

Heritage Kincardine
Action Items

Meeting Date	Agenda Item	Assigned to	Description
7/22/2019	Signage	Jennifer Lawrie	Obtain quotes and placement suggestions for the Salt Block Signage.
7/22/2019	Signage	Kasey Searle	Create new version of Arts Centre Signage.
7/22/2019	Kincardine Pavilion	Kasey Searle	Create draft Kincardine Pavilion Signage
7/22/2019	Kincardine Pavilion	Jennifer Lawrie	Put Pavilion pictures on Google Drive.
7/22/2019	Architectural Drawings - 880 Huron Terrace	Sylvia Leigh	Contact donor of 880 Huron Terrace Architectural Drawings to inquire about donating to the Museum
6/24/2019	Walking/Driving Tour	Sylvia Leigh	Confirm that number of Bruce Township Driving Tours at the Tourism Office to determine the number to order.
6/24/2019	Walking/Driving Tour	Jenna Leifso	Do a write up for 372 Durham Street to add to the next update of Kincardine Walking Tour.
6/24/2019	Weekly Articles to Newspaper	Mary Lehman, Sylvia Leigh	Mary and Sylvia will do some 200-300 word long articles with pictures for the Independent (Mary - from Tiverton Walking Tour & Sylvia from Salt Block).
6/24/2019	Weekly Articles to Newspaper	Jennifer Lawrie	Staff will put the designation by-laws in the Google Drive for everyone to see.

*Note the highlighted items are completed.

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Status
In Progress
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In Progress
Completed
In Progress
Completed
In Progress
Completed
Completed