

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Committee of the Whole Minutes

Monday, May 15, 2023

Committee of the Whole Present

Mayor Kenneth Craig

Deputy Mayor Andrea Clarke

Councillor Beth Blackwell

Councillor Rory Cavanagh

Councillor Mike Hinchberger

Councillor Doug Kennedy

Councillor Jennifer Prenger

Councillor Amanda Steinhoff-Gray

Councillor Bill Stewart

Staff Present

Jillene Belchamber-Glazier, Chief Administrative Officer

Jennifer Lawrie, Manager of Legislative Services/Clerk

Roxana Baumann, Director of Corporate Services

Lorie Fioze, Manager Strategic Initiatives

Jayne Jagelewski, Director of Community Services

Karen Kieffer, Manager of Recreation

Nicole Bauman, Legislative Services Administrative Assistant

1. **Call to Order**

Mayor Kenneth Craig called to order the Committee of the Whole (C O W) meeting of the Council of The Corporation of the Municipality of Kincardine at 5:17 p.m. on May 15, 2023 in the Council Chambers at the Municipal Administration Centre.

2. **Amendments, Additions or Deletions To/From the Agenda**

Resolution # 05/15/23 COW - 01

Moved by: Bill Stewart

Seconded by: Rory Cavanagh

That Committee of the Whole approve the following addition to the Agenda:
i) Mystic Cove Gate Letter as item 7.2 (e).

Carried.

Resolution # 05/15/23 COW - 02

Moved by: Bill Stewart

Seconded by: Jennifer Prenger

That Committee of the Whole approve the following addition to the Agenda:
i) Procedure By-law regarding when a Council member is present as item 7.2 (f)

Carried.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None disclosed.

4. Adoption of Minutes of C O W Meetings

Resolution # 05/15/23 COW - 03

Moved by: Andrea Clarke

Seconded by: Rory Cavanagh

That the minutes of the C O W meeting held on May 8, 2023 be adopted as printed.

Carried.

5. Items for Discussion from Council Meeting

None.

6. Delegations

6.1 Carol Blake

Carol Blake provided a proposed update to the Municipality of Kincardine Policy GG.1.13 Flag Protocol. It included adding new dates to when flags are flown at half mast, only flying the Federal, Provincial and Municipal flags, and positioning of flags.

6.2 Kincardine Summer Music Festival

Claire Andrusiak and Esther Marshall provided an update on the Kincardine Summer Music Festival as part of Council's external partner orientation. The presentation included information on the history of the Festival, what is happening in 2023 with education programs and concerts, statistics on the event and their sponsors.

6.3 Bruce Township Historical Society

Karen Ribey presented the Bruce Township Historical Society History Books to Council. The presentation included the history of the Bruce Township Historical Society, their activities, and an invitation to the annual dinner on June 9, 2023.

7. Reports

7.1 Community Services

- a. Parks and Recreation Plan, Parks Facilities-2023-14

Resolution # 05/15/23 COW - 04

Moved by: Amanda Steinhoff-Gray

Seconded by: Doug Kennedy

That Committee of Whole recommend that Council approve the addition of facilities and programs as part of an enhanced Parks Master Plan and that it be considered a Parks and Recreation Master Plan for a total amount of \$55,000; and further

That Council confirms its intention to fund the Parks and Recreation Master Plan using Development Charges; and further

That the project be funded using a 50/50 share of Parks and Recreation Development Charges (RF 80) for \$27,500 and the Recreation RF 72 for \$27,500; and further

That the Parks Master Plan Motion 05/01/23 - 02, be repealed.

Carried.

- b. Brucedale Community Centre Agreement, Recreation and Community Programs-2023-06

Resolution # 05/15/23 COW - 05

Moved by: Beth Blackwell

Seconded by: Bill Stewart

That Committee of the Whole recommend that Council pass a By-law at the June 5th Council Meeting to enter into a five year Lease Agreement with the Brucedale Community Association for operation and management of the Brucedale Community Centre

Carried.

- c. Kincardine Farmers Market – Renewal Agreement, Recreation and Community Programs-2023-05

Resolution # 05/15/23 COW - 06

Moved by: Jennifer Prenger

Seconded by: Mike Hinchberger

That Committee of the Whole recommend that Council approve entering into a Lease Agreement with the Kincardine Farmers Market Association for the lease of certain lands located at Connaught Park.

Carried.

7.2 Others Areas of Responsibility

- a. Updated Code of Conduct and Council Staff Relations Policy, Legislative Services-2023-10

Resolution # 05/15/23 COW - 07

Moved by: Andrea Clarke

Seconded by: Rory Cavanagh

That Committee of Whole recommend that Council place a By-law on the June 5, 2023 agenda, to adopt the updated Code of Conduct for Council Members and Local Boards, including the complaint protocols and forms; and further

That Council pass a By-law on the June 5, 2023 agenda, to adopt an updated Council and Staff Relations Policy.

Carried.

- b. Bill 23 (More Homes, Built Faster Act, 2022), Changes to ON Heritage Act, Legislative Services-2023-09

Resolution # 05/15/23 COW - 08

Moved by: Amanda Steinhoff-Gray

Seconded by: Doug Kennedy

That the Committee of Whole recommend to Council that they support the Town of Grimsby's Resolution regarding changes to Ontario Heritage Act concerning the Municipal Heritage Register.

Carried.

- c. Municipal Surplus Land Inventory, -2023-21

Resolution # 05/15/23 COW - 09

Moved by: Beth Blackwell

Seconded by: Bill Stewart

That staff be directed to work with Bruce County staff to review the lands identified by Municipality of Kincardine staff as potential lands for development to support affordable and attainable housing goals and bring back a report on consideration for next steps.

Carried.

- d. Correspondence from April 3, 2023 Consent Agenda
- a. Corporate Services Quarterly Update Report
 - b. County of Bruce Correspondence - Development Charge Study
 - c. Saugeen Valley Conservation Authority - 2023 Watershed Report Card
 - d. Township of Huron-Kinloss - Physician Recruitment Program
 - e. Ontario Federation of Agriculture - Agriculture at a Glance
 - f. Association of Ontario Road Supervisors - Enbridge Gas
- e. Mystic Cove Gate Letter

Added to the Agenda.

Committee of the Whole discussed the content and distribution of the letter sent to residents regarding the Mystic Cove Gate.

- f. Procedure By-law regarding when a Council Member is present
Added to the agenda
Committee of the Whole discussed adding a better definition of when members are "present" in the Council Chambers.

7.3 Mayor's Update

Mayor Craig reported that the County of Bruce will bring forward a resolution regarding concerns with Bill 97 and the severances on each farm lot.

8. Consent Agenda

Items listed under the Consent Agenda are considered routine and are enacted in one motion as a Matter Arising. The exception to this rule is that a Council member or the Chief Administrative Officer may request one or more items to be removed from the consent agenda for separate discussion and action.

8.1 Recommended Motions

- a. Request to Designate the 2023 Scottish Festival as an event of Municipal Significance

That the Council of the Municipality of Kincardine declare the Kincardine Scottish Festival and Highland Games (KSFHG) as a Municipally Significant Event that will take place July 7, 8, and 9, 2023, at Victoria Park; and further

That Council grant an exemption from GG.1.4 Alcohol Risk Management Policy (ARMP) to allow the extension of serving hours of the KSFHG licensed Pub Tent until 2:00 a.m. on Saturday, July 8, 2023, and Sunday, July 9, 2023, subject to any required municipal approvals; and further

That Council approve the KSFHG request for an exemption to the ARMP to allow for the sale of 5 tickets at one time; and further

That all pets, excluding services animals, be prohibited from Victoria Park from 3:00 p.m. on Friday, July 7, 2023, to 6:00 p.m. on Sunday, July 9, 2023, to facilitate KSFHG events; and further

That Council allow KSFHG to fence off all parking on Durham Market South and Durham Market North for vendors and the stage, except for 20 spaces along Princes for those residents and businesses displaced by the Queen Street Construction.

8.2 Statistical Reports

- a. April 2023 Development Services Report
- b. Bruce Area Solid Waste Recycling - 2022 Financial Statements

8.3 Minutes of Committees and Boards

8.4 Communications

- a. Heather and Cory Cuyler - Proposed Water Station Stoney Island Crescent, Kincardine
- b. Bruce Township Historical Society & Residents of the Former Bruce Township - Township Sign on Highway 21
- c. Motions other Municipalities
 - a. Municipality of Wawa - Oath of Office
 - b. Tay Valley Township - Retain Surplus Proceeds from Tax Sales
 - c. Township of Armour - Water Aerodomes
 - d. Prince Edward County - Intimate Partner Violence as Epidemic
 - e. Prince Edward County - Proposed Provincial Planning Statement
 - f. Town of Plympton-Wyoming - Removing Addresses on Municipal Election Forms

9. Adjournment

Resolution # 05/15/23 COW - 10

Moved by: Jennifer Prenger

Seconded by: Mike Hinchberger

That this COW Meeting adjourn at 6:29 p.m.

Carried.

Mayor

Clerk