

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Committee of the Whole Minutes

Monday, June 6, 2022

Committee of the
Whole Present

Mayor Gerry Glover

Deputy Mayor Randy Roppel
Councillor Andrea Clarke
Councillor Maureen Couture
Councillor Dave Cuyler
Councillor Dorne Fitzsimmons
Councillor Laura Haight
Councillor Doug Kennedy
Councillor Bill Stewart

Staff Present

Roxana Baumann, Acting CAO/Director of Corporate
Services/Treasurer
Jennifer Lawrie, Manager of Legislative Services/Clerk
Lorie Fioze, Manager of Strategic Initiatives
Jayne Jagelewski, Director of Community Services
Karlee Woodward, Tourism Coordinator
Nicole Bauman, Legislative Services Administrative Assistant

1. **Call to Order**

Mayor Gerry Glover called to order the Committee of the Whole (C O W) meeting of the Council of The Corporation of the Municipality of Kincardine at 5:09 p.m. on Monday, June 6, 2022, in the Council Chambers at the Municipal Administration Centre.

Note: Some Council Members and Staff attended electronically.

2. **Amendments, Additions or Deletions To/From the Agenda**

None.

3. **Disclosure of Pecuniary Interest and the General Nature Thereof**

None disclosed.

4. **Adoption of Minutes of C O W Meetings**

Resolution # 06/06/22 COW - 01

Moved by: Laura Haight

Seconded by: Doug Kennedy

THAT the minutes of the C O W meeting held on May 16, 2022 be adopted as printed.

Carried.

5. **Items for Discussion from Council Meeting**

None.

6. **Delegations**

6.1 Paul Wagenaar - United Way - Food Insecurity

Paul Wagenaar from the United Way Bruce Grey provided a presentation on food insecurity in Bruce Grey. His presentation provided details on the 22 food banks, 19 meal programs and 15 Community Gardens in the area. He also discussed the challenges with food security programs, lack of connection between the programs, logistics, and the stigma and lack of awareness of food insecurity. He also provided details on the Food Bruce Grey program including food rescue diverted from corporate sources, food bank demographics, fresh produce and volunteers.

6.2 Shawna Mills - Ewyn Studios Kincardine - Walk a Mile event

Michele Lamont and Shawna Mills from the first Kincardine Walk a Mile event supporting Women's House Serving Bruce Grey provided a presentation. The event was held on the last weekend in May to raise awareness for gender based violence and to raise funds for the Women's House Serving Bruce Grey. \$5500 raised by 16 walkers.

Committee of the Whole inquired what their fundraising requirements are per year for Women's House Serving Bruce Grey and extended their support for the event and Women's House.

6.3 Fort Papalia - Kincardine Pride Inc. - Kincardine Pride Mission, Efforts and 2022 Plans

Fort Papalia from Kincardine Pride provided a presentation on the history of Kincardine Pride starting in June 2016 and the Pride movement in general. It included the community fundraising, sponsors, the first flag raising in 2017, the Downtown Pride movement, and the first parade. The Kincardine Pride Parade is June 25 at 11 a.m. followed by celebrations in Victoria Park.

7. Reports

7.1 Strategic Initiatives

a. Housing Action Plan Update, Economic Development-2022-03

The Community Economic Development Committee and Strategic Initiatives staff are working on the development of a Housing Action Plan. This report provided an update on the activities completed since the update provided to Council on March 21, 2022.

The recent work has focused on community engagement and research to better understand current housing needs, challenges and potential opportunities. The Housing Action Plan will be brought back to Council and launched on National Housing Day, November 15, 2022.

After hearing from the delegation, Committee of the Whole discussed the need for affordable housing and where the funding will come from for it.

a. Delegation - Dave Kains

Dave Kains provided the Metroline Research Group information on the Housing Action Plan Public Survey Results.

b. Tourism Centre Update and 2022 Approach, Tourism-2022-03

Karlee Woodward, Tourism Coordinator provided an update on the Tourism Centre at 1802 Highway 21 and how the tourism students and staff will work operate this summer. New popup events will happen this year and there will be a Tourism Centre at the Kincardine Centre for the Arts.

The Committee of the Whole inquired about the future of the Tourism Information Centre, possible alternative locations and the hours/days of the week of the Tourism Information Centre office.

7.2 Corporate Services

- a. 2021 Consolidated Financial Statements, Financial Services-2022-04

After hearing from the delegation, Committee of the Whole discussed the solid waste landfill closure and post closure liability and what makes it rise, and wage increase in community services impacted by COVID 19.

Resolution # 06/06/22 COW - 02

Moved by: Randy Roppel

Seconded by: Dave Cuyler

THAT Committee of the Whole recommend that Council approve the draft 2021 Audited Financial Statements as presented in Report Financial Services-2022-04;
AND FURTHER THAT this be considered as a Matters Arising.

Carried.

- a. Delegation - KPMG

Matt Betik and Nicholas Deane from KPMG provided a presentation on the audit quality indicators, audit highlights, and audit risks and results (post-employment benefits, payroll and taxation revenue, debt and economic dependence, tangible capital assets, and solid waste landfill closure and post closure liability).

- b. 2021 Annual Investment Report, Financial Services-2022-05

Regulation 438/97 of the Municipal Act, 2001 and the Municipality's Investment Policy GG.2.11 requires the Treasurer to provide an annual report of investments made by the Municipality.

Committee of the Whole inquired about how decisions are made regarding short term or long term investments, limitations on investment options, and LAS investments.

- c. Municipal Accommodation Tax – Introductory Report, CAO General-2022-02

Committee of the Whole discussed how the money could be collected and public consultation including sports group organizations who operate tournaments.

Resolution # 06/06/22 COW - 03

Moved by: Andrea Clarke

Seconded by: Bill Stewart

THAT Committee of the Whole recommend that Council at the June 20, 2022 meeting receives report CAO General-2022-02 Municipal Accommodation Tax- Introductory Report for information;
AND FURTHER THAT Council consider an implementation plan in 2023.

Carried.

- d. Municipal Flag Protocol Policy Update, CAO General-2022-03

Resolution # 06/06/22 COW - 04

Moved by: Dorne Fitzsimmons

Seconded by: Laura Haight

THAT Committee of the Whole recommend that Council at the June 20, 2022 meeting approve the amended Municipality of Kincardine Flag Protocol Policy

Carried.

- e. Restricted Acts of Council (Lame Duck) Period, Legislative Services-2022-18

Resolution # 06/06/22 COW - 05

Moved by: Doug Kennedy

Seconded by: Randy Roppel

THAT Committee of the Whole recommend that the Clerk put a By-law on the June 20, 2022 Council agenda to delegate the authority to the Chief Administrative Officer for the restricted acts set out in Section 275 of the Municipal Act, 2001, in the event that after Nomination Day or Election Day, it is determined that the new Council will include less than three-quarters of the members of the

outgoing Council per Report Legislative Services No. Legislative Services-2022-18.

Carried.

7.3 County Council Update

None.

8. Consent Agenda

Items listed under the Consent Agenda are considered routine and are enacted in one motion as a Matter Arising. The exception to this rule is that a Council member or the Chief Administrative Officer may request one or more items to be removed from the consent agenda for separate discussion and action. Items removed included:

1. 8.1 b. Statistical Reports - 2021 Development Charges Report - removed for clarification.

8.1 Statistical Reports

- a. 2021 Parkland Summary Report
- b. 2021 Development Charges Report
- c. 2022-23 MECP Drinking Water Inspection Report Underwood DWS
- d. Environmental Services Compliance Report May 2022

8.2 Minutes of Committees and Boards

- a. Saugeen Valley Conservation Authority, March 17, 2022
- b. Arts, Culture and Heritage, May 3, 2022
- c. Canada Day, May 16, 2022
- d. Kincardine Cruise Night, May 17, 2022
- e. Community Economic Development Committee, May 19, 2022
- f. BIA, May 17, 2022
- g. Kincardine Police Services Board, May 12, 2022
- h. SMART, April 22, 2022

8.3 Communications

- a. Association of Municipalities of Ontario
 - a. Watchfile, May 12, 2022
 - b. Watchfile, May 26, 2022
- b. Kincardine Food Bank - Thank You
- c. Women's House Serving Bruce & Grey - Back in the shoes again - Walk a Mile in Her Shoes a great success in Kincardine and Port Elgin
- d. Kilometres for Kids - Sponsorship Letter
- e. Motions other Municipalities
 - a. City of Brantford - Release of all Federal and Provincial Documents Related to the Former Mohawk Institute Residential School
 - b. Municipality of Shuniah - Community School Alliance Action Plan
 - c. Municipality of Shuniah - Funding Support for Infrastructure Projects
 - d. Region of Niagara - Voluntary Russian Sanction
 - e. Town of Espanola - Support for Ukraine
 - f. Town of Newmarket - Mandatory Firefighter Certification
 - g. Town of Orangeville - Ontario Land Tribunal
 - h. Town of South Bruce Peninsula - Bill 109 Royal Assent and Municipal Concerns
 - i. District of Muskoka - Annual Emergency Exercise Exemption

9. Adjournment

Resolution # 06/06/22 COW - 06

Moved by: Dave Cuyler

Seconded by: Maureen Couture

THAT this COW adjourn at 7:16 p.m.

Carried.

Mayor

Clerk