

THE CORPORATION OF THE MUNICIPALITY OF KINCARDINE

Heritage Kincardine Minutes

Monday, June 24, 2019

Heritage Kincardine	Sylvia Leigh
Present	Alex MacGregor
	Dorne Fitzsimmons
	Jenna Leifso
	Kasey Searle
Heritage Kincardine	Cathy Ellis
Absent	Mary Lehman
Staff Present	Jennifer Lawrie

1. **Call to Order**

Chair Sylvia Leigh called to order the Heritage Kincardine meeting of The Corporation of the Municipality of Kincardine at 5:00 p.m. on Monday, June 24, 2019 in the Council Chambers at the Municipal Administration Centre.

2. **Additions/Deletions/Amendments to the Agenda**

None.

3. **Disclosure of Pecuniary Interest**

None disclosed.

4. **Adoption of Minutes**

Resolution # 06/24/19 - 01

Moved by: Jenna Leifso

Seconded by: Alex MacGregor

THAT the Heritage Kincardine Committee adopt the minutes of the meeting of May 27, 2019 as presented.

Carried.

5. **Outstanding Business**

5.1 Job Creation Partnership

Staff provided an update on the Ontario Job Creation Partnership Application. An application will be made for two people to work on the photo project and work on Arts, Culture and Heritage projects.

5.2 Heritage Conservation District Study

Staff updated the Committee on the Heritage Conservation District RFP that closes on Friday June 28, 2019.

5.3 Heritage Plaque

The Heritage Plaque for 203 Durham Street has been ordered.

5.4 Walking/Driving Tour

The Tiverton Walking Tour will be completed this week in time for the Tiverton Reunion. The Committee thanked Mary for all of her hard work on this project.

Jenna will do a write up for 372 Durham Street to add it to the next update of the Kincardine Walking Tour. There are currently four boxes of the walking tours at the Tourism Office. The committee discussed the need to have QR codes in the next addition including not having them as the links can easily be broken. Tourism Staff has put inserts into the existing tours to fix this issue. Sylvia will confirm how many Bruce Township Driving Tours there are and how many we might need to order.

The Committee discussed how we might heighten the Walking/Driving Tours on the Municipal website including creating a short link, put it in See and Do and putting it on the homepage of the website.

5.5 Signage

Kasey completed the Salt Block signage with streamlined wording. Staff will discuss with Parks and Recreation Department where along the boardwalk the signage could be place and will get a quote on the sign.

The Committee also discussed a signage wish list including signage at the Library/Annex, sign for the end of Durham Road, and historical information at the train station.

Resolution # 06/24/19 - 02

Moved by: Dorne Fitzsimmons

Seconded by: Jenna Leifso

THAT Heritage Kincardine recommend the creation of the salt block signage as presented at the meeting of June 26, 2019.

Carried.

5.6 Kincardine Pavilion

The Committee deferred this discussion to the July meeting.

5.7 CHO Conference

Sylvia and Alex provided an update on the CHO Conference they attended in Goderich/Bluewater. They attended sessions on Heritage Conservation Districts that were very informative.

5.8 Review of Actions from Previous Meeting

6. New Business

6.1 Weekly Articles to Newspaper

The Committee discussed this request to do weekly articles and pictures for the Kincardine Independent that are 200 to 300 words long. Mary will do some from the Tiverton Walking Tour and Sylvia will do some from the salt block.

The Committee also discussed having access to the designation by-laws. They are currently not on the website as they are not in an accessible format. Staff is investigating having them converted to accessible documents and will also share them on the Google Drive for the Committee.

7. Financial Report

7.1 Monthly Financial Report

The Committee reviewed the monthly financial report and looked at projections for the remainder of the budget year.

Resolution # 06/24/19 - 03

Moved by: Sylvia Leigh

Seconded by: Kasey Searle

THAT Heritage Kincardine have 500 Bruce Township Driving Tour booklets printed at a cost of \$2.50 per booklet (\$1272.00 including non deductible portion of HST).

Carried.

8. Correspondence

8.1 Huron Bicycle Museum - Invite

An invite will be circulated to the Huron Bicycle Museum to be held on Saturday August 3, 2019.

9. Schedule of Meetings

July 22, 2019

August 26, 2019

September 23, 2019

October 28, 2019

November 25, 2019

December 23, 2019

10. Adjournment

Resolution # 06/24/19 - 04

Moved by: Jenna Leifso

Seconded by: Alex MacGregor

THAT the Heritage Kincardine Committee adjourn.

Carried.

Chair, Sylvia Leigh

Secretary, Jennifer Lawrie