

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Canada Day Committee Minutes

Monday, May 30, 2022

Members Present Holly Agnew
 Brad Kirkconnell

Members Absent Eleanor Villena

Staff Present Colleen Gillis, Recreation Supervisor
 Karlee Woodward, Tourism Coordinator
 Olivia Kempel, CAO Executive Assistant/ Recording Secretary
 Lorie Fioze, Manager of Strategic Initiatives

1. **Call to Order**

The Canada Day Committee meeting of The Corporation of the Municipality of Kincardine was called to Order at 1:00pm on Monday, May 30, 2022, electronically.

1.1 **Land Acknowledgement Statement**

The Chair opened the meeting with the Land Acknowledgement Statement.

2. **Additions/Deletions/Amendments to the Agenda**

None noted.

3. **Disclosure of Pecuniary Interest**

None disclosed.

4. **Adoption of Minutes**

Resolution # 05/30/22 - 01

Moved by: Holly Agnew

Seconded by: Brad Kirkconnell

THAT the Canada Day Committee minutes of the meeting of May 16, 2022, be approved as presented.

Carried.

5. Outstanding Business

5.1 Review of Action List

a. Canada Day Banners on Harbour Street

Staff advised the Committee that the Operations Staff have been informed of the plans for the banners. The banners will be hung two weeks before Canada Day and will remain hung up for two weeks following Canada Day.

b. Fireworks Display

Staff advised the Committee that a tender has not been chosen from the previously released Request for Tenders for the Canada Day Fireworks. Staff noted that once details have been finalized regarding the fireworks, the Fire Department must be notified.

c. Entertainment Bookings

The Committee was informed that the band, dog show, inflatables, and the magician and balloon artist have all been booked and confirmed as entertainment for the event day. It was also noted that the stand and stages have been ordered.

d. Car Update

The Committee did not receive an update on this topic as the member was not present for the meeting.

6. New Business

7. Financial Report

The Committee discussed the financial report findings and noted that the 2022 Canada Day event is over budget. The Committee noted that inflation to costs and not having an updated budget were leading factors as to why the event was over budget.

8. Roundtable

9. Schedule of Meetings

The next Committee meeting will be held on Monday, June 13th at 1:00pm, electronically. The Committee has agreed to meet for a site meeting and walk through on Wednesday, June 8th at 11:00am.

10. Adjournment

Resolution # 05/30/22 - 02

Moved by: Holly Agnew

Seconded by: Brad Kirkconnell

THAT the Canada Day Committee adjourn at 1:35pm.

Carried.

Chair _____ Secretary _____

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