

KPSB Action Item List	
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Status definitions: UN = Unknown, update will be required at next meeting with another status. This is coloured Red. // NS = Not Started. If this is going to impact the completion date, then discussion needs to take place. This is coloured Yellow. // IP = In Progress. On Track. You maybe asked for a percentile complete. This is coloured White. // OH = On Hold. You will be expected to report with what the problem is and what you are doing to get this back on track. If the completion date is to be altered, then see the completion date rules. It is coloured Yellow. // CP= Complete. This designation is applied when the action is actually completed. It is coloured Green.

[illegible]