

# THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

## Committee of the Whole Minutes

Monday, June 13, 2022

Committee of the  
Whole Present

Mayor Gerry Glover  
Deputy Mayor Randy Roppel  
Councillor Andrea Clarke  
Councillor Dave Cuyler  
Councillor Dorne Fitzsimmons  
Councillor Laura Haight  
Councillor Doug Kennedy  
Councillor Bill Stewart

Committee of the  
Whole Absent

Councillor Maureen Couture

Staff Present

Roxana Baumann, Acting CAO/Director of Corporate  
Services/Treasurer  
Jennifer White, Deputy Clerk  
Lorie Fioze, Manager of Strategic Initiatives  
Jayne Jagelewski, Director of Community Services  
Jenna Leifso, Records Management Clerk  
Brad Lemaich, Fire Chief  
Dwayne McNab, Manager of Development Services  
Mark O'Leary, Manager of Environmental Services  
Corey Voisin, Manager of Operations  
Adam Weishar, Director of Infrastructure and Development

### 1. **Call to Order**

Mayor Gerry Glover called to order the Committee of the Whole (C O W)  
Meeting of the Council of The Corporation of the Municipality of Kincardine at

6:35 p.m. on Monday, June 13, 2022, in the Council Chambers at the Municipal Administration Centre.

Note: Some members of Council and Staff attended electronically.

**2. Amendments, Additions or Deletions To/From the Agenda**

None.

**3. Disclosure of Pecuniary Interest and the General Nature Thereof**

None.

**4. Adoption of Minutes of C O W Meetings**

**Resolution # 06/13/22 COW - 01**

**Moved by:** Laura Haight

**Seconded by:** Doug Kennedy

THAT the minutes of the C O W meeting held on June 6, 2022 be adopted as printed.

Carried.

**5. Items for Discussion from Council Meeting**

None.

**6. Reports**

**6.1 Infrastructure & Development**

a. Queen Street Reconstruction, Environmental Services-2022-09

Committee of the Whole discussed the the projected budget and concerns regarding impact on business who may still be recovering from pandemic restrictions. Committee of the Whole inquired about increases to the budget from original projections, whether the project was ready to be tendered and how utility providers had been consulted on the scope of the project. Staff are requested to include in the updated report the financial impact to the municipality to complete this project and how the priority of other capital projects may be impacted by completing the reconstruction project.

**Resolution # 06/13/22 COW - 02**

**Moved by:** Randy Roppel  
**Seconded by:** Dave Cuyler

THAT Committee of the Whole recommend that Council receive Report Environmental Services-2022-09 for information purposes; AND FURTHER THAT this be considered as a Matters Arising  
Carried.

- b. Birchwood Shore Road Allowance, Development Services-2022-21
- Staff addressed correspondence that had been received by Council regarding signage, landscaping & maintenance work on the trails, and approach to boundary dispute options and process.
- Committee of the Whole inquired about the difference in survey development between farm lots and lots developed under plan of subdivision.

**Resolution # 06/13/22 COW - 03**

**Moved by:** Doug Kennedy  
**Seconded by:** Andrea Clarke

THAT Committee of the Whole recommend that Council receive report Development Services-2022-21 for information purposes; AND FURTHER THAT this be considered as a Matters Arising.  
Carried.

**6.2 Other Areas of Responsibility**

- a. 2022 Asset Management Plan, Financial Services-2022-06

**Resolution # 06/13/22 COW - 04**

**Moved by:** Bill Stewart  
**Seconded by:** Dorne Fitzsimmons

THAT Committee of the Whole recommend that Council receives report Financial Services-2022-06 and adopts the 2022 Asset Management Plan as presented;  
AND FURTHER THAT this be considered as a Matters Arising.

Carried.

a. Delegation - Darla Campbell - Dillon Consulting

Darla Campbell of Dillon Consulting presented the 2022 Asset Management Plan (AMP) to Committee of the Whole. In accordance with Ontario Regulation 588/17 and amended by Ontario Regulation 193/21, this AMP meets the legislative deadline for Phase 2 (July 1, 2022) for all core assets and current levels of service. Additionally, this AMP positions Kincardine as a leader in Asset Management Planning as it includes discussion on proposed levels of service for all assets (core and non-core) which is not required until July 1, 2025 (Phase 4).

Additional work will need to be invested to continue updating municipal asset data, focusing on condition assessments and performance measures. Future updates will need to include green infrastructure assets (i.e. natural assets) owned by the Municipality and further assessment on infrastructure vulnerability to the impacts caused by climate change related to operations, levels of service and lifecycle management.

After hearing from the delegation Committee of the Whole inquired about utility assets inclusion in the report.

b. Rescue Apparatus 11-6 Replacement, Emergency Services-2022-04

Committee of the Whole discussed the shortages in supply of this type of equipment, and inquired about the timing to purchase a pumper truck.

**Resolution # 06/13/22 COW - 05**

**Moved by:** Laura Haight

**Seconded by:** Doug Kennedy

THAT Committee of the Whole recommend that Council award the 4x2 Commercial cab & chassis replacement RFQ to Lewis Motor Sales Inc. for \$135,230.14 (exclusive of applicable taxes);

AND FURTHER THAT this be considered as a Matters Arising.

Carried.

**Resolution # 06/13/22 COW - 06**

**Moved by:** Randy Roppel

**Seconded by:** Dave Cuyler

THAT Committee of the Whole recommend that Council approve the non-competitive exemption from the Procurement Policy under Section 3.3 Additional Deliveries for the refurbishment of the 11-6 Rescue Body to Dependable Emergency Vehicles in the amount of \$111,871.20, and authorize to enter into a contract for the scope of work as outlined in Report Emergency Services-2022-04;

AND FURTHER THAT this be considered as a Matters Arising.

Carried.

**Resolution # 06/13/22 COW - 07**

**Moved by:** Andrea Clarke

**Seconded by:** Bill Stewart

THAT Committee of the Whole recommend that Council direct Staff to prepare the necessary budget amendment to reallocate the estimated cost savings of \$378,000.00 to capital project #U008 Replacement of Pumper 12-2;

AND FURTHER THAT this be considered as a Matters Arising.

Carried.

**7. Adjournment**

**Resolution # 06/13/22 COW - 08**

**Moved by:** Dorne Fitzsimmons

**Seconded by:** Laura Haight

THAT this COW adjourn at 7: 52 p.m.

Carried.

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Mayor

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Clerk