

POLICY

POLICY NO: GG.7.2
SECTION: GENERAL GOVERNMENT
TITLE/SUBJECT: RECOGNITION – ARTS, CULTURE & HERITAGE ACHIEVEMENTS
ADOPTED DATE: JULY 13, 2016 (Resolution # 07/13/16-09)
REVISION DATE: SEPTEMBER 16, 2019 (Resolution # 09/15/19-07)
AUGUST ____, 2022 (Resolution # __/__/____ - ____)

POLICY:

Any person/group affiliated with the Municipality of Kincardine that achieves provincial, national, or international ~~recognition honours~~ in Arts, Culture or Heritage shall be recognized by Council in the form of an award outlining their achievement.

Achievement Awards

1. Arts, Culture & Heritage Achievement Award

Represents an award to an individual or group of persons, who achieve Regional, Provincial, National, or International ~~recognition honours~~ in various areas of the Arts, Culture or Heritage sector.

2. Arts, Culture & Heritage Youth Achievement Award

Represents an award to a youth or group of youths, who achieve Regional, Provincial, National or International ~~recognition honours~~ in various areas of the Arts, Culture or Heritage sector. *Youth* is defined as an individual under 25 that is enrolled full time in elementary, secondary or post-secondary school.

Nomination Procedure for Achievement Awards

Individuals and/or groups ~~who fit the criteria worthy~~ of the Achievement Award may be nominated by any member of Council, Staff, or Member of the Public and is subject to review ~~by~~ the Arts, Culture and Heritage Committee. Once reviewed for eligibility by the Committee, a recommendation ~~is will be~~ provided to Council for final approval.

~~The N~~omination form must be submitted to the Arts, Culture and Heritage Committee through the ~~Strategic Initiatives Clerk's~~ Department along with any supporting documents ~~as outlined within the nomination form.~~

~~The N~~omination form can be found on the municipal website or by requesting a copy from the ~~Strategic Initiatives Department. e-Clerk's Department.~~

Long Term Contribution Awards

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Commented [OK1]: Are nominations for this award only accepted until the fourth Friday of September or are they accepted all year round?

1. ~~(Scougal)~~ Award – Maximum 2 Awards Annually

Represents recognition given to an individual, organization or group who has demonstrated a particularly high level of long-term service and contribution to the Arts, Culture or Heritage sector within the Municipality of Kincardine.

2. Long Term Contribution Multi-Culturalism Award – Maximum 1 Award Annually

Represents recognition given to an individual, organization or group who has demonstrated a particularly high level of long-term service and contribution to recognizing and promoting diversity and multi-culturalism within the Municipality of Kincardine.

Criteria for Long-Term Awards

Individuals should meet the following criteria for nomination of the Long-Term Awards:

- Between five to ten~~More than ten (10)~~ years of service to the community;
- Has ~~had~~ a positive impact on the lives of people in the Municipality of and
- Has made a significant contribution to either recognizing and promoting diversity and multi-culturalism in the community or have made a significant contribution in the Arts, Culture or Heritage sector.

The recognition of individual and/or group worthy of a Long-term Contribution Award may be nominated by any member of Council, Staff or the Public and is subject to the approval of the Arts, Culture and Heritage Committee. Where the nominated individual is a current municipal employee, the individual shall have made an outstanding contribution to the Municipality outside of their capacity and duties as a municipal employee. Municipal Committee members are not eligible for nomination until their Committee term has been completed, and the positive impact should include contributions outside their capacity as a Committee member.

Nomination Procedure for the Long-Term Contribution Awards

The ~~N~~omination form must be submitted to the Arts, Culture and Heritage Committee through the Strategic Initiatives~~Clerk's~~ Department along with any supporting documents as outlined within the nomination form. Nomination intakes will be~~to be~~ accepted each year up until the fourth Friday of September. Submissions to be reviewed in October, with final presentation of Award(s) in November. Once reviewed for eligibility by the Committee, a recommendation will be provided to Council for final approval.

The ~~N~~omination form can be found on the municipal website or by requesting a copy from ~~the the Strategic Initiatives Department~~Clerk's Department.

Municipality of Kincardine Arts, Culture and Heritage Award Nomination Form

The Municipality of Kincardine's Arts, Culture and Heritage Awards celebrate individuals and organizations that are recognized on a regional, provincial, national, or international level.

Nominee Information:

Nominee Name(s): [Click or tap here to enter text.](#)

Mailing Address: [Click or tap here to enter text.](#)

Postal Code: [Click or tap here to enter text.](#)

Phone Number: [Click or tap here to enter text.](#)

Email Address: [Click or tap here to enter text.](#)

Please check the award category that you wish to nominate the individual/group for:

- ☐ Long Term Contribution Award – Scougall Award
- ☐ Long Term Contribution Award – Multiculturalism/Diversity Award
- ☐ Arts, Culture and Heritage Youth Achievement Award
- ☐ Arts, Culture and Heritage Achievement Award

Nominator Information:

Your Name: [Click or tap here to enter text.](#)

Mailing Address: [Click or tap here to enter text.](#)

Postal Code: [Click or tap here to enter text.](#)

Phone Number: [Click or tap here to enter text.](#)

Email Address: [Click or tap here to enter text.](#)

Nomination Guidelines:

By submitting this nomination form, I acknowledge that:

- ☐ Nominees must work, live, attend school, ~~display~~[display](#), or perform within the Municipality of Kincardine;
- ☐ Nominees must meet the criteria outlined in Policy GG.7.2 for the award they are being nominated for;

☐ Municipal Committee Members are not eligible for a nomination until their Committee term has been completed and the positive impact should include contributions outside their capacity as a Committee Member.

Provide a brief description highlighting contributions the candidate has made to the community in the Municipality of Kincardine. (max. 250 words)

[Click or tap here to enter text.](#)

Supporting Documents:

I have attached the below supporting documents to the application to assist with consideration of the nomination: (check all that apply)

- ☐ Accomplishments
- ☐ Published Works or Public Appearances
- ☐ Sample of the Nominee's Work
- ☐ Sample of the Nominee's Commitment
- ☐ Other relevant materials: _____

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Personal information is collected under the authority of the Municipal Act, 2001, S.O. 2001 for the purpose of creating a record to be used for considering an award recognition. All information submitted, including that collected as a result of the research and the staff investigation into the personal information of the nominee will be made available to members of the public and Council. Questions about this collection should be directed to the Clerk of the Municipality of Kincardine at 1475 Concession 5, RR #5, Kincardine ON N2Z 2X6 or by phone (519) 396-3468

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Signature

Date

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