55,000; and further

That Council confirms its intention to fund the Parks and Recreation Master Plan using Development Charges; and

That the project be funded using a 50/50 share of Parks and Recreation Development Charges (RF 80) for \$27,500 and the Recreation RF 72 for \$27,500; and

Further that the Parks Master Plan Motion 05/01/23-02, be repealed.

Carried.

### **9.3 The Kincardine Farmers Market Agreement (2023) By-law**

**Resolution # 05/15/23 - 10**

**Moved by:** Beth Blackwell

**Seconded by:** Bill Stewart

That “The Kincardine Farmers Market Agreement (2023) By-law” be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2023 - 082.

Carried.

### **9.4 Bill 23 Changes to the Ontario Heritage Act**

**Resolution # 05/15/23 - 11**

**Moved by:** Jennifer Prenger

**Seconded by:** Mike Hinchberger

That Council support the Town of Grimsby’s Resolution of February 6, 2023 regarding changes to Ontario Heritage Act concerning the Municipal Heritage Register.

Carried.

### **9.5 Municipal Surplus Land Inventory**

**Resolution # 05/15/23 - 12**

**Moved by:** Andrea Clarke  
**Seconded by:** Rory Cavanagh

That staff be directed to work with Bruce County staff to review the lands identified by Municipality of Kincardine staff as potential lands for development to support affordable and attainable housing goals and bring back a report on consideration for next steps.

Carried.

10. **Members of Council General Announcements**

11. **Chief Administrative Officer Announcements**

12. **Closed Meeting if Required**

None

13. **Matters Arising from Closed Session**

None

14. **Confirmatory By-law**

**Resolution # 05/15/23 - 13**

**Moved by:** Amanda Steinhoff-Gray  
**Seconded by:** Doug Kennedy

That the By-law to confirm the proceedings of the Council of The Corporation of the Municipality of Kincardine of May 15, 2023 be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2023 - 083.

Carried.

15. **Adjournment**

**Resolution # 05/15/23 - 14**

**Moved by:** Beth Blackwell  
**Seconded by:** Bill Stewart

That this Council adjourn at 6:36 p.m.

Carried.

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Mayor

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Clerk