

# THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

## Council Minutes

Monday, May 1, 2023

### Council Present

Mayor Kenneth Craig  
Deputy Mayor Andrea Clarke  
Councillor Beth Blackwell  
Councillor Rory Cavanagh  
Councillor Mike Hinchberger  
Councillor Doug Kennedy  
Councillor Jennifer Prenger  
Councillor Amanda Steinhoff-Gray  
Councillor Bill Stewart

### Staff Present

Jillene Bellchamber-Glazier, Chief Administrative Officer  
Jennifer Lawrie, Manager of Legislative Services/Clerk  
Roxana Baumann, Director of Corporate Services/Treasurer  
Lorie Fioze, Manager Strategic Initiatives  
Leanne Gowing, Manager of Human Resources  
Jayne Jagelewski, Director of Community Services  
Nicole Bauman, Legislative Services Administrative Assistant

## 1. **Call to Order**

Mayor Craig called to order the Regular Meeting of the Council of The Corporation of the Municipality of Kincardine at 5:00 p.m. on May 1, 2023 in the Council Chambers at the Municipal Administration Centre.

### 1.1 **Land Acknowledgment Statement**

Councillor Prenger opened the meeting with the Land Acknowledgment Statement.

## 2. **Amendments, Additions or Deletions To/From the Agenda**

None.

**3. Disclosure of Pecuniary Interest and the General Nature Thereof**

None disclosed.

**4. Public Forum**

There were no registrants for Public Forum.

**5. Adoption of Minutes from Regular and Special Meetings of Council**

**Resolution # 05/01/23 - 01**

**Moved by:** Andrea Clarke

**Seconded by:** Rory Cavanagh

That the minutes of the Council meetings held on April 17, 2023, April 24, 2023, and April 26, 2023 be adopted as printed.

Carried.

**6. Presentations and Petitions**

None.

**7. Motions and Notice of Motions**

**7.1 Notice of Motion**

None.

**7.2 Parks Master Plan Budget**

**Resolution # 05/01/23 - 02**

**Moved by:** Doug Kennedy

**Seconded by:** Beth Blackwell

That Council increase the approved budget for the Parks Master Plan from \$25,000 to \$55,000 for an expanded Parks and Recreation Master Plan, with the funds to come from the Contingency Reserve; and

That the scope of the project change to include municipal recreation facilities and programs with emphasis on future replacement of existing municipal recreation facilities.

Postpone.

**Amendment:**

**Resolution # 05/01/23 - 03**

**Moved by:** Mike Hinchberger

**Seconded by:** Doug Kennedy

That this motion be referred to Staff to bring back report on this topic at the May 15, 2023.

Carried.

**8. Consideration of By-laws**

None.

**9. Move into Committee of the Whole**

**Resolution # 05/01/23 - 04**

**Moved by:** Beth Blackwell

**Seconded by:** Jennifer Prenger

That Council move into Committee of Whole Meeting and upon completion return to Council.

Carried.

**10. Matters Arising from Committee of the Whole**

**10.1 Consent Agenda**

**Resolution # 05/01/23 - 05**

**Moved by:** Bill Stewart

**Seconded by:** Jennifer Prenger

That Council approve the recommendations contained in the consent agenda dated May 1, 2023 and direct staff to proceed with all necessary administrative actions.

Carried.

**10.2 Governance Review - Draft Final Report**

**Resolution # 05/01/23 - 06**

**Moved by:** Mike Hinchberger

**Seconded by:** Andrea Clarke

That Council receive the Governance Review – Draft Report; and

Further, that Council direct staff to bring back the final report for Council's consideration.

Carried.

### **10.3 Indemnification By-law**

**Resolution # 05/01/23 - 07**

**Moved by:** Rory Cavanagh

**Seconded by:** Doug Kennedy

That the "Indemnification By-law" be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2023 - 067.

Carried.

### **10.4 Disposition of Municipal Land - Birchwood Avenue**

**Resolution # 05/01/23 - 08**

**Moved by:** Beth Blackwell

**Seconded by:** Bill Stewart

That Council view the public property between 207 and 209 Birchwood Avenue during the Roads and Facilities Bus Tour with staff prior to consideration of potential declaration of surplus and disposition.

Carried.

## **11. Members of Council General Announcements**

## **12. Chief Administrative Officer Announcements**

## **13. Closed Meeting if Required**

**Resolution # 05/01/23 - 09**

**Moved by:** Jennifer Prenger

**Seconded by:** Mike Hinchberger

That Council move into closed meeting for the purpose of considering litigation or potential litigation, including matter before administrative tribunals (Human Resources legal matter), advice that is subject to solicitor-client privilege, including communications necessary for the purpose (Westario Update) and personal matters about an identifiable individual, including municipal or local board employees (Candidates for BIA and Fence Viewers)., pursuant to Section 239 (2) of the *Municipal Act, 2001*, as amended; and further

That Council return to regular open meeting upon completion.

Carried.

#### **14. Matters Arising from Closed Session**

The hour of automatic adjournment was extended until the end of the business of tonight's meeting in closed session.

Mayor Craig reported that a closed meeting for the purpose of considering litigation or potential litigation, including matter before administrative tribunals (Human Resources legal matter), advice that is subject to solicitor-client privilege, including communications necessary for the purpose (Westario Update) and personal matters about an identifiable individual, including municipal or local board employees (Candidates for BIA and Fence Viewers), pursuant to Section 239 (2) of the *Municipal Act, 2001*, as amended. Direction was provided to Staff in the Human Resources Legal Matter and Westario Update. Staff was direction to place a by-law on the open meeting agenda for Council to consider candidates for the BIA (Shawna Mills) and Fence Viewers Wyonne Barbeau, Darren Geddes, and Alex MacGregor.

##### **14.1 Committee Appointment (2023) Amendment (2) By-law**

**Resolution # 05/01/23 - 10**

**Moved by:** Rory Cavanagh

**Seconded by:** Amanda Steinhoff-Gray

THAT the "Committee Appointment (2023) Amendment (2) By-law" be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2023 - 068.

Carried.

#### **15. Confirmatory By-law**

**Resolution # 05/01/23 - 10**

**Moved by:** Doug Kennedy

**Seconded by:** Beth Blackwell

That the By-law to confirm the proceedings of the Council of The Corporation of the Municipality of Kincardine of May 1, 2023 be deemed to be read a first, second and third time, finally passed and numbered as By-law No. 2023 - 069.

Carried.

**16. Adjournment**

**Resolution # 05/01/23 - 11**

**Moved by:** Bill Stewart

**Seconded by:** Jennifer Prenger

That this Council adjourn at 9:07 p.m.

Carried.

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Mayor

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Clerk