

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Kincardine Cruise Night Committee Minutes

Tuesday, June 14, 2022

Members Present	Karen Ballok Don Jones David Little Gord Thompson
Members Absent	Holly Agnew Andrew Lunshof Stanley Pickles
Staff Present	Karlee Woodward, Tourism Coordinator Olivia Kempel, CAO Executive Assistant/ Recording Secretary

1. **Call to Order**

The Kincardine Cruise Night Committee meeting of The Corporation of the Municipality of Kincardine was called to Order at 5:11pm on June 14th at the Kincardine Tourism Office.

1.1 **Land Acknowledgement Statement**

The Chair opened the meeting with the Land Acknowledgement Statement.

2. **Additions/Deletions/Amendments to the Agenda**

None noted.

3. **Disclosure of Pecuniary Interest**

None disclosed.

4. **Adoption of Minutes**

Resolution # 06/14/22 - 01

Moved by: David Little

Seconded by: Karen Ballok

THAT the Kincardine Cruise Night Committee minutes of the meeting of May 17, 2022, be approved as presented.

Carried.

5. Outstanding Business

5.1 First Cruise Night Preparation

a. Update on Volunteers

The Committee was updated with information regarding volunteers for the first Cruise Night event. There is approximately 19 volunteers as of the meeting date that will be in attendance to help with the event.

b. Responsibilities for Event Day

The Committee discussed the various tasks that will have to be completed the morning of the event and throughout the day leading up to the arrival of the volunteers.

c. Volunteer Assigned Locations

The Committee discussed that volunteers will be assigned to each location based on their preference and which locations still need to be occupied by volunteers.

d. Location of Vendors

The Committee has confirmed that the hot dog vendor will be in attendance and in the past has been set up in front of the HuronTel building. The Committee discussed the possibility of musicians at the event and the possibility of a popcorn vendor that was at the events in previous years, no confirmation of attendance is available.

e. Update on Barriers, Radios, Misc. Materials

The Committee received an update that Municipal Staff will be placing barriers near the entrances the morning of the event. Members confirmed that supplies from storage will be dropped off Downtown the morning of the event.

6. New Business

6.1 Event Day Details

a. Setup Details

The Committee discussed meeting in the morning, prior to high traffic times, to place no parking signs to block off parking spots for the event.

b. Meeting Time on Event Day

The Committee discussed meeting at the CIBC bank in Downtown Kincardine at 4:30pm on event day to begin event set-up.

7. Financial Report

8. Correspondence

9. Schedule of Meetings

The next Kincardine Cruise Night Committee meeting is to be held on Monday, June 20, 2022 at 5:00pm at the Kincardine Tourism Centre.

10. Adjournment

Resolution # 06/14/22 - 02

Moved by: Gord Thompson

Seconded by: David Little

THAT the Kincardine Cruise Night Committee adjourn at 6:01pm.

Carried.

Chair

Secretary